



CITY OF ORLANDO

MEMORANDUM

To: David Billingsley, Chief Procurement Officer
✓ Angela Thomas, Purchasing Agent III

From: Rosa Akhtarkhavari, Chief Information Officer RA

Date: January 23, 2018

Subject: OpenCities Website Services

Please reference the attached Software as a Service (SaaS) agreement offered by OpenCities, Inc. to provide the City of Orlando with website publishing, management and hosting services. The Information Technology (IT) Department is requesting your assistance to gain City Council approval, and in so doing, acquire these services. Also note that this OpenCities SaaS agreement references and employs the same licensing subscription fee structure and term as previously negotiated with Grand Rapids Michigan. Your assistance to "piggyback" and execute as attached is also requested.

The attached agreement includes website setup, content management, hosting services and licensing over three years, at a total cost of \$301,970. Also attached is the requisite Fiscal Impact Statement for City Council consideration.

Attachments: OpenCities SaaS Agreement
FIS: OpenCities Website Services