

BUDGET REVIEW COMMITTEE
SUSTAINABILITY ROOM, 2nd FLOOR

The Budget Review Committee Meeting on May, 9, 2017 was called to order by Byron Brooks at 3:32 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Frank Billingsley, Chief of Staff
Christopher McCullion, Chief Financial Officer
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Deputy CFO
Martin Carmody, Budget Division Manager
Kevin Pierre, Budget Analyst III
Jason Wojkiewicz, Budget Analyst II
Richard Vanderoef, Budget Analyst II
Anthony Bellizio, Budget Analyst I
Douglas Horner, Financial Reporting Manager
Susan Harris, Communications and Neighborhood Relations, Assistant to Director
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2016/17 BUDGET

NEW BUSINESS:

1. INTERNAL LOAN BANK FUND (5030 F)
 - A. BA17-43, Internal Loan (DSD0030_C) – Request to allocate fund balance in various funds and transfer those fund balances out to Fund 5030_F Internal Loan Bank Fund as part of closing out the taxable Series H trust funds and consolidating the remaining cash in the internal loan bank fund. Net increase to budget: \$791,935

POSITION / STAFFING ACTIONS

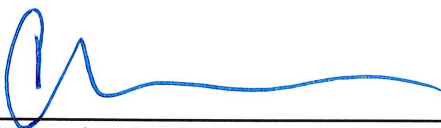
Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

2. GENERAL FUND (0001 F)
 - A. Communications and Neighborhood Relations (COM0001_C) – Request to add one (1) Sr. Administrative Assistant (S18) and drop one (1) Staff Assistant (S20) based on the responsibilities of the role and needs of the office. Costs will be absorbed within the existing budget.
 - B. Human Resource Records (HRD0003_C) – Request to reclassify two (2) Human Resource Specialist (S18) positions to an Employee Records Specialist (S16) to better reflect the duties these roles have been performing. Costs will be absorbed within the existing budget.

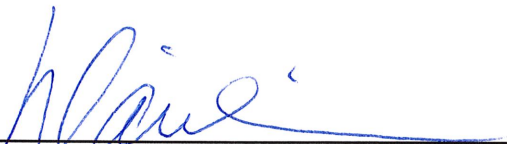
- C. Compensation and Benefits (HRD0008_C) – Request to reclassify two (2) Human Resource Specialist (S18) positions to a Benefits Specialist (S16) to better reflect the duties these roles have been performing. Costs will be absorbed within the existing budget.
 - D. Human Resources Training (HRD0005_C) – Request to reclassify one (1) Human Resources Analyst (S13) position to an Organizational Development Analyst (S11), to better reflect the duties this role has been performing. Costs will be absorbed within the existing budget.
 - E. Criminal Investigations Division (OPI0001_C) – Request to reclassify one (1) IRIS System Technician from pay grade S15 to S13. Costs will be absorbed within the existing budget.
3. PARKING REVENUE FUND (4132_F)
- A. Request to transfer employees from Downtown Transit Fund (4131_F) and Centroplex Garages Fund (4130_F) to Parking Revenue Fund as a result of reduction in revenue collected from the surface lots under I-4 and the Centroplex Garages. The Parking Revenue Fund will absorb the cost of the transferred employees.

A motion to approve items 1A through 3A was made by Frank Billingsley. Wes Powell seconded the motion and vote carried to approve items 1A through 3A.

The meeting was adjourned at 3:33 p.m.



Christopher McCullion, Chief Financial Officer



Maria Ciocce, Recording Secretary