



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Mayor Dyer and City Commissioners

FROM: Dayci S. Burnette-Snyder, Director of Board Services

DATE: January 31, 2017

SUBJECT: APPROVAL OF AVIATION AUTHORITY ITEMS

It is respectfully requested that on February 13, 2017, Orlando City Council specifically approve the following items approved by the Aviation Authority at its meeting on January 18, 2017, (see attached draft minutes):

<u>MEETING DATE</u>	<u>ITEM NO.</u>	<u>DESCRIPTION</u>
January 18, 2017	CA-B	Recommendation to Dispose of Surplus Property
January 18, 2017	CA-G	Recommendation to Approve the Use of Capital Expenditure Funds for Project V-00834, North Cell Lot Vending Enclosure (Design/Build) at the Orlando International Airport (MCO)
January 18, 2017	CA-S	Recommendation to Amend Airsides 1 and 4 Passenger Lounge Concession Agreement with ALD Development Corp.
January 18, 2017	CA-U	Recommendation to Amend Airside 4 Snack Bar Concession Agreement with OTG MCO Venture II, LLC
January 18, 2017	CA-V	Recommendation to Amend Local Developing Business Gourmet Coffee Concession Agreement with Perez of Florida, Inc. on Airside 3 at the Orlando International Airport (MCO)
January 18, 2017	CA-W	Recommendation to Amend Local Developing Business Snack Bar Concession Agreement with Perez of Florida, Inc. on Airside 1 at the Orlando International Airport (MCO)

January 18, 2017	CA-Y	Recommendation to Amend ATM and Banking Services Concession Agreement with SunTust Banks, Inc.
January 18, 2017	CA-Z	Recommendation to Amend Airside 2 Snack Bar Concession Agreement with TAJ 2, LLC
January 18, 2017	CA-BB	Recommendation to Approve the Third Amendment to the Premises Lease and Use Agreement, and the Second Amendment to the Embankment Funding Agreement, all relating to All Aboard Florida

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CONSENT AGENDA

1. Upon motion by Vice Chairman Asher, second by Mayor Jacobs, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following Aviation Authority Committee Minutes -- (1) August 23, September 14, September 27, October 13, and October 25, 2016 Construction Finance Oversight Committee; (2) November 28, 2016 Concessions/Procurement Committee; (3) September 6, 2016 Construction Committee; (4) November 10, 2016 Design Review Committee; and (5) September 13, September 27, October 4, October 25, November 22, December 6, and December 20, 2016 Professional Services Committee;

B. find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the recommendation of the Concessions/Procurement Committee to (1) rescind previous award recommendation to Riker's Roadside Services, LLC and deem them non-responsive; (2) award Purchasing Contract 12-17, Vehicle Towing and Storage Services, to Stepp's Towing Service, Inc. as the low responsible and responsive bidder; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$947,850; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9542]**;

D. resolve to (1) accept the recommendation of the Construction Committee to (a) approve Change Order No. V-00795-01 in the amount of (\$35,115) and a time extension of 56 calendar days to substantial completion, with funding credited to 2015A General Airport Revenue Bonds, as outlined in Attachment A; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9543]**;

E. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Program and Project Management Agreement for South Terminal C, Phase 1 with Geotech Consultants International, Inc. dba GCI, Inc. for Construction Management Support Services for WS111, South Terminal C, Phase 1, Program and Project Management Services, at the Orlando International Airport, for a total amount of \$8,356,037, which includes a not-to-exceed fee amount of \$8,291,657 and a not-to-exceed reimbursable expense amount of \$64,380, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, General Airport Revenue Bonds, and Aviation Authority Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9544]**;

F. resolve to (1) accept the recommendation of the Professional Services Committee and approve an Addendum to the Airport Consulting Services Agreement with LeighFisher Inc. for services for the preparation of a report of the Airport

Consultant (Feasibility Report) for 2017 Bonds for FY 2017 for a lump sum fee amount of \$268,900, with funding from the Bond Proceeds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9545]**;

G. resolve to (1) approve the reallocation of Capital Expenditure funds from Project H-00236, West Ramp Pavement Rehabilitation, to Project V-00834, North Cell Lot Vending Enclosure (Design/Build) at the Orlando International Airport, in the amount of \$68,000; and (2) request Orlando City Council concurrence in the non-budgeted expenditure;

H. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Bridge Inspection Consulting Services Agreement with Kisinger Campo & Associates, Corp. to exercise the first one-year renewal option and extend the Agreement to May 1, 2018; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9546]**;

I. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with Gibbs & Register, Inc. to exercise the second and final one-year renewal option and extend the Agreement to April 10, 2018; (2) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with JCB Construction, Inc. to exercise the second and final one-year renewal option and extend the Agreement to April 8, 2018; (3) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with PCL Construction Services, Inc. to exercise the second and final one-year renewal option and extend the Agreement to May 16, 2018; (4) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with Prime Construction Group, Inc. to exercise the second and final one-year renewal option and extend the Agreement to April 8, 2018; (5) approve a no cost Addendum to the Continuing Horizontal Construction Services Agreement with The Middlesex Corporation to exercise the second and final one-year renewal option and extend the Agreement to April 8, 2018; and (6) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9547-9551]**;

J. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Program and Project Management Agreement for South Terminal C, Phase 1 with CMTS Construction Management Services, LLC for Construction Phase OAR Services for WS111, South Terminal C, Phase 1 - Program and Project Management Services, at the Orlando International Airport for a total not-to-exceed fee amount of \$456,000, with funding from the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds and Aviation Authority Funds.; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9552]**;

K. resolve to (1) approve the proposed Amendment to the Concession Agreement with Airport Management Services, LLC (Hudson), effective retroactively January 1, 2017; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9553]**;

L. resolve to (1) accept the recommendation of the Construction Committee and (1) authorize the procurement of Cisco equipment and technology support from i-Tech Support, Inc. for Project BP-443, Airside 4 Improvements Program - FIS/CBP Renovation and Wing Expansion, at the Orlando International Airport, for the total not-to-exceed amount of \$291,120.04, with funding from General Airport Revenue Bonds and Passenger Facility Charges; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9554];**

M. resolve to (1) accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 9 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S109, South Airport Intermodal Terminal Facility (ITF) - ITF and Passenger Drop-Off Lobby (PDL) Structure, Mechanical/Electrical/Plumbing/ Fire Protection (MEPFP), and Finishes (GMP No. 12) at the Orlando International Airport, for a total negotiated GMP amount of \$872,893, which includes an increase amount of \$754,575 for Direct Cost of Work, an increase amount of \$35,632 for CMAR Contingency, an increase amount of \$17,816 for Owner Contingency, an increase amount of \$44,441 of the CM@R's Fee (5.5% of actual direct costs), and an increase amount of \$20,429 for General Conditions, resulting in a revised GMP Amount of \$134,938,302, with funding from All Aboard Florida Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9555];**

N. resolve to accept the recommendation of the Construction Committee and (1) approve an Addendum to the Construction Management at Risk Services Agreement with PCL Construction Services, Inc. for Project BP No. S128, South Terminal C, Phase 1 - General Conditions (GMP No. 3-S) at the Orlando International Airport for a total negotiated GMP amount of \$17,474,571, which includes \$3,353,821 for direct costs of work, \$791,312 for general conditions, \$11,443,542 for Allowances, \$577,590 for the Owner Contingency, \$247,539 for the CM@R Contingency, \$88,946 for P&P Bonds (0.509% of GMP Contract Value), and a maximum fee amount of \$972,001 (5.89% of actual direct cost), with funding from the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds, Passenger Facility Charges and Aviation Authority Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9556];**

O. accept the recommendation of the Construction Committee and (1) approve an Amendment to Addendum No. 1 to the Program and Project Management Agreement for South Terminal C, Phase 1 with Geotech Consultants International, Inc. dba GCI, Inc. for Additional Design and Construction Phase OAR Services for WS111, South Terminal C, Phase 1, at the Orlando International Airport, for a total amount of \$1,328,685, which includes a not-to-exceed fee amount of \$1,280,400 and a not-to-exceed reimbursable expense amount of \$48,285, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, General Airport Revenue Bonds, and Aviation Authority Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9557];**

P. accept the recommendation of the Professional Services Committee and (1) approve an Addendum to the Information Technology Consulting Services Agreement with AECOM Technical Services, Inc. for Senior Project Manager (SPM) staff augmentation support services to the Information Technology (IT) Department, in the not-to-exceed fee amount of \$55,008, with funding from Operations and Maintenance Funds; (2) approve an Addendum to the Information Technology Consulting Services Agreement with AECOM Technical Services, Inc. for Senior Project Manager (SPM) staff augmentation support services for the South Airport Automated People Mover (APM)/Intermodal Terminal Facility (ITF) Complex Program, at the Orlando International Airport, in the not-to-exceed fee amount of \$55,340, with funding from Capital Expenditure Funds and FDOT Grants to the extent eligible; (3) approve an Addendum to the Information Technology Consulting Services Agreement with AECOM Technical Services, Inc. for Design Phase Senior Project Manager (SPM) staff augmentation support services to the Information Technology (IT) Department, in the not-to-exceed fee amount of \$27,836, with funding from the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds; (4) approve an Addendum to the Information Technology Consulting Services Agreement with AECOM Technical Services, Inc. for Construction Phase Senior Project Manager (SPM) staff augmentation support services for the South Terminal C, Phase 1, Program, at the Orlando International Airport, in the not-to-exceed fee amount of \$137,664, with funding from the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9558-9561]**;

Q. accept the recommendation of the Professional Services Committee and (1) approve an Amendment to Purchasing Agreement PS-352, Insurance Broker Services for Multiple Lines of Insurance with Arthur J. Gallagher Risk Management Services, Inc. to Exercise the First One-Year Renewal Option and Increase in Value the Purchasing Agreement PS-352 for a total not-to-exceed amount of \$235,542 for insurance broker services, with funding from Operations and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9562]**;

R. concur with the recommendation of the Capital Management Committee and (1) approve and ratify the placement of additional Owner's Protective Professional Indemnity insurance for South Airport Terminal C, Phase 1, effective December 15, 2016, from Berkley Assurance Company, Indian Harbor Insurance Company (XL/Catlin), and North American Capacity Insurance Company (Swiss Re) for the additional \$30 million in excess of \$70 million in coverage, each for one third quota share; (2) authorize funding from the Line of Credit to be reimbursed by future PFC's, future CFC's, Revenue Bonds, and Aviation Authority funds for a total not-to-exceed amount of \$310,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents;

S. resolve to (1) approve the proposed Amendment to the Concession Agreement allowing ALD Development Corp. to extend the Term of the Concession Agreement for 5 years, upon payment of the extension fee; (2) obtain Orlando City Council concurrence for a Term of Agreement in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9563]**;

T. resolve to (1) approve the proposed Amendment to the Concession Agreement allowing InMotion MCO, LLC to extend the Term of the Concession Agreement for 5 years, upon payment of the extension fee; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9564];**

U. resolve to (1) approve the proposed Amendment to the Concession Agreement allowing OTG MCO Venture II, LLC to extend the Term of the Concession Agreement for 5 years, upon payment of the extension fee; (2) obtain Orlando City Council concurrence for a Term of Agreement in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9565];**

V. resolve to (1) approve the proposed Amendment to the Local Developing Business Gourmet Coffee Concession Agreement with Perez of Florida, Inc. allowing the concessionaire to (a) relocate and expand its Premises, (b) extend the Term of the Concession Agreement for 8 years through March 31, 2025, and (c) sell beer and wine, in exchange for the build-out expenditure and payment of the extension fee as referenced in the memorandum; (2) obtain Orlando City Council concurrence with a term of an agreement is in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9566];**

W. resolve to (1) approve the proposed Amendment to the Local Developing Business Snack Bar Concession Agreement allowing Perez of Florida, Inc. to extend the Term of the Concession Agreement for 5 years, upon payment of the extension fee; (2) obtain Orlando City Council concurrence for a Term of Agreement in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9567];**

X. resolve to (1) approve the proposed Amendment to the Concession Agreement with Pancho's/Transglobal Concessions Orlando, JV allowing the concessionaire to extend the term of the concession agreement for 5 years, upon payment of the extension fee; (2) delegate to the Executive Director the authority to approve a new concept for the concession agreement; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9568];**

Y. resolve to (1) approve of the proposed Amendment to the Concession Agreement allowing SunTust Banks, Inc. to extend the Term of the Concession Agreement for 5 years, upon payment of the extension fee; (2) obtain Orlando City Council concurrence for a Term of Agreement in excess of 10 years; and (3) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9569];**

Z. resolve to (1) approve of the proposed Amendment to the Concession Agreement allowing TAJ 2, LLC to extend the Term of the Concession Agreement for 5 years, upon payment of the extension fee; (2) obtain Orlando City Council concurrence for a Term of Agreement in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9570];**

AA. resolve to (1) approve a Fire Training Services Contract with Florida State College at Jacksonville for live fire training for the Aviation Authority's ARFF personnel; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$34,380; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9571**]; and

BB. resolve to (1) approve the Third Amendment to the Premises Lease and Use Agreement and the Second Amendment to the Embankment Funding Agreement with All Aboard Florida; (2) seek Orlando City Council approval for the Third Amendment to the Premises Lease and Use Agreement with All Aboard Florida; and (3) authorize the Executive Director or his designee to execute all documents related to the Third Amendment to the Premises Lease and Use Agreement and the Second Amendment to the Embankment Funding Agreement subject to satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9572-9573**].