

## MEMORANDUM

TO:

Tonja R Voyles, Procurement and Contracts Division

THRU:

Janeiro R. Coulter, MBE/BLUEPRINT Division Manage

FROM:

Dawn Chin Shue, Contract Compliance Investigator

DATE:

February 12, 2018

SUBJECT:

M/WBE Award Approval Memo

The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Fleet Management Division recommendations for the award of **C18-0206**, **Purchase of a high flow by-pass pump to Thompson Pump**.

The City does not utilize other agencies' contracts when there are opportunities for City-certified M/WBE firms to participate. The M/WBE office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

cc: David Billingsley, Chief Procurement Officer