

4th ADVISORY COMMITTEE MEETING MINUTES
RFP16-0364 – Digital Evidence Storage System
May 8, 2017 @ 1:00 pm
City Hall – 4th Floor Tarpon Conference Room

VOTING COMMITTEE MEMBERS PRESENT:

1. Roger Brennan (Chair), Police Lieutenant
2. Susan Manney, Police Deputy Chief
3. David H Gancarz, Systems Development Manager
4. Shawn A Williams, Forensic Video Analyst
5. Dennis Turner, Police Officer

TECHNICAL ADVISOR COMMITTEE MEMBERS PRESENT:

1. Todd Berube, Strategy and Architecture Manager
2. Joneshia N Bethea, IT Project Manager I
3. Raymond J Chase, Info Systems Security Officer III
4. William Cail, Police Sergeant

PROCUREMENT REPRESENTATIVE:

- 1) Angela Thomas, Purchasing Agent III (Facilitator)

OTHERS PRESENT (CITY STAFF):

- 1) Dawn Chin Shue, W/MBE Office

OTHERS PRESENT (PUBLIC):

- 1) None Present

Roger Brennan

Meeting called to order at 1:05 pm

Introductions were made and quorum is established.

A motion to approve the minutes from the 2nd Committee Meeting held March 21, 2017. Motion made by Susan Manney, Police Deputy Chief and seconded by Dennis Turner, Police Officer, all in favor and motion passed.

A motion to approve the minutes from the 3rd Committee Meeting (Presentations Only) held May 1, 2017. Motion made by Dennis Turner, Police Officer and seconded by Susan Manney, Police Deputy Chief, all in favor and motion passed.

Information Technologies presented an overview of the proposals.

Evaluations were conducted and tallied and the final ranking is:

<u>Ranking</u>	<u>Firm</u>	<u>Location</u>
1	QueTel Corporation	Huntersville, NC
2	Foray Technologies	San Diego, CA

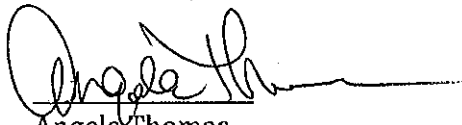
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A motion to accept ranking and evaluations of the proposals and to recommend to City Council to authorize the Chief Procurement Officer to negotiate a contract with the Proposers in the ranked order until successful. Motion made by Susan Manney, Police Deputy Chief and seconded by Roger Brennan (Chair), Police Lieutenant, all in favor and motion passed.

Final Committee Meeting adjourned at 1:26 pm.

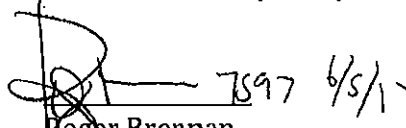
These minutes are considered to be the official minutes of the **RFP16-0364 – Digital Evidence Storage System**, Committee Meeting held on **May 8, 2017**, and no other notes, tapes, or other recordings taken by anyone take precedence.

Submitted by:



Angela Thomas
Purchasing Agent III
Facilitator

Review and Accepted by:



Roger Brennan
Police Lieutenant
Committee Chair