

## MEMORANDUM

TO:

Angela L Thomas, Procurement and Contracts Division

THRU:

Janeiro R. Coulter, MBE/BLUEPRINT Division Manager

FROM:

Dawn Chin Shue, Contract Compliance Investigator

DATE:

February 13, 2018

SUBJECT:

M/WBE Award Approval Memo

The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Parks and Recreation Division recommendations for the award of IFB18-0003, City and Parks Ground Maintenance to Groundtek of Central Florida (MBE) – Zone A and Zone C and to Crew Labor Maintenance Management Corp – Zone B.

The bid submitted by Groundtek of Central Florida for **Zone B**, with the financial reasonableness formula of **1%** applied, is **higher** than the bid submitted by Crew Labor Maintenance Management Corp by \$5,098.47.

The MBE and Blueprint Division is working with Groundtek and Crew Labor Maintenance in securing m/wbe participation in support of this project.

cc: David Billingsley, Chief Procurement Officer