

BUDGET REVIEW COMMITTEE
SUSTAINABILITY ROOM, 2nd FLOOR

The Budget Review Committee meeting on February 14, 2017 was called to order by Byron Brooks at 3:30 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Christopher McCullion, Chief Financial Officer
Frank Billingsley, Chief of Staff

OTHERS PRESENT:

Brian Battles, Deputy CFO
Michelle McCrimmon, Deputy CFO
William Spinelli, Controller
Martin Carmody, Budget Division Manager
Jason Wojkiewicz, Budget Analyst II
Richard Vanderoef, Budget Analyst II
Giorgina Pinedo, Office of Community Affairs Assistant to the Director
Renee Jackson, Families, Parks and Recreation Fiscal Manager
Pamela Corbin, Parking Administration/Planning Manager
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2016/17 BUDGET

NEW BUSINESS:

1. GRANTS FUND (1130 F)
 - A. BA17-20, EEOC FY13/14 (OCA0004_G) – Request to recognize revenue and corresponding expense budget for receipt of remaining 2014 EEOC grant funds. Net increase to budget: \$43,600.
 - B. BA17-23, FDOT DRE FY16/17 (OPD0060_G) - Request to budget FY2016-17 FDOT Drug Recognition Expert (DRE) Call Out Overtime Reimbursement Agreement through the Institute of Police Technology and Management. Funds are for the overtime expenses incurred by a certified Drug Recognition Expert (DRE) as a result of conducting a drug influence evaluation for violation of F.S. 316.193 Driving Under the Influence (DUI). Net increase to budget: \$1,000.
 - C. BA17-24, FDLE JAG Subgrant FY16/17 (OPD0061_G) - Request to budget FY2016-17 FDLE Justice Assistance Grant (JAG) Subgrant - Countywide Program for the purchase of active shooter first responder kits. Net increase to budget: \$61,244.
 - D. BA17-25, FDOH Afterschool Nutrition Grant FY16/17 (FPR0022_G) - Request to budget the FY16/17 FDOH Afterschool Nutrition Grant. The grant will provide a reimbursement to the City of \$3.30 per meal served. The total reimbursement will be given to OCPS Food and Nutrition Services to cover the cost of food preparation and delivery to the City's seventeen (17) locations. The 3-year grant was approved at the January 28, 2013 City Council meeting; this is the final year. Net increase to budget: \$475,200.

- E. BA17-26, FDLE Mutual Aid Agreement (MAA) FY16/17 (OPD0062_G) - Request to budget FY2016-17 FDLE Mutual Aid Agreement for the reimbursement of Orlando Police Department's cost to participate in investigative operations. Net increase to budget: \$140,000.
- 2. PARKING RENEWAL & REPLACEMENT FUND (4133 F)
 - A. BA17-22, Parking Renewal and Replacement (NON0005_C) – Request to allocate Fund Balance from Parking Revenue Fund (4132_F) and transfer to Parking Renewal & Replacement Fund (4133_F) in order to set aside funds for future facility needs. Net increase to budget: \$500,000.
- 3. STORMWATER UTILITY FUND (4160 F)
 - A. BA17-27, Stormwater Utility Nondepartmental (STW0002_C) – Request to increase the Transfer In from Solid Waste (4150_F) and reduce the Transfer Out from Parking (4132_F) for the Neighborhood Outreach Coordinator position. This position supports Public Works Department of which the Parking Division was reorganized for FY16/17 and is now a division of the Transportation Department. Net increase to budget: \$0.

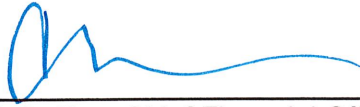
POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

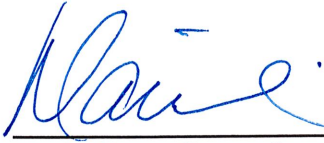
- 4. GENERAL FUND (0001 F)
 - A. Business Development (BUS0001_C) – Request to create a new Administrative Assistant position to support the Business Development Division. Two members of staff previously shared with the division moved to the Transportation Department as part of the relocation of Transportation Planning. These costs will be absorbed within the existing budget.
- 5. RISK MANAGEMENT FUND (5015 F)
 - A. Risk Management Administration (RMD0001_C) - Request to reclassify a Claims Adjustor II (S12) position to Senior Claims Adjustor (S11). This position is needed to establish internal training and documentation procedures in addition to the position's existing responsibilities of processing complex auto and general liability claims to the City. The increase will be absorbed through reductions in operating expenses.

A motion to approve items 1A through 5A was made by Frank Billingsley. Christopher McCullion seconded the motion and vote carried to approve items 1A through 5A.

The meeting was adjourned at 3:31 p.m.



Christopher McCullion, Chief Financial Officer



Maria Ciocce, Recording Secretary