



HISTORICAL SOCIETY OF CENTRAL FLORIDA

INCOMING LOAN AGREEMENT

Lender: _____

Contact: _____

Address: _____

Date: _____

Telephone: _____

In Accordance with the attached conditions, the following objects are borrowed by the Orange County Regional History Center for the following purpose: Display in *Kehillah: A History of Jewish Life in Greater Orlando*

Loan Term from: 10/20/2017 to 3/12/2018

☒ Insured by the Orange County Regional History Center

☐ Insured by the Lender, name of Insurer _____

☐ Insurance waived

Loan Number _____

Identification #	Object Description	Condition	Value

Special Conditions _____

I have read and agree to the attached conditions and certify that I have full authority to enter in this agreement.

(signature of lender)

(signature of museum representative)

(title)

(title)

RETURN OF LOANED OBJECTS IS HEREBY ACKNOWLEDGED

(signature of lender)

(signature of museum representative)

Date _____

Loan Conditions

The Lender is the individual or organization furnishing the object(s) for a temporary period to the Borrower.

- 1) The loan period may not exceed one year; however, loans may be renewed annually upon written notification of both parties.
- 2) The Lender agrees to notify the Borrower in writing within (30) days of a change of address. A lack of written notification on the part of the Lender shall constitute forfeiture of the loan and any further claim of title to the objects indicated on the reverse and on any addendum to this "Loan Agreement" in effect making the loan an "Unconditional Donation." If the loan becomes an "Unconditional Donation" the Lender, their assigns and heirs unconditionally give, donate, bestow and set over all rights, titles and copyrights held by them of the items listed to the Historical Society of Central Florida, Inc. Items may be retained, exhibited, loaned or disposed of at the discretion of the Historical Society of Central Florida, Inc.
- 3) The Borrower will be responsible for any damage to a particular item incurred during the loan period up to, but not, exceeding the itemized value declared on this form. However, in order to make a claim of damage to a loaned item a condition assessment must be documented in a "Condition Report" with signatures of both Lender and Borrower. A "Condition Report" will be prepared by the Historical Society of Central Florida upon request. Lack of a signed "Condition Report" dissolves the Borrower from any damage claim made by the Lender.
- 4) Unclaimed loans are subject to the terms under section 265.565, Florida Statutes.
- 5) Additional loan condition: Because the City's documents, including the record book in this loan, are subject to public record requests, the History Center will accommodate any request to see this document while on display. The city can forward the request to the Collections Department, which will then coordinate a time with the requestor to view the item off display in the reading room and/or provide copies or scans per the City's instructions.

Optional Credit Line

To Read: _____
