

MENNELLO MUSEUM OF AMERICAN ART BOARD OF TRUSTEES

ANNUAL REPORT FISCAL YEAR 2015-16

MENNELLO MUSEUM BOARD OF TRUSTEES

I. PURPOSE

A. MISSION STATEMENT. The mission of The Mennello Museum of American Art Board of Trustees is to advise the City on development, management and operation issues for The Mennello Museum of American Art.

II. ADMINISTRATION

- A. STAFF. The City provides staff support and administration for The Mennello Museum of American Art Board of Trustees. Key staff are as follows:
 - Shannon Fitzgerald, Executive Director
 - 2. Kyle Reynolds, Board Secretary
 - 3. Amy lennaco, Chief Assistant City Attorney

B. STAFF CHANGES.

- Christine Vazquez resigned in June, 2016.
- Kyle Reynolds was hired as Senior Administrative Assistant, Office & Accounting in August, 2016.

III. BOARD MEMBERS

- A. NUMBER. The Mennello Museum of American Art Board of Trustees has nine (9) members which are recommended to the Mayor for appointment by the Nominating Board, appointed by the Mayor, and confirmed by City Council.
- B. REQUIREMENTS. None.
- C. ATTENDANCE. The annual attendance report is attached.
- D. TERMS. All appointments to the Board shall be for a term of two (2) years. Citizen members initially appointed to fill a Board position with an unexpired term may serve the reminder of that term plus two (2) consecutive terms, should they be reappointed.
- E. CHAIRMAN.

Jeffrey Gitto

155 South Court Avenue, Unit 2614

Orlando, Florida 32801

p. 813.453.1794 · e. jeffgitto@gmail.com

F. VICE CHAIRMAN.

John Upperco

604 Delaney Park Drive Orlando, Florida 32806

p. 407.841.0049 · e. jupperco@aol.com



MENNELLO MUSEUM BOARD OF TRUSTEES

G. BOARD MEMBERS.

| MEMBER | TERM | APPOINTED | TERM EXPIRES | STATUS |
|------------------|------|------------|--------------|------------|
| Jeffrey Gitto | 2 | 03/09/2015 | 01/31/2017 | Active |
| John Upperco | 2 | 01/27/2015 | 01/31/2017 | Active |
| Suzanne Barnes | 1 | 03/17/2014 | 01/31/2016 | Active |
| Teresa Campbell | 1 | 03/17/2014 | 01/31/2016 | Active |
| Gretchen Hahn | 1 | 05/09/2016 | 01/31/2017 | Active |
| Alexandra Steele | 2 | 02/01/2014 | 01/31/2016 | Active |
| Usha Tewari | 1 | 04/20/2015 | 01/31/2017 | Active |
| Ricky Vescovacci | 1 | 05/09/2016 | 01/31/2017 | Active |
| Andre Young | 2 | 02/01/2014 | 01/31/2016 | Active |
| Ericka Dunlap | 1 | 04/20/2015 | 01/31/2017 | Terminated |

- H. BOARD APPOINTMENTS. Throughout Fiscal Year 2015-16, one (1) new member was appointed by Mayor Dyer and confirmed by City Council.
- I. ELECTIONS. On January 27, 2016 Jeffrey Gitto was re-elected as Chairman and John Upperco was re-elected as Vice Chairman by a unanimous vote.
- J. BOARD MEMBER TRAINING. Teresa Campbell, Jeffrey Gitto, Gretchen Hahn, Alexandra Steele-Duff, John Upperco, Ricky Vescovacci, and Andre Young attended Mayor Dyer's Conversations in Inclusiveness two (2) hour training initiative.

IV. MEETINGS

- A. DAY AND TIME. The Mennello Museum of American Art Board of Trustees met six times annually on the second Wednesday of every other month at 4:30 p.m.
- B. NUMBER. The Mennello Museum of American Art Board of Trustees scheduled six (6) meetings in Fiscal Year 2015-16 and held six (6) meetings dated: November 11, 2015, December 9, 2015, January 13, 2016, January 27, 2016, February 10, 2016, June 8, 2016, August 10, 2016. Volunteer hours for The Mennello Museum of American Art Board of Trustees for Fiscal Year 2015-16 totaled 53.63 cumulative hours.
- C. SPECIAL MEETINGS. The Mennello Museum of American Art Board of Trustees held four (4) meetings other than regularly scheduled meetings. The special meetings were held on: December 2, 2015, May 11, 2016, July 6, 2016, and September 8, 2016.

MENNELLO MUSEUM BOARD OF TRUSTEES

- V. MAJOR INITIATIVES/SPECIFIC ACCOMPLISHMENTS
 - A. MAJOR INITIATIVES.
 - 1. The Mennello Museum of American Art Board of Trusteees organized the second annual Indie-Folk Festival, celebrated on the Saturday of Valentine's Day, February 13, 2016. The Indie-Folk Fest was a picnic event which honored a traditional folk festival with an intensified focus on Florida and local artists and musicians. Local food and drink was added though a partnership with East End Market. The Board was proud to pay performers, offer free admission to the community and offer art activities for children. Cross promotions with Fringe, Ivanhoe Village, Mills50, East End Market, Enemy Ink and Southern Fried Sunday yielded large and diverse folk festival audiences.
 - B. SPECIFIC ACCOMPLISHMENTS.
 - 1. The Mennello Museum of American Art Board of Trustees raised \$19,877 from Kickstarter, Individual Donations, and Friends Matching Contributions for the second Indie-Folk Festival. These funds were used to pay for permitting, tents, tables, marketing materials, music performers, music-sound engineer, signage, portable toilets, postage, trash collection, "Mushroom Artist", photographer, picnic blankets, stage coordinator, production manager, etc.

Jeffrey Gitte Chairman

Shannon Fitzgerald Museum Director

Senior Administrative Assistant

Stephanie Herdocia Board Coordinator

Amy T. Iennaco Interim City Clerk



Mennello Museum of American Art Board of Trustees Attendance Report



Fiscal Year: 2015-16

Target Number of Meetings:

 ∞

Recording Secretary: Kyle Reynolds

| Name | OCT | NOV | DEC | NA | N | 0 | 0 | | | | | | | # | # | ü % | Date | Term |
|------------------------|-----|-----|-----|------|----------------------|--------------|---------------------------|---------------|-------------|--|--|-----------|------------------|--------|--------|----------------|--|----------|
| Barnes, Suzanne | z | × | | × | > | > | Y Z | 1 | ≥ | NOC | 司 | AUG | SEP | held n | miss m | miss Appointed | ointed | Ends |
| Campbell. Teresa | z | < > | < > | <> | < > | < | z | z | z | × | z | × | z | 7 | 0 | 0% 03/1 | 03/17/14 | 01/31/18 |
| Dunlap, Ericka | Z | < < | < > | < < | Χ. | × | z | z | z | × | z | A | z | 7 | 1 13 | 13% 03/1 | - | 01/31/17 |
| Gitto, Jeffrev* | z | < > | < > | ۲ > | ∢ > | | | | | | | | 1 | 4 | 3 38 | 7,000 | | 01/31/17 |
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| oteel, Alexal Idra | z | × | × | 4 | 4 | × | z | z | z | × | Z | > | -4 | 2 | 7 | | | 11/15/10 |
| Tewari, Usha | z | × | × | 4 | × | × | Z | 2 | : 2 | < > | 2 : | < : | z | , | 2 25% | STANSET I | 02/01/14 | 01/31/18 |
| Upperco, John** | z | × | > | > | : > | ; | 2 : | 2 | Z | < | z | × | z | 7 | 1 13 | 13% 04/2 | 04/20/15 | 01/31/17 |
| Young, Andre | z | < > | <> | < > | < | < | z | z | z | × | z | × | z | 7 | %0 0 | 0678 | | 01/31/17 |
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53.58 Volunteer Hours: 0.00 8.52 9.00 6.00 8.75 5.83 0.00 0.00 8.55 0.00 6.93 0.00 Total YTD Volunteer Hours:

*Chairperson

A=Absent

on X=Attended
N=No Meeting

Quorum = 5

TE=Term Expired NM=New Member

NIM=New Membe R=Resigned

T=Terminated

***In the 'Duration of Meeting' field, enter a whole number. (Example: if the meeting was 30 minutes long, enter '30'.)