



**GREATER ORLANDO AVIATION AUTHORITY**

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Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

**MEMORANDUM**

To: Mayor Dyer and City Commissioners  
From: Dayci S. Burnette-Snyder, Director of Board Services  
Date: August 22, 2017  
Subject: **APPROVAL OF AVIATION AUTHORITY ITEMS**

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It is requested that at its next meeting Orlando City Council specifically approve the following items approved by the Aviation Authority at its meeting on August 16, 2017 (see attached draft minutes):

<b>ITEM NO.</b>	<b>DESCRIPTION</b>
CA-B	Obtain Orlando City Council concurrence to Dispose of Surplus Property.
CA-D	Obtain Orlando City Council concurrence for non-budgeted expenditures, and approve the use of Orlando Executive Airport (ORL) Revenue Funds to be reimbursed by ORL Property Disposal Funds on Project BP-00044, ORL Buildings 008, 101 and 103 Demolition, at the Orlando Executive Airport, to conduct an existing utility exploration survey, in the amount of \$30,000; authorize the transfer of all earned interest income and unexpended ORL Property Disposal Funds from previously-approved projects to Project BP-00044; and upon receipt of FAA's "no objection" letter, approve the transfer of \$30,000 from ORL Property Disposal Funds to Project BP-00044.
CA-E	Obtain Orlando City Council concurrence for non-budgeted expenditures, and approve the transfer of Capital Expenditure funds from Project BP-00455, Taxiway C, South End, to Project BP-00462, Taxiways G and H and Related Work, at the Orlando International Airport, in the amount of \$60,000; approve the transfer of Passenger Facility Charges (PFC) from PFC Application No. 18, Project 04, to be reimbursed by FAA and FDOT Grants to the extent eligible, to Project BP-

00462, Taxiways G and H and Related Work, at the Orlando International Airport, in the amount of \$65,000.

CA-H

Approve the Second Amendment to the Real Estate Purchase, Land Development and Management Agreement By and Between the Aviation Authority, City Of Orlando (the City), and Tavistock Development Company (Tavistock) Related to the Poitras Property.

CA-BB

Adopt the Authorizing Resolution for the issuance by the Authority of not-to-exceed \$1,100,000,000 of Priority Subordinated Airport Facilities Revenue Bonds, Series 2017A, approving all of the financing documents referred to in the Resolution; approve the cost of issuance not to exceed \$3,100,000 to be funded from Bond Proceeds; and obtain Orlando City Council approval of these documents and actions.

CA-CC

Obtain Orlando City Council concurrence for a non-budgeted expenditure and authorize the repurposing of previously approved Capital Expenditure Funds in the not-to-exceed amount of \$146,604 for the Small Business Data Management Solution Program.

CA-DD

Obtain Orlando City Council approval to adopt a Resolution approving a Plan of Finance and the issuance of not-to-exceed \$550,000,000 in aggregate par amount of debt (in addition to prior approvals) to fund a portion of the costs related to projects in the Capital Improvement Program, with the Aviation Authority's official intent to reimburse expenditures from proceeds of such debt.

## DRAFT COPY

### CONSENT AGENDA

3. Upon motion by Mr. Fouche, second by Mr. Sanchez, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following Aviation Authority Committee Minutes -- (1) June 12 and July 10, 2017, Concessions/Procurement Committee; (2) April 11, April 25, May 2, May 9, May 23, May 30, and June 6, and June 13, 2017, Construction Committee; (3) April 25 and May 23, 2017, Design Review Committee; (4) June 13, June 27, July 11, July 20, July 25, and August 1, 2017, Professional Services Committee; (5) April 6 and May 4, 2017, Retirement Benefits Committee; and (6) August 10, 2017, TEFRA Hearing;

B. find the property listed in the memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. approve the Agreement with Millennium Trust Company as the IRA provider and (2) authorize the Executive Director to execute the Agreement following satisfactory review by Legal Counsel [**FILED DOCUMENTARY NO. 9738**];

D. accept the recommendation of the Construction Finance Oversight Committee and (1) approve the use of ORL Revenue Funds to be reimbursed by ORL Property Disposal Funds on Project BP-00044, ORL Buildings 008, 101 and 103 Demolition, at the Orlando Executive Airport, to conduct an existing utility exploration survey, in the amount of \$30,000; (2) authorize the transfer of all earned interest income and unexpended ORL Property Disposal Funds from previously-approved projects to Project BP-00044; (3) upon receipt of FAA's "no objection" letter, approve the transfer of \$30,000 from ORL Property Disposal Funds to Project BP-00044; and, (4) request Orlando City Council concurrence for these non-budgeted expenditures;

E. accept the recommendation of the Construction Finance Oversight Committee and (1) approve the transfer of Capital Expenditure funds from Project BP-00455, Taxiway C, South End, to Project BP-00462, Taxiways G and H and Related Work, at the Orlando International Airport, in the amount of \$60,000; (2) approve the transfer of Passenger Facility Charges (PFC) from PFC Application No. 18, Project 04, to be reimbursed by FAA and FDOT Grants to the extent eligible, to Project BP-00462, Taxiways G and H and Related Work, at the Orlando International Airport, in the amount of \$65,000; and (3) request Orlando City Council concurrence for these non-budgeted expenditures;

F. accept the recommended corrections to Organizational Policy, Section 470.01, Investment Policy;

G. resolve to authorize the Executive Director to increase the Annual Funding for U.S. Customs and Border Protection "Section 559" Reimbursable Services Agreement to the not-to-exceed amount of \$3,500,000 per fiscal year, with funding from Capital Expenditure Fund and Operation and Maintenance Fund as approved through the budget process and when funds become available;

H. approve the Second Amendment to the Real Estate Purchase, Land Development and Management Agreement By and Between the Aviation Authority, City Of Orlando (the City), and Tavistock Development Company (Tavistock) Related to the Poitras Property; (2) seek approval of the same from the City of Orlando; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel [**FILED DOCUMENTARY NO. 9739**];

I. accept the recommendation of the Concessions/Procurement Committee and: (1) exercise the second and final renewal option of Purchasing Contract 01-14, Runway Rubber Removal and Ramp Scrubbing Services to Waterblasting; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$196,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9740**];

J. accept the recommendation of the Concessions/Procurement Committee and (1) deem Interface America, Inc. as non-responsive; (2) award Purchasing Contract 01-18, Cut and Loop Carpet Procurement to Bloomsburg Carpet Industries, Inc.; (3) authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$1,862,200; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9741**];

K. accept the recommendation of the Concessions/Procurement Committee and (1) deem Commercial Lighting Enterprises, Inc. as non-responsive; (2) award Purchasing Contract 02-18, Roadway Electrical Maintenance Services to American Lighting and

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Signalization, Inc.; (3) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$977,415; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9742**];

L. accept the recommendation of the Concessions/Procurement Committee to (1) approve the Increase in Value for Purchasing Contract 16-15, SAM Services, with HSS, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$3,007,483.80; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9743**];

M. accept the recommendation of the Concessions/Procurement Committee and (1) approve the Contract Adjustment and First Renewal Option to Purchasing Contract 18-14, Terminal Janitorial Maintenance with Flagship Facility Services, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$14,889,703.69; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9744**];

N. accept the recommendation of the Concessions/Procurement Committee to (1) approve an adjustment to Purchasing Contract 19-17 with Baggage Airline Guest Services, Inc. for Remote Airline Check-In Services at Orlando International Airport; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$145,745; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9745**];

O. accept the recommendation of the Concessions/Procurement Committee and: (1) approve the purchase of 5 2017 Ford Econoline Cutaways with Shuttle Bus Packages from Alan Jay Fleet Sales at a total not-to-exceed cost of \$432,559.15; (2) authorize funding from previously approved Capital Expenditure Fund; and (3) authorize the Purchasing Office to issue the necessary purchase order.

P. accept the recommendation of the Concessions/Procurement Committee to: (1) approve the purchase of equipment, installation, and one year support of the "Feedback" Solution from SITA based on a Sole Source Procurement Justification for a not-to-exceed amount of \$129,488.76; (2) authorize the Executive Director to approve a Sole Source Procurement Justification form in accordance with Aviation Authority Policy; (3) authorize funding from previously-approved Capital Expenditure Fund; (4) authorize the Purchasing Office to issue the necessary purchase order(s);

Q. accept the recommendation of the Concessions/Procurement Committee to: (1) find the quotations submitted by Veritiv Operating Company for Product #V00361, The Office Cart LLC for product #GEN 1511, SupplyWorks for Product #REN 06109, and American Pride Paper and Plastic for Product #JRT 121000 non-responsive for the reasons stated; (2) award Purchasing Request for Written Quotations #92494-17 to Dade Paper & Bag Co. for Product #410049 as the low, responsible and responsive Respondent in the not-to-exceed amount of \$473,279.95; (3) authorize funding from the approved Operation and Maintenance Fund; and (4) authorize the Purchasing Office to issue the necessary blanket purchase agreement;

R. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 9 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S109, South Airport Intermodal Terminal Facility (ITF) - ITF and Passenger Drop-Off Lobby (PDL) Structure, Mechanical/Electrical/Plumbing/ Fire Protection (MEPFP), and Finishes (GMP No. 12) at the Orlando International Airport, for a no cost change to revise the Substantial Completion date to September 27, 2017, and the Final Completion date to January 25, 2018, and revise the date for assessment of liquidated damages to the new Substantial Completion date; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9746**];

S. accept the recommendation of the Construction Committee and approve an Addendum to the Technology and Multi-Media Systems Specialty Engineer for the South Terminal C, Phase 1 Professional Services Agreement with Burns Engineering, Inc. for Design Refinement and Value Engineering Services for W-S00113, South Terminal C (Phase 1) - Technology and Multi-Media Systems, at the Orlando International Airport, for a total lump sum fee amount of \$414,177.50, with interim funding from the Aviation Authority's Line of Credit with permanent funding from future Revenue Bonds; and authorize an Aviation Authority Officer or the Executive Director to execute the

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necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9747**];

T. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Electrical Construction Services Agreement with H. L. Pruitt Corporation for the award of Project H287, ORL Miscellaneous Improvements, Phase 4 - Electrical, at the Orlando Executive Airport, for the total bid amount of \$398,145 (Base Bid plus Add Alternate No. 1), with funding from ORL Disposal Property Funds and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9748**];

U. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H. W. Davis Construction, Inc. for Construction Services for Project V-00859, Additional Tenant Relocations, at the Orlando International Airport, for the direct-negotiated not-to-exceed amount of \$815,000, which consists of a not-to-exceed allowance amount of \$815,000, with funding from Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9749**];

V. accept the recommendation of the Construction Committee to (1) approve Change Order No. BP-S00100-19 in the deductive amount of (\$300,000) and no time extension, with funding as outlined in Attachment A; (2) approve Change Order No. BP-00444-30 in the amount of \$483,864.32 and no time extension, with funding as outlined in Attachment A; (3) approve Change Order No. BP-00452-05 in the amount of \$42,148.90 and a time extension of 30 calendar days to Substantial Completion, with funding as outlined in Attachment A; (4) approve Change Order No. E-00188-01 in the amount of \$0 and a time extension of 60 calendar days to Substantial Completion, with funding as outlined in Attachment A; (5) approve Change Order No. V-00765-02 in the amount of \$13,346.26 and a time extension of 120 calendar days to Substantial Completion, with funding as outlined in Attachment A; and, (6) authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

W. resolve to (1) adopt a Resolution accepting Supplemental No. 3 to Joint Participation Agreement FM No. 439212-1-94-01 in the amount of \$127,185; (2) adopt a Resolution accepting Supplemental No. 1 to Joint Participation Agreement FM No. 440165-1-94-02 in the amount of \$2,658,169; (3) adopt a Resolution accepting Supplemental No. 2 to Joint Participation Agreement FM 435311-1-94-01/435312-1-94-01 in the amount of \$18,630,746; and, (4) authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

X. resolve to (1) approve a 4 month extension to Purchasing Contract 10-12, Operation and Management of Parking Facilities, with ABM Parking Services, Inc. through January 31, 2018; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,671,473.80; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9750**];

Y. accept the recommendation of the Construction Committee and (1) authorize the Single Source Procurement of Weigh and Repacking Stations from Fish Construction, Inc. for Project Bid Package (BP) No. 447, Ticket Lobby Improvement Program - Main Ticket Lobby, at the Orlando International Airport, for the total not-to-exceed amount of \$190,626, with funding from the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds and Passenger Facility Charges to the extent eligible; (2) authorize the Purchasing Office to issue the necessary purchase order; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9751**];

Z. accept the recommendation of the Construction Committee and (1) approve an amendment to Addendum No. 2 to the Program and Project Management Services Agreement for South Terminal C, Phase 1 with Kraus-Manning, Inc. dba KMI International for Additional Construction Management Support Services and Conceptual Estimating Services for WS111, South Terminal C, Phase 1, Program and Project Management Services at the Orlando International Airport, for a total not-to-exceed fee amount of \$660,168, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, Aviation Authority Funds, General Airport Revenue Bonds, and Customer Facility Charges; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9752**];

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AA. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Continuing Mechanical, Electrical and Plumbing (MEP) Engineering Services at the Orlando International Airport, Orlando Executive Airport, and Other Facilities operated by the Aviation Authority, as follows: First - Matern Professional Engineering, Inc.; Second - C&S Engineers, Inc.; Third - SGM Engineering, Inc.; Fourth - RTM Engineering Consultants, LLC; Fifth - Graef-USA, Inc.; Sixth - Burns Engineering, Inc.; and, Seventh - Avcon, Inc.; (2) approve a no cost Continuing Mechanical, Electrical and Plumbing (MEP) Engineering Services Agreement with each of the five top-ranked firms; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9753**];

BB. resolve to (1) adopt the attached Authorizing Resolution for the issuance by the Authority of not-to-exceed \$1,100,000,000 of Priority Subordinated Airport Facilities Revenue Bonds, Series 2017A, approving all of the financing documents referred to in the Resolution (2) approve the cost of issuance not to exceed \$3,100,000 to be funded from Bond Proceeds; (3) request Orlando City Council approval of these documents and actions; and (4) authorize the Chairman, Vice Chairman or other Authorized Officer of the Authority and the Secretary or Assistant Secretary of the Authority to approve, modify, execute and deliver the final form of all documents required in connection with the issuance of such bonds, subject to satisfactory review by legal counsel, and to take other such actions as may be necessary or helpful for the issuance of such bonds [**FILED DOCUMENTARY NO. 9754**];

CC. accept the recommendation of the Construction Finance Oversight Committee to: (1) authorize the repurposing of previously approved Capital Expenditure Funds in the not-to-exceed amount of \$146,604; and (2) request Orlando City Council approval of this unbudgeted expenditure;

DD. resolve to (1) adopt the attached Resolution approving a plan of finance and the issuance of not-to-exceed \$550,000,000 in aggregate par amount of debt (in addition to prior approvals) to fund a portion of the costs related to projects in the Capital Improvement Program, (2) express the Aviation Authority's official intent to reimburse expenditures from proceeds of such debt, and (3) request Orlando City Council to approve the attached Resolution [**FILED DOCUMENTARY NO. 9755**];

EE. accept the recommendation of the Capital Management Committee and authorize staff to negotiate for a Design-Build-Operate-Maintain Contract for Baggage Handling System (BHS) for Project Bid Package (BP)-S00132, South Terminal C, Phase 1, Program should all proposals exceed the Aviation Authority's advertised budget for the design-build work;