



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

To: Mayor Dyer and City Commissioners
From: Dayci S. Burnette-Snyder, Director of Board Services
Date: May 19, 2017
Subject: APPROVAL OF AVIATION AUTHORITY ITEMS

It is respectfully requested that on June 5, 2017, Orlando City Council specifically approve the following items approved by the Aviation Authority at its meeting on May 17, 2017 (see attached draft minutes):

MEETING DATE	ITEM NO.	DESCRIPTION
May 17, 2017	CA-B	Recommendation to Dispose of Surplus Property
May 17, 2017	CA-H	Request Orlando City Council concurrence for a non-budgeted expenditure and use of Capital Expenditure Funds in the amount of \$1,629,025 for Project BP-00469, Loop Road Resurfacing and Related Work, at the Orlando International Airport
May 17, 2017	CA-I	Request Orlando City Council concurrence for a non-budgeted expenditure and use of Capital Expenditure Funds in the amount of \$30,828 for Project V-00834, North Cell Lot Vending Enclosure (Design/Build), at the Orlando International Airport
May 17, 2017	CA-J	Request Orlando City Council concurrence for a non-budgeted expenditure and use of Capital Expenditure Funds in the amount of \$5,178,660 for Budget Reallocation of the North Program for Airside 4 and Ticket Lobby, at the Orlando International Airport
May 17, 2017	CA-M	Request Orlando City Council concurrence for a Land Lease in excess of 10 years with AFCO GSE MCO, LLC for Development, Maintenance and Operation of a Ground Service Equipment Maintenance Facility and Related Funding for Common Use Infrastructure Improvements

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CONSENT AGENDA

7. Upon motion by Mayor Jacobs, second by Vice Chairman Asher, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following Aviation Authority Committee Minutes -- (1) April 3 and April 7, 2017, Concessions/Procurement Committee; and (2) March 28 and April 6, 2017, Design Review Committee;

B. find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the Finance Committee recommendation and (1) approve the ranking of the firms for the Fixed Income Fund Managers for the Plan as follows: First - Garcia Hamilton & Associates; Second - Galliard Capital Management; and Third - Baird Advisors; (2) authorize staff to negotiate the necessary documents with the first ranked firm, and if not successful, with the next ranked firm until an agreement is reached, and (3) authorize the Executive Director to execute the agreement following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9668**];

D. accept the Finance Committee's recommendation to appoint Kathleen Sharman, Chief Financial Officer, as the Authorized Investment Officer for a two-year term beginning May 18, 2017;

E. accept the recommendation of the Finance Committee and approve the recommended changes to Organizational Policy, Section 470.01, Investment Policy;

F. accept the Finance Committee's recommendation and (1) exercise the first one-year option of the Financial Advisory Services Agreement with Frasca and Associates, LLC through August 31, 2018, with a continuation of the annual retainer fee and with fees for tasks negotiated on a task by task basis at the direction of the Executive Director; (2) exercise the first one-year option of the Financial Advisory Services Agreement with Raymond James and Associates, Inc. through August 31, 2018, with a continuation of the annual retainer fee and an annual cap on combined retainer and financing transaction fees of \$500,000 per calendar year as described in the memorandum; (3) exercise the first one-year option of the MWBE Financial Advisory Services Agreement with National Minority Consultants, Inc. through August 31, 2018, with a continuation of the annual retainer fee and an annual cap on combined retainer and financing transaction fees of \$226,000 per calendar year as described above; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, subject to satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9669-9671**];

G. accept the Finance Committee's recommendation and (1) exercise the first one-year extension option of the Investment Advisory Services Agreement with PFM Asset Management LLC through September 30, 2018; and (2) authorize and Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9672**];

H. accept the recommendation of the Construction Finance Oversight Committee to (1) approve the reallocation of Capital Expenditure funds from Project BP-00465, Vehicle Access Gate E-30 Modifications, Dual Gates, to Project BP-00469, Loop Road Resurfacing and Related Work, at the Orlando International Airport, in the amount of \$1,156,425; (2) approve the reallocation of Capital Expenditure Fund from Taxiway J Rehabilitation to Project BP-00469, Loop Road Resurfacing and Related Work, at the Orlando International Airport, in the amount of \$427,600; (3) approve the reallocation of Improvement and Development Funds from Maintenance - Signage to Project BP-00469, Loop Road Resurfacing and Related Work, at the Orlando International Airport, in the amount of \$45,000; and (4) request Orlando City Council concurrence of this non-budgeted expenditure.;

I. accept the recommendation of the Construction Finance Oversight Committee to approve the reallocation of Capital Expenditure funds from Project V-00822, Landside Level 3 Companion Restroom Modifications (Design/Build), to Project V-00834, North Cell Lot Vending Enclosure (Design/Build) at the Orlando International Airport, in the amount of \$30,828; and request Orlando City Council concurrence in this non-budgeted expenditure;

J. accept the recommendation of the Construction Finance Oversight Committee and approve (1) the transfer of \$4 million of Capital Expenditure Funds from the Ticket Lobby Program to fund balance; (2) the transfer of \$1,178,660 of PFC Bond Funds from the Airside 4 Program to Fund Balance; (3) the transfer of \$4,513,612 of Capital Expenditure Funds and \$665,048 of Discretionary Funds from Fund Balance to the Airside

4 Program; and (4) request City Council concurrence for these non-budgeted expenditures;

K. accept the recommendation of the Concessions/Procurement Committee and (1) award Purchasing Contract 14-17, Smoke/Fire and Overhead Door Maintenance and Repair to Arbon Equipment Corporation; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$505,979.20; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9673**];

L. resolve to (1) accept the recommendation of the Concessions/Procurement Committee to renew and amend Contract 22-13, Personnel Screening Services with Covenant Aviation Services, LLC; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$4,170,562.61 which includes construction from 2015 A Garb and PFC bonds; and (3) authorize an Aviation Authority Officer or Executive Director to execute the necessary documents following satisfactory review by Legal Counsel [**FILED DOCUMENTARY NO. 9674**];

M. resolve to: (1) approve a 30 year land lease with AFCO GSE MCO, LLC, based on the terms described in the memorandum; (2) approve the allocation of an amount not-to-exceed \$265,000 from discretionary funds; (3) request Orlando City Council concurrence with a lease term in excess of 10 years; and (4) authorize an Aviation Authority Officer or Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9675**];

N. resolve to (1) approve the proposed amendment to the Display Advertising Management Concession Agreement at Orlando International Airport with JCDecaux Airport, Inc. based on the terms described in the memorandum; and (2) authorize an Aviation Authority Officer or Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9676**];

O. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 11 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S104, South Airport Automated People Mover (APM) Complex - APM Parking Garage (GMP No. 5) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$2,609,400), which includes a credit of amount of (\$2,458,559) for Allowances (direct cost of the work), a credit amount of (\$21,275) for the General Conditions (no fee applied), and a credit amount of (\$129,566) for the CM@R's fee (5.27% of actual direct cost), resulting in a revised GMP amount of \$47,170,808, with funding credited to the Facility Improvement Fund; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9677**];

P. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 5 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S108, South Airport Automated People Mover (APM) Complex - APM Foundations (GMP No. 2) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$179,931.46), which includes a credit of amount of (\$71,836.18) for direct cost of the work, a credit amount of (\$38,650) for the CM@R's Contingency, a credit amount of (\$7,850.75) for the Owner's Contingency, a credit amount of (\$55,358.13) for the General Conditions (no fee applied), and a credit amount of (\$6,236.40) for the CM@R's fee (5.27% of actual direct cost), resulting in a revised GMP amount of \$1,954,639.54, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds and Aviation Authority funds for the APM-related scope, and with funding credit to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9678**];

Q. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Hensel Phelps Construction for BP-S127, South Terminal C, Phase 1 - Mass Clearing, Grubbing and Expansion of Lake Gillooly (GMP No. 2-S) at the Orlando International Airport for a total negotiated GMP amount of \$30,489,516, which includes \$1,741,900 for direct cost of the work - general requirements, \$17,994,800 for direct cost of work - subcontract award to JR Davis, \$6,688,965 for allowances, \$986,835 for the Owner Contingency, \$986,835 for the CM@R Contingency, \$166,243 for insurance, \$201,148 for P&P bonds (0.66%), and a maximum fee amount of \$1,722,790 (6.031%), with funding from the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9679**];

R. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP-S129, South Terminal C, Phase 1 - Turner-Kiewit Joint Venture General Conditions (GMP No. 4-S) at the Orlando International Airport for a total negotiated GMP amount of \$10,119,466, which includes \$1,806,691 for staff - direct cost, \$952,015 for general conditions, \$6,329,482 for allowances, \$500,000 for the Owner Contingency, \$55,174 for the CM@R Contingency, \$67,193 for P&P bonds (0.664%), and a maximum fee amount of \$408,911 (4.211%), with funding from the Aviation Authority's Line of Credit to be reimbursed by future General Airport Revenue Bonds, Passenger Facility Charges, Aviation Authority Funds, Facility Improvement Funds, and future FDOT Grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9680**];

S. accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP-S130, South Terminal C, Phase 1 - Landside Clearing, Grubbing, Earthwork and Grading (GMP No. 5-S), at the Orlando International Airport for a total negotiated GMP amount of \$8,534,935, which includes \$1,000 for direct cost of work - SWPPP permit, \$6,455,213 for direct cost of work - subcontract award to The Middlesex Corporation, \$937,769 for allowances, \$369,699 for the Owner Contingency, \$369,699 for the CM@R Contingency, \$56,672 for P&P bonds (0.664%), and a maximum fee amount of \$344,883 (4.211%), with funding from the Aviation Authority's Line of Credit to be reimbursed by future General Airport Revenue Bonds, Passenger Facility Charges, Aviation Authority Funds, and Customer Facility Charges to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9681**];

T. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Fiscal Year (FY) 2017 planning, engineering and construction staff support services related to Project Coordination and Scheduling on Capital Improvement Program Projects at the Orlando International Airport, for a not-to-exceed fee amount of \$415,789, with funding from Ticket Lobby Program funds, Airsides 1 and 3 Program funds, Airside 4 Program funds, South Airport APM and ITF Complex Program funds, South Terminal C, Phase 1, Program funds, and Operations and Maintenance Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9682**];

U. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Agreement (OAR Prime Entity) with Geotech Consultants International, Inc. dba GCI, Inc. for Fiscal Year (FY) 2017 Staff Extension Support Services for the Risk Management and Construction Departments at the Orlando International Airport, in the total not-to-exceed fee amount of \$311,394, which includes a not-to-exceed fee amount of \$309,344 and a not-to-exceed reimbursable expenses amount of \$2,050, with funding from Program and Project Funds, and the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9683**];

V. accept the recommendation of the Construction Committee and approve the award of Project H288, ORL Miscellaneous Airfield Improvements - Phase 3 at the Orlando Executive Airport to Hi-Lite Airfield Services, LLC for the direct-negotiated amount of \$389,293.48, with funding from CFX/OCEA Property Exchange Funds and FDOT Grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9684**];

W. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Agreement (OAR Prime Entity) with Parsons Brinckerhoff, Inc. for Fiscal Year (FY) 2017 Staff Extension Support Services for the Construction, Project Controls, Small Business and Information Technology Departments at the Orlando International Airport, in the total not-to-exceed fee amount of \$363,894.72, with funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9685**];

X. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 7 to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, Inc. for Additional Program Compliance Services for the South Airport Intermodal Terminal Facility (ITF) Complex Program at

the Orlando International Airport for a total not-to-exceed fee amount of \$389,871, with funding from FDOT Grants; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9686**];

Y. accept the recommendation of the Construction Committee for the procurement of Furniture (Lounge Seats and Powered Tables) from Agati, Inc. for WS125, South Airport APM/ ITF Complex - FF&E, at the Orlando International Airport, for the total not-to-exceed amount of \$327,463.08, with funding from General Airport Revenue Bonds, Aviation Authority Funds, Facility Improvement Funds and FDOT Grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

Z. accept the recommendation of the Construction Committee and authorize the single source procurement of planter pots from Dura Art Stone for WS125, South Airport Automated People Mover (APM)/Intermodal Terminal Facility (ITF) Complex - Furnishings, Fixtures and Equipment (FF&E), at the Orlando International Airport, for the total not-to-exceed amount of \$213,639.19, with funding from General Airport Revenue Bonds, Aviation Authority Funds, Facility Improvement Funds, and FDOT Grants to the extent eligible; authorize the Purchasing Office to issue the necessary purchase order; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

AA. accept the recommendation of the Construction Committee for the purchase of LG, 65" LED Pro:Centric™, IPTVs from MDM Commercial Enterprises, Inc. d/b/a LG Fulfillment for Project BP-00474, Hyatt Regency Guest Room/Corridor Renovations, at the Orlando International Airport, for the total not-to-exceed amount of \$710,888.64, with funding from previously-approved Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

BB. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 3 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S118, South Airport Intermodal Terminal Facility (ITF) - Viaduct Test Piles (GMP No. 13A), for a total negotiated GMP Amendment credit amount of (\$142,846.80), which includes an increase amount of \$17,878.64 for the Direct Cost of Work, a credit amount of (\$80,486.22) for CM@R contingency, a credit amount of (\$23,147) for Owner contingency, a credit amount of (\$4,716.45) to the CM@R's fee amount (5.5% of actual direct cost), and a credit amount of (\$502,375.77) for the General Conditions (no fee applied), resulting in a revised GMP amount of \$2,222,361.20, with funding credited to the FDOT Grants; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9687**];

CC. accept the recommendation of the Construction Committee for the purchase High Resolution/Heat Sensing FLIR Cameras and Accessory Equipment from Securedyne Systems for Project V-00807, Specialty CCTV Cameras, at the Orlando International Airport, for the total not-to-exceed amount of \$325,683.57, with funding from Passenger Facility Charges; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9688**];

DD. accept the recommendation of the Construction Committee and authorize the Single Source Procurement to Upgrade the Fire Alarm System from Commercial Systems Group, Inc. for ZC-244, South Airport Automated People Mover (APM)/Intermodal Terminal Facility (ITF) Complex - Furnishings, Fixtures and Equipment (FF&E) at the Orlando International Airport, for the total not-to-exceed amount of \$181,669.15, with funding from General Airport Revenue Bonds, Aviation Authority Funds, Capital Expenditure Funds, and FDOT Grants to the extent eligible; authorize the Purchasing Office to issue the necessary purchase order; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9689**];

EE. accept the recommendation of the Professional Services Committee and approve a Single Source Agreement Extension to the Purchasing Agreement for PS-315, Oracle E-Business Suite Consulting Services at the Orlando International Airport, through August 31, 2018, for a total not-to-exceed amount of \$80,000, with funding from the Operations and Maintenance Fund; and, authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel;

FF. accept the recommendation of the Professional Services Committee to exercise the first one-year renewal option of Unified Communications Managed Services Contract with Avaya, Inc., pursuant to the terms and conditions of the State of Florida Term Contract No. 730-000-91 (Telephony Equipment and Services), for a total not-to-exceed amount of \$504,000, with funding from the Operations and Maintenance

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Fund; extend these services through June 13, 2018; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9690**];

GG. accept the recommendation of the Ad Hoc Committee and approve the Minimum Requirements for the Automated People Mover (APM) Technology for Airsides 2 and 4 Improvements Program at the Orlando International Airport as identified in Lea+Elliott's "Assessment of Various APM Technologies' Viability for Airsides 2 and 4 Replacement Project" Report, dated September 12, 2016, and initiate a normal procurement process with said parameters;

HH. resolve to (1) approve the First Amendment to the Real Estate Purchase Agreement by and between the Aviation Authority, City of Orlando (the City) and Tavistock Development Company (Tavistock) related to the East Airfield Park Property; (2) seek approval of the same from the City of Orlando, and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel [**FILED DOCUMENTARY NO. 9691**];

II. resolve to: (1) approve the Third Amendment to Embankment Funding Agreement; (2) seek approval of the Third Amendment to the Embankment Funding Agreement from the City of Orlando, and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel [**FILED DOCUMENTARY NO. 9692**];

JJ. resolve to (1) approve the First Amendment to the Real Estate Purchase, Land Development and Management Agreement by and between the Aviation Authority, City Of Orlando and Tavistock Development Company related to the Poitras Property; (2) seek approval of the same from the City of Orlando, and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel [**FILED DOCUMENTARY NO. 9693**];

KK. resolve to approve revisions as mentioned in the memorandum to Organizational Policy and Procedures, Section 120.081 - Investment Policy for the Defined Benefit Retirement Plan; Section 120.082 - Investment Policy for the Defined Contribution Plan; Section 120.083 - Investment Policy for the Other Post-Employment Benefits Trust; and Section 120.084 - Investment Policy for the Deferred Compensation Retirement Plan;

LL. resolve to accept the recommended changes to Organizational Policy & Procedures Section 203.02 - Vacation Leave; Section 203.03 - Sick Leave; and Section 206.09 - Management Benefit Program, with an effective date of June 4, 2017;

MM. resolve to confirm my nomination of Thomas W. Draper as Senior Director of Airport Operations effective May 18, 2017;