

CITY OF ORLANDO REQUEST FOR A SOLE SOURCE PROCUREMENT

Rev: 11/22/11

<u>NOTE</u> : This form is to be used for items that are available from only one source and there are no									
alternates. Forward to the Procurement and Contracts Division sixty (60) days prior to actual need.									
Date Submitted: 6/2/2017 Requesting Division/Department: Fleet Management									
Contact Person: Daryle Greenlee Telephone Number: 407.246.3065									
Date Submitted: 6/2/2017 Requesting Division/Department: Fleet Management Contact Person: Daryle Greenlee Telephone Number: 407.246.3065 Commodity / Service Request: Ambulance parts and services									
Describe the commodity or service and its function: provides maintenance and distribution of the									
proprietary ambulances and parts.									
propriotary amountains									

Cost of Commodity or Service: \$110,000.00									
Vendor Name: Rev Parts LLC Contact Name: Toby Steagall									
Vendor Name: Rev Parts LLC Contact Name: Toby Steagall Address: 245 S Executive Dr. STE 300 City/State/Zip: Brookfield, WI 53005									
Contact Phone Number: 262.317.0004 Contact E-Mail Address: Toby.Steagall@RevGroup.com									

Initial below:									
This purchase is clearly and legitimately limited to a Sole Source because the commodity or service is:									
Item(s) are available from only one source and there are no alternates:									
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Attach vendor documentation certifying that the vendor is the only source for the commodities or services in question or holds the production, copyrights, trademark, and/or patent to the item.									
Check the following statement(s) that apply:									
The vendor holds the exclusive distribution rights for the item in question. Vendor documentation attached.									
The item to be purchased is the only item compatible with existing equipment owned by the City. Vendor documentation attached.									
The vendor is the sole provider of the goods or services which have unique characteristics essential to the needs of the program to perform the intended function and no other goods or service will be suitable for use by the City.									
Vendor documentation attached.									

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What	t steps were taken to verify that these features are not available elsewhere?
	Other brands/manufacturers were examined (please list names, phone numbers, and explain why they are not suitable for use by the City. Attach additional pages as necessary):
	Other vendors were contacted (please list names, phone numbers and explain why those contacted would not meet the needs of the City. Attach additional pages as necessary):
	State why this is the only source for the required commodity or service (attach additional pages as necessary): Rev is the single source for parts that are proprietary to the vehicles purchased from REV
	Ambulances by the City of Orlando.
	Requester's Signature Office Head/Department Director's Signature Date Date Date
****	***************************************
	For Procurement Use Only
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Date	e Received in Purchasing: $\frac{6/20/17}{20/17}$ Purchasing Division Tracking Number: $\frac{517-0400}{1}$
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Rev Parts LLC 245 S Executive DR STE 300 Brookfield, WI 53005

Tel: 262.317.0004 Fax: 262.395.4064

May 31, 2017

To Whom It May Concern:

REV Ambulance is the single source for parts that are proprietary to the vehicles purchased from REV Ambulance by the City of Orlando. Any changes to this single source letter must be done in writing. If there are any questions or concerns, please feel free to contact REV Parts LLC.

Sincerely,

Toby Steagall

Controller – REV Parts Division Toby.Steagail@RevGroup.com CC: Nick.Kelly@Revparts.com

G.R. Regas

Director of Global Aftermarket Parts

gr.regas@revparts.com



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View Current Solicitations

Vendors can register with the eSupplier Vendor Registration Service to receive email alerts for solicitations that are of interest to their business.

THE CITY OF ORLANDO IS SEEKING TO PURCHASE AMBULANCE PARTS AND SERVICES - \$17-0400:

The City of Orlando is seeking to purchase proprietary ambulance parts and services for City owned REV ambulances. To date, REV Parts, LLC is the only firm identified as a source for the purchase of proprietary parts and services for REV ambulances owned by the City, and is therefore a possible sole source for this procurement.

Any vendor who wishes to view the sole source documentation to determine if they can meet the City's requirements is invited to contact Lee Donate by phone at (407) 246-2329 or by e-mail at lee.donate@cityoforlando.net . This information will be available for review until 5:00 p.m., July 14, 2017.

The City of Orlando is seeking to purchase Chlorine and Sulphur Dioxide System Parts- \$17-0398

The City of Orlando is seeking to purchase chlorine and sulphur dioxide system parts for existing units. To date Water Treatment and Controls Co. is exclusive authorized source for this purchase in the State of Florida.

Any vendor who wishes to view the sole source documentation to determine if they can meet the City's requirements is invited to contact Diane Wetherington by phone at (407) 246-3633 or by e-mail at diane.wetherington@cityoforlando.net . This information will be available for review until 5:00 p.m., July 14, 2017.

Click here to view the Sole Source Procityoforlando.net/...2014/03/SoleSource.pdfcess

BUSINESS & FINANCIAL SERVICES

Procurement and Contracts Division

Vendor Information

eSupplier Registration

Term Contracts