



Memorandum

TO: David Billingsley,
Chief Procurement Officer
Procurement and Contracts Division

FROM: David Bass, P.E. 
Manager
Water Reclamation Division

THROUGH: Diane Wetherington, CPPB, FCCM 
Purchasing Agent III
Procurement and Contracts Division

REASON: Sweetwater Environmental Services, Inc.:
Amendment to Agreement (Contract)
Hauling for Water Conserv II WRF

DATE: May 31, 2017

The purpose of this memorandum is to request approval of an Amendment to the current Agreement with Sweetwater Environmental Services, Inc. for the Iron Bridge Regional WRF. The current Agreement provides for the hauling, delivery, and spreading of alkaline (lime) stabilized biosolids from the Iron Bridge Regional WRF. The proposed Amendment would extend these services to provide hauling and delivery of an alkaline (lime) registered biosolids fertilizer product from the Water Conserv II WRF.

Previously, Sweetwater Environmental Services, Inc. hauled, delivered, and spread stabilized biosolids from the Water Conserv II WRF pursuant to the provisions of previous Agreements for the Iron Bridge Regional WRF. Invoices were submitted and paid for these services in accordance with these previous Agreements.

Currently, Sweetwater Environmental Services, Inc. is hauling and delivering the alkaline registered biosolids fertilizer product from the Water Conserv II WRF pursuant to another contract, which expires shortly. The contract for the construction and start-up of the Schwing BioSet Class AA Biosolids System included a provision to haul and deliver the alkaline registered biosolids fertilizer product to designated sites for a period of six (6) months following acceptance of the system by the City. This contract will soon expire.

Amending the Agreement with Sweetwater Environmental Services, Inc. offers several benefits to the City and the Water Reclamation Division. These benefits include:

1. Conclude and close-out the current contract with Schwing BioSet for the Class AA Biosolids System,
2. Continue using a current vetted Contractor,
3. Allow preparation and issuance of a Request for Proposal (RFP) for these services,
4. Provide coverage and a back-up operation for these types of services,
5. Provide uninterrupted operations for Water Conserv II WRF,
6. Comply with the requirements for Class I Reliability,
7. Decommission and privatize hauling operations for Water Conserv II WRF, and
8. Liquidate tractors and trailers, which would eliminate these operation and maintenance costs.

The Water Reclamation Division respectfully requests approval of an Amendment to the Agreement with Sweetwater Environmental Services, Inc. to haul and deliver the alkaline registered biosolids fertilizer product from the Water Conserv II WRF. The services in the proposed Amendment for Water Conserv II WRF are very similar to the services set forth for the Iron Bridge Regional WRF in the current active Agreement for Sweetwater Environmental Services, Inc and being currently performed by Sweetwater Environmental Services, Inc.

Sweetwater Environmental Services, Inc. has agreed to haul and delivery the alkaline registered biosolids product for the same price and terms as presented in their response to the recent Request for Proposals for the Iron Bridge Regional WRF. This presents a very cost effective opportunity for the City and significantly reduces the demands on the applicable budget line item.

A very limited number of Contractors offer these services with these terms and price. The RFP (bidding) process for these services would attract a very limited number of responses.

If you should have any questions or need additional information concerning the proposed Amendment to the Agreement for Sweetwater Environmental Services, please do not hesitate to contact me at 407/ 451-4566 or via email at erik.mearl@cityoforlando.net. Thank you for your continued cooperation and assistance.

cc: *Paul Deuel – Assistant Manager, Water Reclamation Division*
Steve Shelnutt – Plant Manager, Water Conserv I and Water Conserv II WRFs
Diane Wetherington – Purchasing Agent III, Procurement and Contracts Division
Erik L. Mearl, P.E. – Biosolids and Senior Project Manager, Water Reclamation Division
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