



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

To: Mayor Dyer and City Commissioners
From: Dayci S. Burnette-Snyder, Director of Board Services
Date: March 22, 2017
Subject: APPROVAL OF AVIATION AUTHORITY ITEMS

It is respectfully requested that on April 10, 2017, Orlando City Council specifically approve the following items approved by the Aviation Authority at its meeting on March 15, 2017(see attached draft minutes):

MEETING DATE	ITEM NO.	DESCRIPTION
March 15, 2017	CA-B	Recommendation to Dispose of Surplus Property
March 15, 2017	CA-S	Request Orlando City Council concurrence for Change Order BP-00462-01 in the amount of \$11,753.20

DRAFT COPY

On **WEDNESDAY, MARCH 15, 2017**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:00 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present, Frank Kruppenbacher, Chairman
Dean Asher, Vice Chairman
Domingo Sanchez, Treasurer
Mayor Buddy Dyer
Mayor Teresa Jacobs
Ed Fouche

Also present, Phillip N. Brown, Executive Director and Secretary
Dayci S. Burnette-Snyder, Director of Board Services
and Assistant Secretary
Marcos Marchena, General Counsel

CONSENT AGENDA

6. Upon motion by Vice Chairman Asher, second by Mayor Dyer, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following Aviation Authority Committee Minutes -- (1) November 1, November 8, and November 22, 2016, Construction Committee; (2) January 9, January 23, and February 6, 2017, Concessions/Procurement Committee; (3) August 18, August 22, and August 29, 2016, Ground Transportation Committee; (4) February 16, 2017, Professional Services Committee;

B. find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. confirm the Chairman's re-appointment of David Konstan as Chairman of the Aviation Noise Abatement Committee for a one-year term effective April 5, 2017;

D. concur with the recommendation of the Finance Committee to: (1) extend the Bank of America Line of Credit through July 31, 2019, with two optional additional extensions of one year each; (2) approve the Authorizing Resolution for the Fourth Amendment to Revolving Credit Agreement with Bank of America and the execution of amended and restated Series 2013 Revolving Credit Notes; (3) request Orlando City Council concurrence with this Amendment; (4) pay all costs of issuance in connection with the extension; and (5) authorize the Chairman, Vice Chairman or other Authorized Officer of the Aviation Authority and the Secretary or Assistant Secretary of the Aviation Authority to approve the final form of all related documents to be signed in connection with the Amendment and execute them accordingly, subject to satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9602]**;

E. accept the Comprehensive Annual Financial Report of the Greater Orlando Aviation Authority for the years ended September 30, 2016 and 2015 **[FILED DOCUMENTARY NO. 9603]**;

F. authorize the Executive Director to enter into a renewal with Orlando Sports Holdings LLC for advertising opportunities surrounding Orlando City Soccer Club games for \$200,000; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel;

G. approve the Event Agreement with Universal Orlando for hosting an event for CAPA - Centre for Aviation Americas Summit in April 2017 and authorize the Executive Director to execute the agreement following satisfactory review by Legal Counsel;

H. resolve to (1) ratify the Executive Director's termination of Agreement for Construction Management at Risk between the Greater Orlando Aviation Authority and PCL Construction Services, Inc.; (2) authorize the Executive Director to enter into negotiations with Hensel Phelps Construction Co., and if negotiations are unsuccessful with Hensel Phelps Construction Co., then proceed with negotiations with any legally permissible entity; (3) delegate approval of any agreement reached with Hensel Phelps Construction Co. or any other legally permissible entity for the STC to the Finance Committee; and (4) after approval by the Finance Committee, authorize an Aviation

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Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9604]**;

I. resolve to (1) approve a one year renewal of the existing Retail Merchandising Unit agreements with Naturally Inspired Inc. (2 units), Raymond Enterprises (2 units), Bo Fashion (2 units), Taxco Sterling Co., Inc., Big Head Caricatures, LLC, I and JC Corp., Kissarri, LLC, and Bijoux Airport Commerce, LLC; (2) authorize the Executive Director to approve and execute all future RMU agreements; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by Legal Counsel **[FILED DOCUMENTARY NO. 9605-9612]**;

J. accept the recommendation of the Concessions/Procurement Committee to: (1) approve an adjustment to Purchasing Contract 01-16, Federal Inspection Stations Customer Service and Support Staff Services with Baggage Airline Guest Services, Inc. (BAGS); (2) authorize funding from Airside 1 & 3 Program Funds, Airside 4 Renovation Program Funds, Ticket Lobby Program Funds, Discretionary Fund, Capital Expenditure Fund and Operation and Maintenance Fund in the not-to-exceed amount of \$4,485,301.42; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal Counsel **[FILED DOCUMENTARY NO. 9613]**;

K. accept the recommendation of the Concessions/Procurement Committee to: (1) exercise the second and final renewal option, and contract adjustment, of Purchasing Contract 02-13, Vehicle and Equipment Maintenance Services with First Vehicle Services, Inc., expiring May 31, 2018; (2) authorize funding from the MCO Operation and Maintenance Fund and ORL Revenue Fund in the not-to-exceed amount of \$2,958,325.54; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9614]**;

L. accept the recommendation of the Concessions/Procurement Committee to: (1) increase the value of Contract 16-15, Security Area Monitor Guard Services, with HSS, Inc. to address additional needs as outlined in the memorandum; (2) authorize funding from Airside 1 & 3 Program Funds, Discretionary Funds, and the Operation and Maintenance Fund in the not-to-exceed amount of \$4,090,503.61; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9615]**;

M. accept the recommendation of the Concessions/Procurement Committee to: (1) authorize the purchase of Technology Renewals on the list on file anticipated to be purchased during the period April 1, 2017, through March 30, 2018; (2) authorize funding from previously-approved Operation and Maintenance Funds in the not-to-exceed amount of \$3,981,463.12 subject to the funds being available at the time of purchase order award; and (3) authorize the Purchasing Office to award a purchase order for each product listed utilizing procurement methods in accordance with applicable Aviation Authority policies;

N. accept the recommendation of the Concessions/Procurement Committee to: (1) approve an adjustment to Purchasing Contract 23-05 with Signature Technologies, Inc., d/b/a Com-Net Software Specialists; (2) authorize funding from the South Automated People Mover (SAPM) Complex Project Fund and from the Operation and Maintenance Fund for a not-to-exceed amount of \$1,252,721.45; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9616]**;

O. accept the recommendation of the Concessions/Procurement Committee to: (1) accept staff's recommendation for the increase in value and contract adjustment to Purchasing Contract 02-11, Common Use Passenger Processing System Operations and Maintenance Services, with SITA Information Networking Computing USA, Inc.; (2) authorize funding from the Operation and Maintenance Fund, FY14 CapEx, 2016A AMT GARBS, FDOT and CFC in the not-to-exceed amount of \$950,065.28; and (3) authorize an Authority officer or the Executive Director to execute an Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9617]**;

P. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Building Envelope Consulting Services Agreement with CMC Design Group, Inc. to exercise the second and final one-year renewal option and extend the Agreement to June 6, 2018; (2) approve a no cost Addendum to the Continuing Building Envelope Consulting Services Agreement with Gale Associates/South/, Inc. to exercise the second and final one-year renewal option and extend the Agreement to June 6, 2018; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9618-9619]**;

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Q. accept the recommendation of the Construction Committee to (1) rescind the prior authorization for the procurement of Cisco equipment and technology support from i-Tech Support, Inc. for Project BP-443, Airside 4 Improvements Program - FIS/CBP Renovation and Wing Expansion, at the Orlando International Airport, for a total not-to-exceed amount of \$291,120.04, with funding from General Airport Revenue Bonds and Passenger Facility Charges; (2) approve the procurement of the purchase of Cisco Equipment and Technology Support from AIP US, LLC for Project BP-443, Airside 4 Improvements Program - FIS/CBP Renovation and Wing Expansion, at the Orlando International Airport, for the total not-to-exceed amount of \$305,998.55, with funding from General Airport Revenue Bonds and Passenger Facility Charges ; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9620**];

R. accept the recommendation of the Construction Committee and authorize the procurement of NEC monitors and computers from SDF Professional Computers, Inc. dba SAI Computers for Project BP-443, Airside 4 Improvements Program - FIS/CBP Renovation and Wing Expansion, at the Orlando International Airport, for the total not-to-exceed amount of \$436,855.00, with funding from 2015A AMT General Airport Revenue Bonds and 2015A AMT Passenger Facility Charges to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

S. accept the recommendation of the Construction Committee to: (1) approve Change Order No. BP-00462-01 in the amount of \$11,753.20 and no time extension, with funding as outlined in Attachment A; Change Order No. L-00022-01 in the amount of \$150,000 and no time extension, with funding as outlined in Attachment A; approve Change Order No. V-00787-03 in the amount of \$72,947.84 and a time extension of 63 calendar days to Substantial Completion, with funding as outlined in Attachment A; (2) request Orlando City Council and FAA concurrence (as required because of FAA funding) for Change Order BP-00462-01 in the amount of \$11,753.20; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

T. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Civil Engineering Services Agreement with Avcon, Inc. to exercise the second and final one-year renewal option and extend the Agreement to June 6, 2018; (2) approve a no cost Addendum to the Continuing Civil Engineering Services Agreement with AECOM Technical Services, Inc. to exercise the second and final one-year renewal option and extend the Agreement to September 24, 2018; (3) approve a no cost Addendum to the Continuing Civil Engineering Services Agreement with Prime Engineering Incorporated to exercise the second and final one-year renewal option and extend the Agreement to June 7, 2018; (4) approve a no cost Addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. to exercise the second and final one-year renewal option and extend the Agreement to June 6, 2018; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9621-9624**];

U. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Signage Construction Services Agreement with AC Signs, LLC to exercise the first one-year renewal option and extend the Agreement to June 10, 2018; (2) approve a no cost Addendum to the Continuing Signage Construction Services Agreement with International Signs & Lighting, Inc. to exercise the first one-year renewal option and extend the Agreement to June 27, 2018; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9625-9626**];

V. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for the award of Project V825, Operations Office Renovation-Relocation, Level 1, B-Side, at the Orlando International Airport, for the total bid amount of \$902,500, with funding from Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9627**];

W. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Sustainability and LEED Consulting Services Agreement with Vanasse Hangen Brustlin, Inc. for FY2017 LEEDTM Version 4 Operations and Maintenance Certification Services, for a total amount of \$338,148, which includes a lump sum fee amount of \$336,708 and a not-to-exceed reimbursable expense amount of \$1,440, with funding from Operations and Maintenance Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9628**];

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X. accept the recommendation of the Construction Committee and authorize the single source procurement of the 400MHz Radio and Distributed Antenna System (DAS) from Radio One Communications Co. for WS125, South Airport Automated People Mover (APM)/Intermodal Terminal Facility (ITF) Complex - Furnishings, Fixtures and Equipment (FF&E), at the Orlando International Airport, for the total amount of \$618,067.44, with funding from Revenue Bonds, Aviation Authority Funds, Facility Improvement Funds, and FDOT Grants to the extent eligible; authorize the Purchasing Office to issue the necessary purchase order; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

Y. accept the recommendation of the Construction Committee and authorize the sole source procurement of the Public Safety Radio (800MHz) Distributed Antenna System (DAS) from Motorola Solutions, Inc. for WS125, South Airport Automated People Mover (APM)/Intermodal Terminal Facility (ITF) Complex - Furnishings, Fixtures and Equipment (FF&E), at the Orlando International Airport, for the total amount of \$506,000, with funding from Revenue Bonds, Aviation Authority Funds, Facility Improvement Funds, and FDOT Grants to the extent eligible; authorize the Purchasing Office to issue the necessary purchase order; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

Z. accept the recommendation of the Construction Committee for the procurement of Hewlett Packard equipment and support services from High Performance Technologies, Inc. for WS125, South Airport APM/ ITF Complex - FF&E, at the Orlando International Airport, for the total not-to-exceed amount of \$343,606.20, with funding from Capital Expenditure Funds, Facility Improvement Funds and FDOT Grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

AA. accept the recommendation of the Professional Services Committee and (1) approve a no cost Addendum to the Airport Consulting Services Agreement with LeighFisher, Inc. to exercise the first one-year renewal option and extend the Agreement to June 20, 2018; (2) approve a no cost Addendum to the Airport Consulting Services Agreement with Ricondo & Associates, Inc. to exercise the first one-year renewal option and extend the Agreement to June 20, 2018; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9629-9630]**;

BB. accept the recommendation of the Professional Services Committee and approve the ranking of the firms for Continuing Program and Project Management Services (OAR Prime Entity) at the Orlando International Airport and Orlando Executive Airport as follows: First - AECOM Technical Services, Inc.; Second - Geotech Consultants International, Inc. dba GCI, Inc.; Third - Parsons Brinckerhoff, Inc.; Fourth - A2 Group, Inc.; and Fifth - PSA Constructors, Inc.; authorize hourly rate negotiations with each of the ranked firms in accordance with the Aviation Authority's policy; and, subject to successful negotiations with each of the ranked firms: (a) approve a no cost Professional Services Agreement with each of the ranked firms for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9631-9635]**;

CC. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 8 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S106, South Airport Automated People Mover (APM) Complex - Roads and Bridges (GMP No. 4) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$1,104,898, which includes an increase amount of \$1,041,151 for the Owner's Contingency, an increase amount of \$54,869 of the CM@R's fee (5.27% of actual direct cost) and an increase amount of \$8,878 to the General Conditions, with funding from Aviation Authority funds for the APM-related scope, and with funding from Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9636]**;

DD. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 14 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S113, South Airport Automated People Mover (APM) Complex - APM Structure (GMP No. 6) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$631,620), which includes a credit amount of (\$600,000) for the CM@R's Contingency and a credit amount of (\$31,620) to the CM@R's fee amount (5.27% of actual direct cost), with funding credited to Passenger Facility Charges, Revenue Bonds and Aviation Authority Funds for the APM-related scope, and funding is credited to Facility Improvement Funds and

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Aviation Authority Funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9637**];

EE. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 4 to the General Consulting Services Agreement with BRPH Architects Engineers, Inc., for the third phase of the Strategic Commercial Land Development Program for Airport Property at the Orlando International Airport, for a total amount of \$398,076, which includes a not-to-exceed fee amount of \$386,076 and a not-to-exceed reimbursable expense amount of \$12,000, with funding from Discretionary Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9638**];

FF. accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with BRPH Architects Engineers, Inc., for the identification of strategic sites and development of a targeted market plan of the Strategic Commercial Land Development Program for Airport Property at the Orlando International Airport, for a total amount of \$271,316, which includes a not-to-exceed fee amount of \$265,316 and a not-to-exceed reimbursable expense amount of \$6,000, with funding from Discretionary Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9639**];

GG. accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for WS00117, South Terminal C, Phase 1, Program, for Research and Identification of Best Practices for the Management of Common Use Facilities, at the Orlando International Airport, in the total amount of \$267,319, which includes a not-to-exceed fee amount of \$263,064 and a not-to-exceed reimbursable expense amount of \$4,255, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Revenue Bonds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9640**];

HH. accept the recommended changes to the Committee voting membership of the Aviation Authority's Organizational Policy 120.08, Retirement Benefits Committee, and Organizational Policy 120.11, Ground Transportation Committee [**FILED DOCUMENTARY NO. 9641-9642**];

II. pulled for separate consideration (new business item);

JJ. resolve to: (1) ratify and approve placement of insurance coverage for the May 1, 2017 to May 1, 2018 insurance policy period as discussed in this memorandum for property (including boiler and machinery), workers' compensation, employer's liability, business automobile, crime, fiduciary liability, public officials' liability, storage tank liability, environmental site liability, cyber liability, travel accident, terrorism insurance, and public sector terrorism plus to the extent applicable to these coverages; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$3,284,005; and (3) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents, following satisfactory review; and

KK. adopt the Resolution Supporting Modifications to the Express Lanes to Provide Access to Exits 1 and 2 on State Road 528 (the Beachline) [**FILED DOCUMENTARY NO. 9643**]