



# CITY OF ORLANDO

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## 1st ADVISORY COMMITTEE MEETING MINUTES

RQS17-0137

Request for Qualification Statements for  
Professional Landscape Architecture Services

March 8th, 2017 – 9:00 a.m.

Agenda Conference Room (2nd Floor)  
City Hall, 400 S. Orange Ave., Orlando, FL 32801

First Meeting of the Advisory Committee to review and evaluate responsive qualification statements submitted in response to the subject solicitation.

### **Committee Members Present:**

Beth Gruber, Landscape Architect, Senior/Planner (Chair)  
Denise Riccio, FPR Planner and Grants Manager  
Ken Pelham, Planner III  
Kenneth Marcum, Facilities Project Manager  
LaChisha Lewis, Contract Compliance Investigator II, MBE Office

### **Other City Personnel Present:**

Roger Cooper, Contract Administrator (Facilitator)  
Fabio Henao, Procurement Assistant

### **Members of the Public Present:**

None

### **Actions/Discussion/Motions:**

One Committee Member was late, and the Facilitator called the meeting to order at 9:21 a.m. and took the following actions:

- 1) Introduced himself and asked all in attendance to introduce themselves.
- 2) Advised that Committee was approved and ethics forms were received.
- 3) Advised the Committee that a quorum was established.
- 4) Announced that the meeting was publicly posted for more than 48 hours in advance.
- 5) Facilitator review Advisory Committee Rules
- 6) Reviewed Public Input Procedures

A motion was made by Beth Gruber, and seconded by Denise Riccio to accept the Public Input Procedures. The motion carried unanimously.

The Facilitator handed out the pre-determined scores for Rating Factors C, F, and G. Rating Factor C was supplied by the MBE Office.

Committee Members were advised that Qualification Statements must be independently scored by each Member; that Committee Members should not indicate what score he/she gives to a particular firm; and that Committee Members must not attempt to influence other Committee Members in their scoring.

The Meeting was turned over to the Technical Chair, who indicated that eight (8) sealed qualification statements were submitted in response to the solicitation and that all firms had been certified as qualified by the Consultants' Qualifications Board on February 15, 2017.

The Chair indicated that those firms are as follows:

- 1) Canin Associates, Inc.
- 2) CPH, Inc.

- 3) Dix.Hite + Partners, Inc.
- 4) GAI Consultants, Inc.
- 5) LandDesign, Inc.
- 6) Magley Design, LLC.
- 7) Perry-Becker Design, LLC.
- 8) S&ME, Inc.

The Chair conducted discussions with the Committee, and then, each Committee member individually scored and ranked each firm. The consolidated results are as follows:

- 1) Magley Design, LLC
- 2) GAI Consultants, Inc.
- 3) Dix.Hite + Partners, Inc.
- 4) Perry-Becker Design, LLC
- 5) S&ME, Inc.
- 6) LandDesign, Inc.
- 7) Canin Associates, Inc.
- 8) CPH, Inc.

A motion was made by Denise Riccio and seconded by Ken Pelham, to invite the top three (3) ranked firms for presentations and interviews. There was no member from the public attending. The motion carried unanimously.

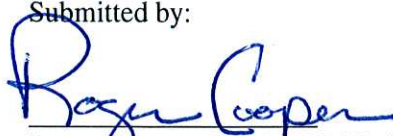
Beth Gruber made a motion, seconded by Kenneth Marcum to allow up to twenty (20) minutes for each presentation and up to a fifteen (15) minute question-and-answer period. The motion carried unanimously.

The Facilitator indicated that Presentations would held be on March 22<sup>nd</sup>, beginning at 9:00 a.m. in the Veterans Conference Room – and then alternating between the Agenda Conference Room and the Veterans Conference Room.

A motion was made by Kenneth Marcum and seconded by Ken Pelham, to adjourn at 11:53 a.m. The motion carried unanimously.

These minutes are considered to be the official minutes of the RQS17-0137 Advisory Committee Meeting held on March 8<sup>th</sup>, 2017, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:



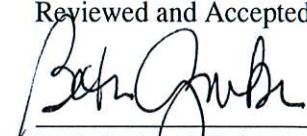
Roger Cooper, CPPO, C.P.M. (Facilitator)  
Contract Administrator

Reviewed by:



Teddi McCorkle, CPPB, C.P.M.  
Sr. Contract Administrator

Reviewed and Accepted by:



Beth Gruber (Chair)  
Landscape Architect

Attachments:

Public Input Procedures with CPO Memo dated 9/30/2013  
Predetermined Scores  
Consolidated Scoring and Rating Spreadsheet  
Individual Scoring and Rating Sheets





# CITY OF ORLANDO

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## MEMORANDUM

**DATE:** September 30, 2013

**TO:** Procurement and Contracts Division Staff

**FROM:** David Billingsley, CPSM, C.P.M., Chief Procurement Officer

**SUBJECT:** Public Input

The Florida Legislature recently enacted a new state law, s. 286.1114, which requires that all local government boards and committees that are subject to the sunshine law provide an opportunity for reasonable public input prior to taking official action on any item (with the exception of administrative items such as approval of minutes and quasi-judicial proceedings). Such comment must be allowed at the meeting where the board or committee takes action on the item or at a meeting in reasonable proximity to that date. Boards and Committees may adopt rules or policies governing the public input.

Procurement Advisory Committees are affected by this statute since they are sunshine committees and are making an award recommendation to City Council. Procurement Advisory Committees must adopt procedures for all meetings after October 1, 2013.

The statute provides that each committee can provide for its own implementation rules. As such, Procurement Advisory Committees should make a motion at the first meeting to follow these rules. For a particular procurement, the committee may modify or amend the procedures applicable to that solicitation. For example, if the procurement has a large public interest, the committee could establish longer comment periods.

Attached are recommended procedures for public input during Procurement Advisory Committees meetings.

### **PROCUREMENT AND CONTRACTS DIVISION**

CITY HALL • 400 SOUTH ORANGE AVENUE • P.O. BOX 4990 • ORLANDO, FLORIDA 32802-4990  
PHONE 407.246.2291 • FAX 407.246.2869 • CityofOrlando.net • esupplier.cityoforlando.net



# CITY OF ORLANDO

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## Public Input Procedures For Procurement Advisory Committees

- A. After each motion (and a second) but before committee discussion on all non-ministerial motions, public comment will be permitted. Ministerial motions would be those that are not substantive actions, including most procedural motions, motions to approve minutes, and motions to adjourn.
- B. Each speaker is limited to 5 minutes. The Committee Chairperson may grant more time to a speaker, provided that if any other committee member objects to the granting of more time, the committee as a whole will vote on the extension.
- C. Public comment is limited to 30 minutes per motion.
- D. Groups are to be asked (not required) to appoint a spokesperson to avoid redundancy and stay within allotted time periods.
- E. If there are more speakers than would allow each to get their full 5 minutes, time periods will be reduced proportionally to not less than 1 minute per speaker unless the committee votes to extend the comment period. If there are more speakers than minutes in the comment period, by act of the Chairperson without objection from a member of the committee, or after a committee vote if there is an objection, the maximum comment period may be extended. As a practical matter, committees should try to extend the time where possible to allow everyone a chance to speak. If this is not possible due to time constraints or number of requests, comments should be taken in random order from all those requesting to speak until time expires.
- F. Each person addressing the committee should give their name and address for the record (minutes). Per the statute, a form asking to speak can be used (which may help with drafting the minutes and establishing priority to speak).
- G. Remarks should be addressed to the committee as a whole, not to individual members of the committee. This is not a question and answer period. The public may comment on the issues before the committee, but the committee is not required to respond to questions.
- H. Minutes should reflect that public comment was solicited even where no public comment was given, i.e. "The chairperson asked if there was anyone from the public who would like to speak, but no requests were received" or similar words should appear in the minutes.

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RQS17-0137 Continuing Landscape Architectural and Planning Design Professional Services  
Pre-determined Scores for  
MWBE Participation, Proximity, and Prior Work\$

Consultant Name	MBE Office Announced Scores for MWBE Participation (C)	Proximity Score (F)	Prior Dollars Score (G)
Canin Associates, Inc.	10	4	4
CPH, Inc.	4	3	0
Dix.Hite+Partners, Inc.	14	2	5
Gai Consultants, Inc.	15	4	5
LandDesign, Inc.	14	4	5
Magley Design, LLC.	16	4	4
Perry-Becker Design, LLC.	14	4	5
S&ME, Inc.	14	4	5

RQS17-0137 Continuing Landscape Architecture and Planning Design Professional Services Shortlisting

**COMMITTEE MEMBERS:**

Beth Gruber	Denise Riccio	LaChisha Lewis	Ken Pelham	Kenneth Marcum
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**CONSOLIDATED RANKING:**

	Beth Gruber	Denise Riccio	LaChisha Lewis	Ken Pelham	Kenneth Marcum	Total	Ranking
Canin Associates, Inc.	7	7	8	8	5	35	7
CPH, Inc.	8	8	7	7	7	37	8
Dix.Hite + Partners, Inc.	3	3	5	6	2	19	3
GAI Consultants, Inc.	2	2	1	1	3	9	2
LandDesign, Inc.	5	5	3	4	8	25	6
Magley Design, LLC	1	1	1	2	1	6	1
Perry-Becker Design, LLC	4	4	4	5	5	22	4
S&ME, Inc.	6	6	6	2	4	24	5

**INDIVIDUAL SCORING / RANKING:**[illegible]



TOTAL POINT VALUE	100	65	59	90	92	85	94	87	84
Beth Gruber		7	8	3	2	5	1	4	6
Ranking									

[illegible]

Request for Qualification Statements for  
RQS17-0137 Continuing Landscape Architecture and Planning Design Professional Services Shortlisting

TOTAL POINT VALUE	100	73	75	96	99	98	99	97	93
LaChisha Lewis									
Ranking		8	7	5	1	3	1	4	6

[illegible][illegible]



Request for Qualification Statements for  
RQS17-0137 Continuing Landscape Architecture and Planning Design Professional Services Shortlisting

TOTAL POINT VALUE	100	78	69	86	84	63	93	78	81
Kenneth Marcum		5	7	2	3	8	1	5	4
Ranking									

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Beth Gruber DATE: 3.8.17

FIRM NAME: Canin Associates

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	10
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	9
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>65</b>

RANK: ~~11/11/17~~ 7

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Both Gruber DATE: 3.8.17

FIRM NAME: GPH

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>59</b>

RANK: 8

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Beth Gruber DATE: 3.8.17

FIRM NAME: DIX . HITE

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	19
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	2
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>90</b>

RANK: 3

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Beth Gruber DATE: 3.8.17

FIRM NAME: GAI

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	27
B. The experience and qualifications of the sub-consultants.	20	19
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>92</b>

RANK: 2

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Both Gruber DATE: 3.8.17

FIRM NAME: Land Design

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>85</b>

RANK: 5

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

**MEMBER:** Beth Gruber **DATE:** 3.8.17

**FIRM NAME:** Magley Design

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

<b>RATING FACTORS</b>	<b>MAXIMUM POINTS</b>	<b>ITEM SCORE</b>
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	16
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>94</b>

**RANK:** 1

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Beth Gruber DATE: 3.8.17

FIRM NAME: PERRY I BECKER

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

	RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
M	A. Respondent's experience and qualifications.	30	25
H	B. The experience and qualifications of the sub-consultants.	20	19
	C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
add	D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
w/det	E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
	F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
	G. Volume of work previously awarded to Respondent by the City.	5	5
	<b>TOTAL SCORE</b>	<b>100</b>	<b>87</b>

RANK: 4

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# **RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN PROFESSIONAL SERVICES**

## **EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Both Gruber DATE: 3.8.17

FIRM NAME: 34 ME

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

	RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
H	A. Respondent's experience and qualifications.	30	26
M	B. The experience and qualifications of the sub-consultants.	20	15
	C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
Add +	D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
W det	E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
	F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
	G. Volume of work previously awarded to Respondent by the City.	5	5
	<b>TOTAL SCORE</b>	<b>100</b>	<b>84</b>

RANK: 6

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Denise Riccio DATE: 3/8/17

FIRM NAME: Canin Associates

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	10
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>66</b>

RANK: 7

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Danise Riccio DATE: 3/8/17

FIRM NAME: CPH

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	15
B. The experience and qualifications of the sub-consultants.	20	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>47</b>

RANK: 8

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Denise Riccio DATE: 3/8/17

FIRM NAME: Dix Hite

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	2
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>81</b>

RANK: 3

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Denise Riccio DATE: 3/8/17

FIRM NAME: GAI Consultants

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	14
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>91</b>

RANK: 2

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

**MEMBER:** Denise Riccio **DATE:** 3/8/17

**FIRM NAME:** LandDesign

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

<b>RATING FACTORS</b>	<b>MAXIMUM POINTS</b>	<b>ITEM SCORE</b>
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	18
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>76</b>

**RANK:** 5

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Denise Riccio DATE: 3/8/17

FIRM NAME: Magley Design

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	27
B. The experience and qualifications of the sub-consultants.	20	19
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	16
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>94</b>

RANK: 1

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Denise Riccio DATE: 3/8/17

FIRM NAME: Perry-Becker Design

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	7
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>78</b>

RANK: 4

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Denise Riccio DATE: 3/8/17

FIRM NAME: S & ME

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	6
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>72</b>

RANK: 6

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marum DATE: 8 March 17

FIRM NAME: Canin Associates

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	10
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	2
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>78</b>

RANK: 5

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marcum DATE: 8 Mar 17

FIRM NAME: CPH

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	14
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>69</b>

RANK: 7

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marcum DATE: 8 March 17

FIRM NAME: Dix . Hite

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	2
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>86</b>

RANK: 2

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marcum DATE: 8 March 17

FIRM NAME: ba Consultants

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	0
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>84</b>

RANK: 3

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marum DATE: 8 March 17

FIRM NAME: Land Design

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	5
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	5
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<del>63</del> 63

RANK: 8

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marcum DATE: 8 March 17

FIRM NAME: Magley Design

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	16
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	4
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>93</b>

RANK: 1

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marcum DATE: 8 March 17

FIRM NAME: Perry Becker

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>78</b>

RANK: 5

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Kenneth Marcum DATE: 8 March 17

FIRM NAME: S/M E

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	20
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	6
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>81</b>

RANK: 4

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17

FIRM NAME: Canin Associates, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	15
B. The experience and qualifications of the sub-consultants.	20	12
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	10
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	7
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>60</b>

RANK: 8

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17

FIRM NAME: CPH, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>67</b>

RANK: 7

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17  
FIRM NAME: Dix Hite Partners, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	7
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	2
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>78</b>

RANK: 6

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17

FIRM NAME: GAI Consultants, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	28
B. The experience and qualifications of the sub-consultants.	20	17
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>94</b>

RANK: 1

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17

FIRM NAME: Land Design

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	22
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>83</b>

RANK: 4

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17

FIRM NAME: Magley Design, LLC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	26
B. The experience and qualifications of the sub-consultants.	20	17
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	16
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	9
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>85</b>

RANK: 2

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17

FIRM NAME: Perry-Becker Design, LLC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	17
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	8
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>82</b>

RANK: 5

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Ken Pelham DATE: 3/8/17

FIRM NAME: S & ME

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>85</b>

RANK: 2

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Chisha Lewis DATE: March 8, 2017

FIRM NAME: Canin Associates, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	10
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	0
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	5
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>73</b>

RANK: 8

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Chisha Lewis DATE: March 8, 2017

FIRM NAME: CPH, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	4
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	3
G. Volume of work previously awarded to Respondent by the City.	5	0
<b>TOTAL SCORE</b>	<b>100</b>	<b>75</b>

RANK: 7

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**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

**MEMBER:** Chisha Lewis **DATE:** March 8, 2017

**FIRM NAME:** Dix. Hite + Partners, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

<b>RATING FACTORS</b>	<b>MAXIMUM POINTS</b>	<b>ITEM SCORE</b>
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	2
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>96</b>

**RANK:** 5

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Chisha Lewis DATE: March 8, 2017

FIRM NAME: GAI Consultants, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>99</b>

RANK: 1

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Chisha Lewis DATE: March 8, 2017

FIRM NAME: Land Design, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>98</b>

RANK: 3

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Chisba Lewis DATE: March 8, 2017

FIRM NAME: Magley Design, LLC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	30
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	16
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
<b>TOTAL SCORE</b>	<b>100</b>	<b>99</b>

RANK: 1

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Chisha Lewis DATE: March 8, 2017

FIRM NAME: Perry / Becker Design, LLC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	29
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>97</b>

RANK: 4

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.



**RQS17-0137 LANDSCAPE ARCHITECTURE AND PLANNING DESIGN  
PROFESSIONAL SERVICES**

**EVALUATION CRITERIA FOR SHORT-LISTING**

MEMBER: Chisha Lewis DATE: March 8, 2017  
FIRM NAME: S&ME, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	30	25
B. The experience and qualifications of the sub-consultants.	20	20
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders.	10	10
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	5
<b>TOTAL SCORE</b>	<b>100</b>	<b>93</b>

RANK: 6

Notes regarding Exhibit "A": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.