

MEMORANDUM

TO: David Billingsley, Chief Procurement Officer ^{DB}
FROM: Mike Carroll, Solid Waste Division Manager
DATE: January 4, 2018
SUBJECT: Request to Piggyback Polk County Contract with ISI Water Company

This memo serves as a request to piggyback on the Polk County's contract with ISI Water Company for their expertise in the analysis and correction of solid waste, wastewater, and storm water systems for under-billings and mis-billings with the intent of improving accountability and rate payer equity, thereby increasing revenue.

Polk County competitively procured the services of ISI Water Company via RFP#16-431 and entered into contract in March 2017. Please request authorization to award for the same term and conditions as the Polk County contract. If approved, this service will initially be used the SWMD, however, please award all lines in the Polk agreement so other City utilities may use this service as well.

The estimated value of this contract is about \$250,000 per year, which is a percentage of the funds found as a result of the consultant's recovery efforts. The consultant is only paid a percentage of the recovered billing funds and no other costs to the City.

Please contact me if you have any questions or need additional information.

Utility Billing Consultant Request