



CODE ENFORCEMENT BOARD

ANNUAL REPORT
FISCAL YEAR 2015-16



CODE ENFORCEMENT BOARD

I. PURPOSE

- A. MISSION STATEMENT. The Code Enforcement Board hears and decides alleged violations of codes and ordinances of the City.

II. ADMINISTRATION

- A. STAFF. The City provides staff support and administration for the Code Enforcement Board. Key staff are as follows:

1. Mike Rhodes, Director, Code Enforcement
2. Victoria Walker, Assistant City Attorney
3. Jasmin Rodriguez, Code Enforcement Board Secretary

- B. STAFF CHANGES.

1. None.

III. BOARD MEMBERS

- A. NUMBER. The Code Enforcement Board has seven (7) members which are recommended to the Mayor for appointment by the Nominating Board, appointed by the Mayor, and confirmed by City Council.

- B. REQUIREMENTS. The membership of the Code Enforcement Board shall be made on the basis of experience or interest in the fields of zoning and building control and shall, whenever possible, include: an architect, a businessman, an engineer, a general contractor, a subcontractor, or a realtor. Members of the Code Enforcement Board must be City residents.

- C. ATTENDANCE. The annual attendance report is attached.

- D. TERMS. The initial appointments to the Code Enforcement Board are as follows: two (2) members appointed for a term of one year, three (3) members appointed for a term of two (2) years, and two (2) members appointed for a term of three (3) years. Thereafter, each term shall be for a period of three (3) years. Members may serve a maximum of two (2) terms.

- E. CHAIRMAN. Mark Jansen
2301 S Summerlin Avenue
Orlando, Florida 32806
p. 321.695.5061 · e. markcjansen@gmail.com

- F. VICE CHAIRMAN. Eric Kuritzky
1800 Everhard Drive
Orlando, Florida 32806
p. 407.496.6697 · e. kuritzky@bellsouth.net



CODE ENFORCEMENT BOARD

G. BOARD MEMBERS.

<u>MEMBER</u>	<u>TERM</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>	<u>STATUS</u>
Aixa Garcia	1	08/29/16	09/30/2018	Active
David Blackwood	1	09/21/2015	09/30/2017	Active
Mark Jansen	2	08/29/2011	09/30/2017	Active
Eric Kuritzky	1	06/02/2014	09/30/2017	Active
Joe Robertson	2	08/29/2011	09/30/2016	Active
Juanita Riley	1	09/23/2013	09/30/2017	Active
Carolyn Salzmann	1	01/27/2014	06/02/2016	Resigned
Steve Simpson	1	02/29/2016	09/30/2017	Active

G. BOARD APPOINTMENTS. Throughout Fiscal Year 2015-16, two new member were appointed by Mayor Dyer and confirmed by City Council. Also during Fiscal Year 2015-1, two members resigned from the board.

H. ELECTIONS. On October 14th, 2015, Mark Jansen was elected as Chairman and Eric Kuritzky was elected Vice Chairman by a unanimous vote.

I. BOARD MEMBER TRAINING. On November 13th, 2015, training was held at Leu Gardens. Training included: Mike Rhodes thanked former Board Members Jennifer Jannett and Tom Golay for their service on the board; Kyle Shepard presented information on the Sunshine Laws; Mike Rhodes presented board statistics, staff, organizational changes and gave an overview on Zillow as it pertains to Code Enforcement; Commissioner Ortiz gave a brief summary of how he handles difficult people and deflects situations.

IV. MEETINGS

A. DAY AND TIME. The Code Enforcement Board met on the second Wednesday of each month at 9:00 a.m.

B. NUMBER. The Code Enforcement Board scheduled twelve (12) meetings in Fiscal Year 2015-16 and held all twelve (12) meetings dated: October 14, 2015, November 11, 2015, December 9, 2015; January 13, 2016; February 10, 2016; March 9, 2016; April 13, 2016; May 11, 2016; June 8, 2016; July 13, 2016; August 10, 2016; and September 14, 2016. Volunteer hours for the Code Enforcement Board for Fiscal Year 2015-16 totaled 663.83 cumulative hours.

C. SPECIAL MEETINGS. In addition to regularly scheduled meetings, the Code Enforcement Board held its annual workshop on January 23, 2015.



CODE ENFORCEMENT BOARD

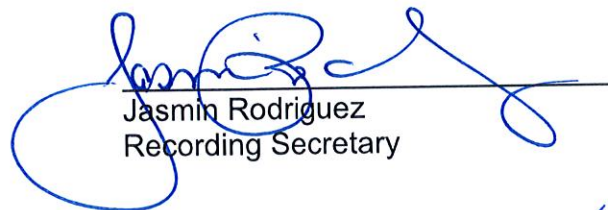
V. WORKLOAD

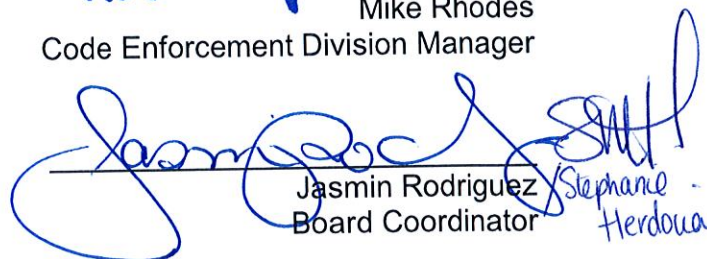
A. SYNOPSIS. The Code Enforcement Board reviewed five hundred and seventy (570) cases.

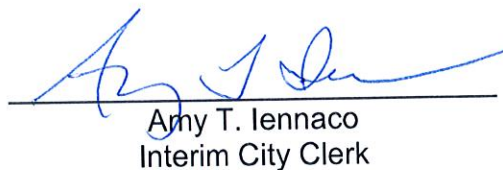
Case Statistics	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
In Compliance before hearing	242	179	210	297	244
Cases heard by the board	565	423	493	565	569
Joint Stipulations	12	15	6	8	1
Total Cases	819	617	709	870	814


Mark Jansen
Chairman


Mike Rhodes
Code Enforcement Division Manager


Jasmin Rodriguez
Recording Secretary


Jasmin Rodriguez
Board Coordinator


Amy T. Iennaco
Interim City Clerk



Code Enforcement Board Attendance Report



Fiscal Year: 2015-16

Target Number of Meetings: 12

Recording Secretary: Jasmin Rodriguez

Name	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	# held	# miss	% miss	Date Appointed	Term Ends
Blackwood, David Sr.	X	X	X	X	X	X	X	X	X	X	X	X	12	0	0%	09/21/15	09/30/18
Jansen, Mark*	X	A	X	X	X	X	X	A	X	X	X	X	12	2	17%	08/29/11	09/30/17
Kuritzky, Eric**	X	X	X	X	X	X	X	X	X	X	X	X	12	0	0%	06/02/14	09/30/17
Robertson, Joe	X	X	A	X	X	X	X	X	X	X	X	X	12	1	8%	08/29/11	09/30/17
Riley, Juanita	X	X	X	A	X	X	A	X	X	A	X	X	12	3	25%	09/23/13	09/30/15
Salzmann, Carolyn	X	X	A	X	X	X	X	A	R	R	R	R	12	2	17%	01/27/14	09/30/15
Simpson, Steve			NM					X	X	X	X	X	12	0	0%	02/28/16	09/30/17
DiMazi, John (Board Attorney)	X	X	X	X	X	X	X	X	X	X	X	X	12	0	0%		
Total Meetings Held:													0				
Duration of Meeting***:	530	645	475	545	615	330	615	415	500	275	500	475	(in minutes)				
Total Members Attending:	7	6	5	6	7	8	7	7	7	6	7	8					

Volunteer Hours:	61.83	64.50	39.58	54.50	71.75	44.00	71.75	48.42	58.33	27.50	58.33	63.33	Total YTD Volunteer Hours:					663.83
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*Chairperson A=Absent *Contacted due to Attendance
 **Vice Chairperson X=Attended Green/Yellow/Red=Letter Issued
 Quorum = 5 N=No Meeting
 TE=Term Expired
 NM=New Member
 R=Resigned
 T=Terminated

***In the 'Duration of Meeting' field, enter a whole number. (Example: if the meeting was 30 minutes long, enter '30'.)