



CITY OF ORLANDO

MEMORANDUM

TO: David Bass, P.E., Water Reclamation Division Manager

THRU: Janeiro Coulter, MBE/Blueprint Division Manager *J Coulter*

FROM: Chisha Lewis, Contract Compliance Investigator II *CL*

DATE: August 29, 2017

SUBJECT: Operations, Maintenance & Engineering Related to the Water Conserv II Joint Program:
Fiscal Year 2017 - 2018

Project Number: 91806-K

O&M Authorization Amount: \$3,155,700.00

With reference to the submission by **Woodard & Curran, Inc.** regarding minority and women-owned business enterprise utilization for the above cited service authorization please note the following:

The cited firms have been identified as City of Orlando certified or were certified at the time of contract award:

Ace Staffing, Inc. (MWBE)	WBE	\$ 31,800.00	1.00%
Amazon Hose & Rubber Co., Inc.	WBE	\$ 2,000.00	0.06%
Athena Technologies, LLC	MBE	\$ 2,000.00	0.06%
Colamco, Inc.	MBE	\$ 10,000.00	0.32%
CPW Construction, Inc. (MWBE)	WBE	\$ 66,000.00	2.09%
Fann Emblem & Embroidery Company, Inc.	WBE	\$ 500.00	0.02%
Groundtek of Central Florida, Inc.	MBE	\$ 504,425.00	15.98%
Katco Distributors, Inc.	WBE	\$ 6,000.00	0.19%
Martin Charles Concrete, Inc.	MBE	\$ 3,000.00	0.10%
Mechanical Management, Inc.	MBE	\$ 5,000.00	0.16%
One Source Roofing, Inc.	WBE	\$ 4,000.00	0.13%
Powerlogics, Inc.	WBE	\$ 10,000.00	0.32%
Tropical Ford, Inc.	MBE	\$ 5,000.00	0.16%
Total M/WBE Participation		\$ 649,725.00	20.59%

Based upon information from Woodard & Curran, Inc. and their submittal of agreement to subcontract with the named firms, we find good faith efforts substantiated and proposed information sufficient.

In the event that Woodard & Curran, Inc. has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all ordinance related subcontracts.

IMPORTANT: PLEASE INFORM WOODARD & CURRAN, INC. THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO THE MINORITY BUSINESS ENTERPRISE DIVISION MANAGER FOR APPROVAL.

cc: Richard Howard, Director of Public Works

MINORITY BUSINESS ENTERPRISE

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