



March 9, 2017

Frank D. Usina, JR., AICP, Community Venues Project Manager
Orlando Venues Project Office
400 South Orange Avenue, 7th Floor
City Hall, Orlando, FL 32801

Re: **Dr. Phillips Center for the Performing Arts – Stage II
Testing Services Recommendation for Approval**

Dear Mr. Usina,

On Monday, December 19, 2016, the Procurement Committee met to discuss the qualifications packages for the various testing scopes. For Materials Testing and Threshold inspections, we received qualifications from PSI, Terracon and Universal. For Smoke Control services, we received qualifications packages from Howe and Jensen Hughes. Based on the submissions, The Procurement Committee decided there was not a need to shortlist or interview these firms for their respective services. After the discussions with the Procurement Committee, each member was given a scorecard and asked to provide scores in each category. Based on the scorecard totals, attached here as Exhibit A, the ranking results were as follows:

Materials Testing

1. Terracon
2. Universal
3. PSI

Threshold Inspections

1. Universal
2. PSI
3. Terracon

Smoke Control

1. Howe
2. Jensen Hughes

The Dr. Phillips Center and The Projects Group have reviewed and approved the Procurement Committee's rankings. As a result of the Procurement Committee's rankings, The Dr. Phillips Center and The Projects Group are asking for City Council's approval of these ranking for Dr. Phillips Center for the Performing Arts – Stage II Project.

Matt Edwards
Project Executive

Exhibit A

Rating Factors	Maximum Points		Materials Testing			Threshold			Smoke Control	
			PSI	Terracon	Universal	PSI	Terracon	Universal	Howe	Jensen Hughes
		Frank Usina								
A. Overall Experience	30		26	28	24	26	24	28	28	20
B. Proposed Staffing Plan	20		16	18	16	14	16	18	15	16
C. Blueprint	20		18	16	18	20	18	18	0	0
D. Agreement Comments	10		10	8	10	10	8	10	10	10
E. Office Proximity	5		5	4	5	5	4	5	1	3
F. Volume of Work	5		4	0	3	4	0	3	3	4
G. Project Understanding	10		10	10	10	8	10	10	8	6
Total Score	100		89	84	86	87	80	92	65	59
			Materials Testing			Threshold			Smoke Control	
			PSI	Terracon	Universal	PSI	Terracon	Universal	Howe	Jensen Hughes
		Roger Chapin								
			24	30	27	24	27	30	30	28
			15	18	16	15	18	18	20	20
			18	16	18	20	18	18	0	0
			10	10	8	10	8	10	10	8
			5	4	5	5	4	5	1	3
			4	0	3	4	0	3	3	4
			7	9	8	8	8	10	10	8
			83	87	85	86	83	94	74	71
			Materials Testing			Threshold			Smoke Control	
			PSI	Terracon	Universal	PSI	Terracon	Universal	Howe	Jensen Hughes
		Jim Pugh								
			23	29	24	25	27	28	27	25
			16	19	17	18	18	20	18	16
			18	16	18	20	18	18	0	0
			8	10	8	10	10	10	10	10
			5	4	5	5	4	5	1	3
			4	0	3	4	0	3	3	4
			9	10	9	9	9	10	10	9
			83	88	84	91	86	94	69	67
			Materials Testing			Threshold			Smoke Control	
			PSI	Terracon	Universal	PSI	Terracon	Universal	Howe	Jensen Hughes
		Brent Daubach								
			27	27	23	23	29	27	29	26
			17	19	15	16	19	15	19	15
			18	16	18	20	18	18	0	0
			10	9	10	10	9	10	10	10
			5	4	5	5	4	5	1	3
			4	0	3	4	0	3	3	4
			9	10	10	8	10	10	10	8
			90	85	84	86	89	88	72	66
			Materials Testing			Threshold			Smoke Control	
			PSI	Terracon	Universal	PSI	Terracon	Universal	Howe	Jensen Hughes
		Kyle Riva								
			27	30	29	27	29	30	30	27
			17	20	19	17	20	20	20	18
			18	16	18	20	18	18	0	0
			9	10	10	9	9	10	9	9
			5	4	5	5	4	5	1	3
			4	0	3	4	0	3	3	4
			7	10	10	7	9	10	10	9
			87	90	94	89	89	96	73	70
		Total	432	434	433	439	427	464	353	333