

On April 28, 2017, the Consultants' Qualifications Board (CQB) met on the 4<sup>th</sup> floor of City Hall, in the Dolphin Room, 400 South Orange Avenue, Orlando, Florida. The meeting was called to order at 10:02 am.

Members Present:

Richard M. Howard, P.E., Public Works Director  
Michael O'Dowd, Assistant City Attorney  
Tom Connery, P.E., Project Management Division Manager

Staff Present:

Roger Cooper, CPPO, C.P.M., Contract Administrator  
Sandy Shook, Public Works Administrative Specialist

Others Present:

No Others Present

APPROVAL OF MINUTES

A motion was made by Mr. Connery to approve the draft minutes of the March 1, 2017 Consultants' Qualifications Board meeting. Mr. O'Dowd seconded and the motion carried unanimously.

NEW BUSINESS

The Board had five respondents for the City of Orlando's Request for Proposals for Design-Build CRA Parramore Residential Housing Project RFP17-0247:

1. HJ High Construction  
1015 West Amelia Street  
Orlando, Florida 32805
2. KB Enterprises of Central Florida  
201 Alydar Court  
Orlando, Florida 32824
3. PSA Constructors, Inc.  
1516 E. Hillcrest Street, Suite 310  
Winter Springs, FL 32803
4. RL Burns, Inc.  
1203 West Gore Street  
Orlando, Florida 32805
5. Votum Construction  
711 West Amelia Avenue, Suite 1  
Orlando, Florida 38205

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After careful review and discussion, a motion was made by Mr. O'Dowd to qualify Anthony Lepore partnering with HJ High Construction in category #205 Architectural Services; Mink Kieu with KB Enterprises of Central Florida in category #205 Architectural Services; PSA Constructors, Inc. in category #205 Architectural Services and #206 Civil Engineering; Avcon partnering with RL Burns, Inc. in category #206 Civil Engineering; and Keesee Associates partnering with Votum Construction in category #205 Architectural Services and forward all five teams to the Selection Committee. Mr. Connery seconded the motion and the motion carried unanimously.

The Chairman opened the meeting to public comment. Hearing no requests to comment, the meeting adjourned at 10:36 am.

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Sandra A. Shook  
Public Works Administrative Specialist