



CITY OF ORLANDO

MEMORANDUM

TO: Silvia Coste, Purchasing Agent II

THRU: Kevin Walsh, Minority Business Enterprise Official *KW*

FROM: Byron Raysor, Contract Compliance Investigator III *BR*

DATE: March 17, 2017

SUBJECT: Vineland Road Drainage Improvement Project-IFB17-0158

Project Amount: \$3,449,940.00

With reference to the submission by **Prime Construction Group, Inc.** regarding minority and women-owned business enterprise utilization for the above cited contract, please note the following:

The cited firms have been identified as City of Orlando certified:

Angco, Inc.	WBE	\$ 35,878.62	1.0%
Central FL Construction Walls, Inc.	MBE	\$ 70,202.00	2.0%
L & S Diversified	WBE	\$ 15,079.50	0.4%
JML Enterprise	WBE	\$ 525.00	0.1%
Sterling Silver Scape Sod, Inc.	MBE	<u>\$ 51,823.00</u>	<u>1.5%</u>
Total M/WBE Participation		\$173,508.12	5.0%

Prime Construction Group, Inc. was the apparent low bidder but did not achieve the City's MWBE program goals of 18% MBE participation and 6% WBE participation. At the time of the bid submittal, Prime Construction Group, Inc. submitted 5.0% M/WBE participation and good faith documentation. Prime Construction Group, Inc. was given five additional days and was not able to comply with City's M/WBE program goals. The scope for this project utilizes a large amount of pipe material and has limited subcontracting opportunities, due to the project consisting of 54% pipe material installation being completed by the prime. After evaluating the good faith documentation submitted by Prime Construction Group, Inc. and concurrence from the City's legal department, it has been determined that the M/WBE good faith requirements have been met.

Based upon this office's interaction with **Prime Construction Group, Inc.** and their submittal of agreement to subcontract with the above named firms, we find good faith efforts substantiated and bid responsive.

In the event that **Prime Construction Group, Inc.** has not submitted signed subcontract agreements, please remind them of the requirements to execute and submit to this office within seven (7) days after contract award, copies of all Ordinance related subcontracts. **Prime Construction Group, Inc.** should also be informed that any change orders, up or down, require 24% M/WBE participation on the total amount of such change order.

IMPORTANT: PLEASE INFORM PRIME CONSTRUCTION GROUP, INC. THAT ANY MATERIAL CHANGES IN THE CONTRACTUAL RELATIONSHIP HEREINAFTER ESTABLISHED BETWEEN THE PRIME AND THE SUBCONTRACTOR AGREEMENT MUST BE PROMPTLY REPORTED TO MINORITY BUSINESS ENTERPRISE OFFICIAL FOR APPROVAL.

cc: Richard Howard, Director of Public Works

MINORITY BUSINESS ENTERPRISE

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