

MEMORANDUM

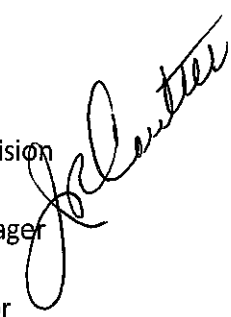
TO: Angela L Thomas, Procurement and Contracts Division

THRU: Janeiro R. Coulter, MBE/BLEUPRINT Division Manager

FROM: Dawn Chin Shue, Contract Compliance Investigator

DATE: February 9, 2018

SUBJECT: M/WBE Award Approval Memo



The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Information Technology Division recommendations for the award of **C18-0095, Purchase of Website Content Management System to OpenCities, Inc.**

The City does not utilize other agencies' contracts when there are opportunities for City-certified M/WBE firms to participate. The M/WBE office has reviewed the subject procurement and has determined that there were no City-certified M/WBE firms that are able to provide the subject goods or services.

cc: David Billingsley, Chief Procurement Officer