



## MEMORANDUM

DATE:

January 10, 2018

TO:

James Peters

**Facilities Management** 

FROM:

Silvia Coste, Purchasing II

Procurement and Contracts Division

**SUBJECT:** Bid Submittals and Award Recommendation

IFB18-0097, Orlando Operations Center (OOC) Interior Buildout.

The bids for the subject solicitation were opened on January 9, 2018. Procurement and Contracts have reviewed the bid submittals for responsiveness. The Bid submittals and Bid Tabulation Sheet were provided to you. Pending final review by your office, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
ALL	R L Burns, Inc.	\$955,675.00

Please sign below to acknowledge your concurrence of this recommendation of award and return to me. In addition, forward a Fiscal Impact Statement\* (in Word format).

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

\*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any