



CITY OF ORLANDO

MEMORANDUM

TO: Lee R. Donate, Procurement and Contracts Division

THRU: Janeiro Coulter, MBE/Blueprint Division Manager *JR Coulter*

FROM: Dawn Chin Shue, Contract Compliance Investigator III

DATE: July 7, 2017

SUBJECT: M/WBE Award Approval Memo

The Minority Business Enterprise Division concurs with the Procurement and Contracts Division and the Facilities Management Division's recommendations for the award of **IFB17-0239 Pole Mounted Holiday Decorations to Winterland, Inc.**

No City Certified M/WBE suppliers responded.

cc: David Billingsley, Chief Procurement Officer

MINORITY BUSINESS ENTERPRISE

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