

# Citizens' Police Review Board

## Official Minutes

New Member Orientation

December 5, 2016 | 9:00 a.m.

Agenda Conference Room | City Hall | Second floor

Present: Caila Coleman, New Member  
Korey Engel, New Member  
Eric Jackson, Vice Chairman  
Jimmy King II, New Member

Lashon Goins, Internal Affairs Investigator  
Stephanie Herdocia, Board Coordinator  
Kimberly Laskoff, Assistant City Attorney  
Dwain Rivers, Internal Affairs Manager

The meeting was called to order by Stephanie Herdocia, Board Coordinator at 9:09 a.m.

A Citizens Police Review Board New Member Handbook was presented to Mrs. Caila Coleman, Mr. Korey Engel and Mr. Jimmy King II. The handbook contains: the City Code 48.15–48.17, Establishing Citizen's Police Review Board; Citizen's Police Review Board Roster; Citizen's Police Review Board Policies & Procedures; Orlando Police Department Regulations Manual, Florida Statutes 112, Law Enforcement Officer's Bill of Rights, Orlando Police Department Policy and Procedures; and the Collective Bargaining Agreement between City of Orlando and Fraternal Order of Police.

**Eric Jackson, Vice Chairman of the Board**, introduced himself and provided information and details on the City Code which Establishes Citizens' Police Review as well as the Board's mission. Mr. Jackson also discussed Board Etiquette, Meeting Agenda format/process and the official meeting minutes.

**Kimberly Laskoff, Board Attorney**, provided information to the new members in regards to Voting Conflict (Form 8B), Ethics, Public Records and documentation, as well as sunshine law.

**Dwain Rivers, Internal Affairs Manager**, presented and reviewed the Orlando Police Department Regulations Manual, Definition of Internal Affairs Findings (Sustained, Not Sustained, Exonerated, and Unfounded), Florida Statutes 112, Law Enforcement, Orlando Police Policy and Procedures, and the Collective Bargaining Agreement between City of Orlando and Fraternal Order of Police.

**Stephanie Herdocia, Board Administrator**, discussed attendance requirements, meeting schedule, meeting format and board rosters. Ms. Herdocia also provided all new members their credentials for cases for the upcoming board meeting.

The meeting was adjourned at 10:32 a.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'SHD', is positioned above the printed name.

Stephanie Herdocia, Board Administrator  
City of Orlando