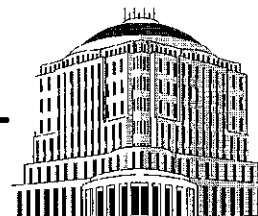




CITY OF ORLANDO



MEMORANDUM

DATE: 1/30/2018

TO: David Dunn, Division Manager,
Fleet & Facilities Management Division

FROM: Lee Donate, Purchasing Agent II
Procurement and Contracts Division

SUBJECT: Bid Submittals and Award Recommendation

BID NUMBER/TITLE: IFB18-0162, Purchase of Ford Escape Vehicles

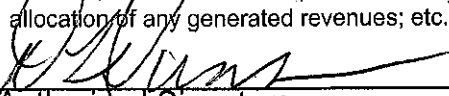
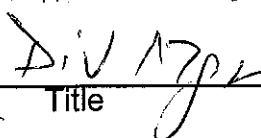
The bids for the subject solicitation were opened on January 25, 2018. Procurement and Contracts has reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
All	Prestige Ford (M/WBE Applied)	\$260,002.00

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return at your soonest convenience. In addition, forward a Fiscal Impact Statement* (in Word format) to the assigned Purchasing Agent.

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract.

*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.


Authorized Signature

Title
2/5/18
Date
FH & FAC
Department

PROCUREMENT AND CONTRACTS DIVISION

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