



NOMINATING BOARD

OFFICIAL MINUTES

WEDNESDAY, APRIL 12, 2017 | 8:30 A.M.

SUSTAINABILITY CONFERENCE ROOM | CITY HALL

A meeting of the Nominating Board for the City of Orlando was held on Wednesday, April 12, 2017 at 8:30 a.m. at City Hall, 400 South Orange Avenue, Orlando, Florida 32801.

Members Present:

Sarah Kelly, Chairman [6/1]  
Janet Pesquera, Vice Chairman [6/1]  
Matthew Alexander [7/0]  
Deloris Batson [7/0] – Arrived at 8:31 a.m.  
Lyndon Carter [6/1] – Arrived at 8:42 a.m.  
Kimberly Holdridge [7/0]  
Margaret Lezcano [7/0]  
Krystle Nguyen [7/0]

Members Absent:

Abdullah Tharoo [6/1]

Others Present:

Denise Aldridge, City Clerk  
Laurie Nossair, Deputy City Clerk  
Stephanie Herdocia, Board Coordinator

I. **CALL TO ORDER**

Sarah Kelly, Chairman, determined a quorum was present and called the meeting to order at 8:30 a.m.

II. **APPROVAL OF MINUTES**

**Approval of the Minutes from March 8, 2017**

Kimberly Holdridge moved to accept the minutes of the March 8, 2017 meeting as presented and Margaret Lezcano seconded the motion. The Nominating Board voted to approve the motion unanimously 6-0.

Deloris Batson arrived.

III. **PUBLIC COMMENT**

None.

IV. **RESIGNATIONS**

**Code Enforcement Board (DB)**

*7 Members | Term Length: 3 Years | Term Limits: 2 Terms*

1. Juanita Riley, TE 09/30/18

The Nominating Board discussed this appointment and deferred to the next regularly scheduled meeting.

V. **NOVEMBER EXPIRATIONS**

**Vehicle for Hire Appeal Board (MA)**

*5 Members | Term Length: 2 Years | Term Limits: 2 Terms*

1. Jose Luyanda, one full term

Matthew Alexander moved to recommend to Mayor Dyer the appointment of Robert Rubin-Beman\*\*, to the Vehicle for Hire Appeal Board for a term ending November 30, 2018, with alternate name for consideration Matthew McCown\*, District 1, and Deloris Batson seconded the motion. This appointment shall replace Jose Luyanda, whose term completed November 30, 2016. The Nominating Board voted 7-0 to approve the motion.

VI. **MAY EXPIRATIONS**

**Certification Board (AT)**

*7 Members | Term Length: 2 Years | Term Limits: 2 Terms*

1. Mi Hoshino, less than two full terms
2. Brikena Tomasic, less than two full terms
3. Khalid Muneer, less than one full term

Sarah Kelly moved to recommend to Mayor Dyer the reappointment of Khalid Muneer\*\*, to the Certification Board for a term ending May 31, 2019 and Margaret Lezcano seconded the motion. The Nominating Board voted 7-0 to approve the motion.

The Nominating Board discussed the remaining appointments held by Mi Hoshino and Brikena Tomasic and deferred to the next regularly scheduled meeting.

VII. **JUNE EXPIRATIONS**

**Chapter 57 Review Board (AT)**

*7 Members | Term Length: 2 Years | Term Limits: 2 Terms*

1. Louis Preston Jr., less than two full terms
2. Bassem Chaaban, less than two full terms
3. Ginger Malcom, less than two full terms

The Nominating Board discussed these appointments and deferred to the next regularly scheduled meeting.

**Downtown Development Board (SK)**

*5 Members | Term Length: 3 Years | Term Limits: 2 Terms*

1. Wendy Connor, less than two full terms
2. Roger Chapin, less than two full terms

Sarah Kelly moved to recommend to Mayor Dyer the reappointment of Wendy Connor\*\*, to the Downtown Development Board for a term ending June 30, 2020 and Kimberly Holdridge seconded the motion. The Nominating Board voted 7-0 to approve the motion.

Lyndon Carter arrived.

Sarah Kelly moved to recommend to Mayor Dyer the appointment of James Barati\*, District 4, to the Downtown Development Board for a term ending June 30, 2020, with alternate name for consideration Carlos Barrios\*, District 3, and Margaret Lezcano

seconded the motion. This appointment shall replace Roger Chapin, whose term ends on June 30, 2017. The Nominating Board voted 8-0 to approve the motion.

### VIII. **JULY EXPIRATIONS**

#### **Municipal Planning Board (SK)**

*5 Members | Term Length: 2 Years | Term Limits: 3 Terms*

1. Jason Searl, less than three terms
2. Jennifer Tobin, less than three terms
3. Karen Anderson, less than two terms
4. Claudia Centeno, less than one term
5. Jill Rose, less than one term

The Nominating Board discussed the appointments held by Jason Searl and Jill Rose and deferred to the next regularly scheduled meeting.

Sarah Kelly moved to recommend to Mayor Dyer the appointment of Morgan Lea\*, District 2, to the Municipal Planning Board for a term ending July 31, 2019, with alternate name for consideration Jeffrey Arms\*, District 3, and Kimberly Holdridge seconded the motion. This appointment shall replace Jennifer Tobin whose term ends on July 31, 2017. The Nominating Board voted 8-0 to approve the motion.

Sarah Kelly moved to recommend to Mayor Dyer the reappointment of Karen Anderson\*, District 3, to the Municipal Planning Board for a term ending July 31, 2019 and Margaret Lezcano seconded the motion. The Nominating Board voted 8-0 to approve the motion.

Sarah Kelly moved to recommend to Mayor Dyer the reappointment of Claudia Centeno\*, District 3, to the Municipal Planning Board for a term ending July 31, 2019 and Margaret Lezcano seconded the motion. The Nominating Board voted 8-0 to approve the motion.

### IX. **OCTOBER EXPIRATIONS**

#### **Historic Preservation Board (ML)**

*9 Members | Term Length: 2 Years | Term Limits: 3 Terms*

1. Vijay Marolia, TE 10/31/17

The Nominating Board discussed this appointment and deferred to the next regularly scheduled meeting.

### VIII. **OTHER BUSINESS**

#### **Affordable Housing Advisory Committee (ML)**

*11 Members | Term Length: 3 Years | Term Limits: 3 Terms*

- A citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- A citizen who is actively engaged as a not-for-profit provider of affordable housing.
- A citizen who is actively engaged as a real estate professional in connection with affordable housing.
- A citizen who resides within the jurisdiction of the local governing body making the appointments.

- A citizen who represents essential services personnel, as defined in the local housing assistance plan.

Margaret Lezcano moved to recommend to Mayor Dyer the appointment of Barbara Friends\*, District 6, to the Affordable Housing Advisory Committee for a term ending March 31, 2020, with alternate name for consideration Sarah Elbadri\*, District 5, and Kimberly Holdridge seconded the motion. The Nominating Board voted 7-0 to approve the motion.

### **Downtown South Neighborhood Improvement District Advisory Council (LC)**

*5 Members | Term Length: 2 Years | Term Limits: 2 Terms*

As a result of the amendments set forth in Ordinance No. 2016-98, nominees shall be submitted within 90 days of the effective date of the ordinance. Each member must own property in the district, represent a corporate owner of property within the district, or reside in the district. At least one member must be a representative of Orlando Health, at least one member must be an owner of land within the district that is designated for industrial use on the City's future land use map, and at least one other member must be a board member of the City's SoDo District Main Street Program.

Lyndon Carter moved to recommend to Mayor Dyer the appointment of the following candidates as a slate: Adam Freeman\*\*; Zachary Winters\*, District 4; Harlan Hanson\*, District 4; Aaron Bottenhorn\*\*; Charlotte Manley\*, District 4; to the Downtown South Neighborhood Improvement District Advisory Council and Margaret Lezcano seconded the motion. The Nominating Board voted 8-0 to approve the motion.

### **Old Business**

#### **1. Marketing Ideas | Community Events**

Neighborhood and Community Summit: Saturday, March 18, 2017 7:30am-2:15pm. Sarah Kelly, Chairman, Abdullah Tharoo, Lyndon Carter and Stephanie Herdocia, Board Coordinator attended. Ms. Kelly spoke on the success of the event.

Asian American Chamber of Commerce: Thursday, April 6, 2017 6:10pm. Matthew Alexander attended on behalf of the Nominating Board and provided a short presentation.

8th Annual Asian Pacific American Heritage Month: Wednesday, May 3, 2017 5:30pm. The Nominating Board will make an effort to attend the event.

#### **2. Training Ideas**

Planning for Board Chair and Vice-Chair Training is underway; training recommendations are being accepted.

### **General Discussion**

None.

### **Chairman's Report**

1. Board Assignments are being reviewed by the Chairman and City Clerk.

2. Sarah Kelly, Chairman, presented details for the “Boards and Brews” event, a networking evening with Mayor Buddy Dyer to educate young professionals on citizen boards. The event will be on Wednesday, May 10, 2017 in the City Hall Rotunda from 5:30-7:00pm. The Nominating Board was advised to make arrangements to attend the event and represent their boards.

#### **City Clerk's Report**

Denise Aldridge, City Clerk, advised there have been inconsistencies with the communication being provided to candidates. Discussion ensued on the process of recruiting and communicating with candidates. Ms. Aldridge also presented the idea of an exit interview to be provided to members who have served their allowable terms or have resigned from a board.

Ms. Aldridge reported 34 board members RSVP'd to attend Mayor Dyer's Volunteer Appreciation Event on April 10, 2017. The event included a light lunch, an official proclamation presentation and a self-guided See Art Orlando tour.

The Annual Recording Secretary training was announced, and will take place on April 20, 2017. Sarah Kelly, Chairman, will be attending on behalf of the Nominating Board.

#### **Secretary's Report**

Stephanie Herdocia, Board Coordinator, presented and discussed the Board demographics.

#### **IX. ADJOURNMENT**

There being no further business to discuss, Sarah Kelly, Chairman, declared the meeting adjourned at 9:40 a.m.

*Next Meeting: Wednesday, May 10, 2017 – 8:30 a.m.*

Respectfully Submitted,

  
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Sarah Kelly  
Chairman

  
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Stephanie Herdocia  
Board Coordinator