



CITY OF ORLANDO

2nd ADVISORY COMMITTEE MEETING MINUTES

RFQu17-0359

Request for Qualification Statements for Citywide Rapid Response and Minor Projects for Infrastructure and General Grouting Repair or Replacement of Drainage Wells

September 20, 2017 – 11 a.m.

Tarpon Conference Room (4th Floor)
City Hall, 400 S. Orange Ave., Orlando, FL

Advisory Committee Meeting to review its previous recommendation to award Citywide Rapid Response Repair for Infrastructure contracts to the six top-ranked firms.

Committee Members Present:

Hector Sanchez, P.E., CIID Project Manager (Chair)

Howard Elkin, Streets and Stormwater, Assistant Division Manager

Charles Shultz, P.E. Wastewater Assistant Division Manager

Byron Raysor, Compliance Investigator III, MWBE Office

Committee Members Not Present:

Ron Proulx, CIID Assistant Division Manager

Other City Personnel Present:

Roger Cooper, Contract Administrator (Facilitator)

Fabio Henao, Purchasing Assistant

Members of the Public Present:

None

Actions/Discussion/Motions:

The meeting began at 11:13 a.m. The Facilitator called took the following actions:

- 1) Introduced himself and asked all in attendance to introduce themselves.
- 2) Advised the Committee that a quorum was established.
- 3) Announced that the meeting was publicly posted for more than 48 hours in advance.
- 4) Reviewed Advisory Committee Rules

The Facilitator indicated that eight (8) sealed qualification statements were submitted in response to the solicitation. In the 1st Committee Meeting, the Committee ranked those responses as follows:

INFRASTRUCTURE (I)

- 1) Cathcart Construction Company-FL, LLC
- 2) PCL Construction Services, Inc.
- 3) Gibbs & Register, Inc.
- 4) Prime Construction Group, Inc.
- 5) Schuller Contractors Incorporated
- 6) C.E. James, Inc.
- 7) JCB Construction, Inc.

GENERAL GROUTING AND REPAIR (G)

- 1) Henderson Wilder, Contractor
- 2) PCL Construction Services, Inc.

The Facilitator further indicated that the Committee also made the following recommendations in the 1st Committee Meeting:

1. that City Council accept the rankings for the Citywide Rapid Response Repair for Infrastructure and authorize the Chief Procurement Officer (CPO) to award contracts to the top six (6) firms.
2. that City Council accept the rankings for the General Grouting and Repair or Replacement of Drainage Wells and authorize the CPO to award contracts to the two (2) top firms.

In reviewing the Committee's recommendation, with respect to the Citywide Rapid Response Repair for Infrastructure, the CPO, in consultation with the Deputy Public Works Officer and the MBE Officer, noted that there is only a one point difference in the scoring between the 6th rank firm and the 7th ranked firm – and, therefore, returned this recommendation to the Committee for further consideration.

A motion was made by Byron Raysor to rescind their previous recommendation with respect the Citywide Rapid Response Repair for Infrastructure and recommend that City Council accept those rankings and authorize the CPO to award contracts to the top seven (7) firms. The motion died for the lack of a 2nd motion.

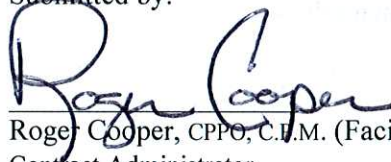
A motion was made by Charles Shultz, and seconded by Howard Elkin, to rescind their previous recommendation with respect the Citywide Rapid Response Repair for Infrastructure and recommend that City Council accept those rankings and authorize the CPO to award contracts to the top four (4) firms. No members of the public were present. Charles Shultz and Howard Elkin voted in favor of the motion. Byron Raysor and Hector Sanchez voted against the motion. The motion did not carry.

Hector Sanchez made a motion, seconded by Charles Shultz, that a 3rd Committee Meeting be scheduled with all Committee Members in attendance. The motion carried unanimously.

A motion was made by Hector Sanchez, and seconded by Charles Shultz, to adjourn at 11:27 a.m. The motion carried unanimously.

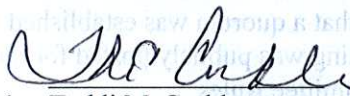
These minutes are considered to be the official minutes of the RFQu17-0359 Advisory Committee Meeting held on September 20, 2017, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:



Roger Cooper, CPPO, C.I.M. (Facilitator)
Contract Administrator

Reviewed by:



Teddi McCorkle, CPPB, C.P.M.
Sr. Contract Administrator

Reviewed and Accepted by:

Hector Sanchez, P.E. (Chair)
CIID Project Manager
Public Works Department