

MEMORANDUM

TO:

Lee R Donate, Procurement and Contracts Division

THRU:

Janeiro R. Coulter, MBE/BLUEPRINT Division Manager

FROM:

Dawn Chin Shue, Contract Compliance Investigator

DATE:

February 5, 2018

SUBJECT:

M/WBE Award Approval Memo

The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Fleet Management Division recommendations for the award of IFB18-0162, Purchase of Ford Escape Vehicles to Prestige Ford, Inc., a City-Certified MBE firm.

cc: David Billingsley, Chief Procurement Officer