

Amy Lohman Simon

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HIGHLIGHTS OF QUALIFICATIONS:

- ◆ Experienced working with diverse groups in nonprofit settings, government and higher education
- ◆ Experienced as a volunteer and supervisor of volunteers within the national service movement and service learning
- ◆ Facilitated leadership and service learning training for students, faculty, volunteers and executives

EXPERIENCE:

SPECIAL OLYMPICS FLORIDA: *Volunteer Manager, Clermont, Florida (November '15-present)*

- ◆ Developed volunteer partnerships with individuals and organizations
- ◆ Recruited volunteers for Special Olympics Florida State Competitions and supported county level volunteer initiatives
- ◆ Assisted in the creation of volunteer infrastructure including online advertising of opportunities, volunteer handbooks and training

CENTER FOR LEADERSHIP & SERVICE, DIRECTOR: *University of North Texas, Denton, Texas (July '09-June '15)*

- ◆ Developed co-curricular leadership and service programs to provide signature service initiatives, alternative service breaks and leadership training for more than 10,000 students annually
- ◆ Co-advised, with the College of Public Affairs & Community Service, UNT SERVES, a living learning community for 51 students focused on civic engagement
- ◆ Created and taught in the Leadership Studies Academic Certificate with the College of Arts & Sciences
- ◆ Supported the development of the UNT LeaderShape Institute, fostering leadership training for 65 students annually
- ◆ Managed budget, assessment and funding for the Center for Leadership & Service
- ◆ Co-chaired UNT's Annual Cancer Awareness Week, registering thousands of people for the marrow registry
- ◆ Assisted in the development of Mentor Denton, a community coalition to recruit 10,000 volunteers to serve as mentors for K-12 children in Denton County

CENTER FOR LEADERSHIP & CIVIC ENGAGEMENT, ASSOCIATE DIRECTOR: *University of South Florida, Tampa, Florida (July '08-July '09)*

- ◆ Oversaw the civic engagement programs through a merger with the Center for Student Leadership Development
- ◆ Served on the University Community Engagement Steering Committee to expand and support all types of community engagement, including community based research, service learning and community service.

CENTER FOR CIVIC ENGAGEMENT & VOLUNTEERISM, DIRECTOR: *University of South Florida, Tampa, Florida (August '07-July '08)*

- ◆ Expanded the programming and development from a Volunteer Resource Center to the creation of the Center for Civic Engagement & Volunteerism
- ◆ Created hundreds of student leadership opportunities within the Center to include four boards of student leaders, hundreds of student site leaders and numerous programs
- ◆ Created the Civic Engagement Scholars Program to provide training and scholarships to highly engaged first year students

VOLUNTEER USE COORDINATOR: *University of South Florida, Tampa, Florida (June '01-August '07)*

- ◆ Developed a Volunteer Resource Center which served students, faculty, staff and the Tampa Bay community with community service opportunities
- ◆ Advised the Volunteer USF Student Leadership Board and provided oversight for programming, training and community service projects
- ◆ Oversaw a community service federal work-study program for 80 America Reads and America Counts tutors
- ◆ Developed monthly signature service projects and alternative breaks program for community service
- ◆ Coordinated a budget of more than \$100,000 and developed grants and partnerships for additional funding sources

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AMERICA READS TUTOR COORDINATOR: *University of South Florida/SERVE, Tampa, Florida*
(August '00-June '01)

- ◆ Recruited, trained and supervised 23 AmeriCorps/Federal Work-Study tutors who served as reading tutors in four elementary schools

SERVICE LEARNING COORDINATOR: *University of North Florida Honors Program, Jacksonville, Florida*
(January '98 - July '00)

- ◆ Supported students in the design and implementation of a \$500,000 scholarship and mentoring program for “at-risk” students sponsored by Nike and the Jacksonville Jaguars Foundation
- ◆ Administered the Honors Service Learning Program, which involved more than 250 Honors students participating in 14 service learning colloquia each year, providing more than 12,000 hours of service to the Jacksonville community
- ◆ Developed a leadership and facilitation training program for upper-level Honors students to serve as “Student Facilitators”, who guided reflection and service within the Honors service-learning curriculum

GRADUATE INTERN: *Project SERVE, University of Michigan, Ann Arbor, Michigan* (January '97- December '97)

- ◆ Assisted in the development of a volunteer system to link students in weekly opportunities throughout the community
- ◆ Advised student groups in the development of the structure and foundation for the volunteer center

AMERICORPS CAMPUS REPRESENTATIVE: *Corporation for National & Community Service, Washington DC*
(January '97-December '97)

- ◆ Conducted national recruitment for AmeriCorps, AmeriCorps*VISTA, AmeriCorps*NCCC at the University of Michigan
- ◆ Initiated a public relations campaign to highlight national service opportunities for students

AMERICORPS LEADER: *Getting Things Done for Kentucky's Homeless, Frankfort, Kentucky*
(August '95 - August '96)

- ◆ Facilitated leadership and service training for 41 AmeriCorps members at 25 sites throughout Kentucky
- ◆ Developed an Inter-Corps Council for the Kentucky Community Service Commission to build coalitions among AmeriCorps programs and implement national service initiatives

MICKEY LELAND HUNGER FELLOW/AMERICORPS VISTA: *Congressional Hunger Center, Washington DC/Baltimore, Maryland* (August '94- August '95)

- ◆ Created a national conference for growth & nutrition physicians and educators to collaborate in the anti-hunger effort
- ◆ Assisted in the development of a fellowship program for social entrepreneurs
- ◆ Initiated collaboration between soup kitchens and food pantries through a statewide anti-hunger directory in Maryland

ASSOCIATE DIRECTOR: *De'Gage' Ministries, Grand Rapids, Michigan* (November '93 - August '94)

- ◆ Coordinated daily programs for over 200 homeless residents
- ◆ Supervised more than 400 volunteers monthly to administer service programs with homeless residents

OPERATIONS COORDINATOR: *De'Gage' Ministries, Grand Rapids, Michigan* (May '93 - November '93)

- ◆ Maintained operations of a day shelter for homeless residents

STAFF ASSISTANT: *Volunteer GVSU!, Allendale, Michigan* (August '92- May '94)

- ◆ Organized service projects for student groups of 5-150 people

EDUCATION:

MASTER OF SOCIAL WORK: *University of Michigan, Ann Arbor, Michigan*

- ◆ M.S.W. in Community Organizing and Administration (1997)

BACHELOR OF SCIENCE: *Grand Valley State University, Allendale, Michigan*

- ◆ Sociology degree, Cum Laude (1994)