

BUDGET REVIEW COMMITTEE  
SUSTAINABILITY ROOM, 2<sup>nd</sup> FLOOR

The Budget Review Committee meeting on August 7, 2017 was called to order by Byron Brooks at 11:30 a.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer  
Christopher McCullion, Chief Financial Officer  
Frank Billingsley, Chief of Staff

OTHERS PRESENT:

Brian Battles, Deputy CFO  
Martin Carmody, Budget Division Manager  
Kevin Pierre, Budget Analyst III  
Jason Wojkiewicz, Budget Analyst III  
Richard Vanderoef, Budget Analyst II  
Anthony Bellizio, Budget Analyst I  
Amy Kessel, Transportation Department Fiscal Manager  
Maria Neff Caulder, Orlando Police Department Fiscal Manager  
Janeiro Coulter, MBE Division Manager Blueprint Office Director  
Timothy Davis, Technology Management Deputy Chief Information Officer  
Pamela Corbin, Parking Administration/Planning Manager  
Eric Hutcherson, Orlando Venues Fiscal Manager  
Joseph Johnson, Housing & Community Development Fiscal Manager  
David Dunn, Fleet and Facilities Division Manager  
Georgina Pinedo, Office of Community Affairs Assistant to Director  
Madison K. Johnson, OBFS Intern  
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2016/17 BUDGET

NEW BUSINESS:

1. GRANTS FUND (1130 F)

- A. BA17-48, Highway-Rail Grade Crossing Photographic Education Program (TRE0004\_G) - Request to recognize and appropriate revenue from Federal Railroad Administration (FRA). FRA is partnering with the City of Orlando and Volpe on a study of the effectiveness of cameras at grade crossings to detect, deter, and enforce grade crossing violations. Net increase to budget: \$30,000.
- B. BA17-51, High Intensity Drug Trafficking Areas (HIDTA) – 2017 (OPD0063\_G) – Request to budget the HIDTA 2017 Grant Agreement Modification Letter 1. The modification of \$46,745 was approved at the March 20, 2017 City Council Meeting. Net increase to budget: \$46,745.
- C. BA17-52, FY 2017 Target Community Engagement Grant (OPD0064\_G) – Request to budget the FY 2017 Target Community Engagement Grant that was approved at the July 10, 2017 City Council meeting. This will be used to grow the Neighborhood Watch program through National Night Out. Net increase to budget: \$1,000.

- D. BA17-54, Request to budget FY2017-18 FDLE Mutual Aid Agreement (MAA) pending City Council ratification of the signed agreement on August 8, 2017, for the reimbursement of Orlando Police Department's \$75,000 cost to participate in the investigative operations. Award period is July 1, 2017 to June 30, 2018. Net increase to budget: \$75,000.
- 2. BUILDING CODE ENFORCEMENT FUND (1110 F)
  - A. BA17-53, Permitting Annex (PER0003\_P) – Request to allocate \$1.3M in Building Code fund balance to support completion of the Permitting component of the new offsite City storage warehouse. Net increase to budget: \$1,300,000.
- 3. TRANSPORTATION IMPACT FEE-NORTH FUND (1070 F)
  - A. BA17-46, Intelligent Transportation System Downtown Master Plan (TRE0013\_P) - Request to recognize revenue for the reimbursement of traffic signals, controllers, and CCTV equipment under a Joint Participating Agreement with FDOT. Net increase to budget: \$398,910.

#### POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

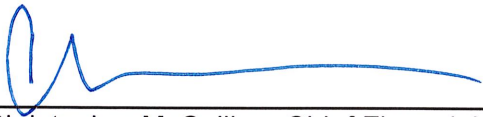
- 4. GENERAL FUND (0001 F)
  - A. M/WBE (MBE0001\_C) – The MBE Division Manager requests to drop one (1) MBE Official (NB118) and add one (1) fiscal support position TBD. The manager of the Blueprint Office is now fulfilling the role of MBE Division Manager, but requires some support in the administration of both offices. This repurposes the now unutilized MBE Official role to support the MBE Division Manager. No net increase in budget.
  - B. Systems Support & Development (TMD0005\_C) – Request to reclassify position one (1) Database Administrator (Unfilled) (S10) to one (1) IT Architect (S9). No net increase in budget.
  - C. Computer Operations (TMD0003\_C) – Request to transfer one (1) Application Developer (S11-S15) from TMD0002\_C to TMD0003\_C. The position will be reclassified as Computer System Support Analyst (S12-S14). No net increase in budget.
  - D. Systems Support & Development (TMD0005\_C) – Request to transfer one (1) Application Administrator (S09) from TMD0002\_C to TMD0005\_C. The position will be reclassified as IT Architect (S09). No net increase in budget.
- 5. PARKING REVENUE FUND (4132 F)
  - A. Parking Enforcement (PKG0015\_C) - Request to reclassify a Parking Enforcement Supervisor (S17) to Parking Enforcement Supervisor (S15). The Parking Enforcement Supervisor position reclassification will bring the position to the same level as the other supervisor positions within the Parking Division. No net increase in budget.

6. VARIOUS ORLANDO VENUES FUNDS

- A. Various Cost Centers - Request to reclassify one (1) Orlando Venues Director (NB122) to Chief Venues Officer (NB123); one (1) Venues Assistant Director (NB115) to Venues Special Project Manager (NB118); and one (1) Museum Director (NB114) to Museum Director (NB119). These actions are needed to remain current with the Venues Management and Entertainment market and competitive with industry peers' compensation. Any resulting Human Resource actions from this reorganization will be retroactive to a date to be determined by Human Resources. No net increase in budget.

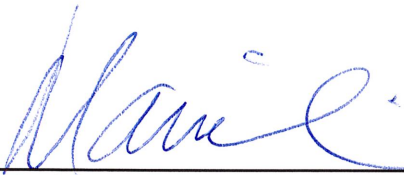
A motion to approve items 1A through 6A was made by Frank Billingsley. Christopher McCullion seconded the motion and vote carried to approve items 1A through 6A.

The meeting was adjourned at 11:31 a.m.



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Christopher McCullion, Chief Financial Officer



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Maria Cioce, Recording Secretary