

BUDGET REVIEW COMMITTEE
SUSTAINABILITY ROOM, 2nd FLOOR

The Budget Review Committee meeting on November 28, 2016 was called to order by Byron Brooks at 3:30 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Christopher McCullion, Chief Financial Officer
Frank Billingsley, Chief of Staff
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Deputy Chief Financial Officer
James Varnado, Treasury Manager
Martin Carmody, Budget Division Manager
Amy Kessel, Budget Analyst III
Jason Wojkiewicz, Budget Analyst II
Richard Vanderoef, Budget Analyst I
Lusbeth Perez Pena, Economic Development Fiscal Manager
Eric Hutcherson, Venues Fiscal Manager
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2016/17 BUDGET

NEW BUSINESS:

1. GENERAL FUND (0001 F)
 - A. BR17-01, Business Development (BUS0001_C) – Request to create a new Economic Development Coordinator I position to support the City of Orlando Main Street Districts. Additional support is needed as we add new districts and the responsibilities evolve. The financial impact will be addressed by transferring budget within the same department and fund. This item relates to 8A below. No net change to budget.

2. AFTER SCHOOL ALL STARS FUND (0023 F)
 - A. BA17-12, Recreation – After School All Stars (ASAS) (REC0028_C) - Request to zero out REC0028_C budgets and transfer remaining budget to ASAS fund to make REC0028_C a pass-through cost center similar to how O-PASS and AmeriCorps cost centers operate. Originally, this cost center was set up to run like the ASAS grants with the budget and actuals in a cost center but was later changed by Grants and FPR. Net decrease to fund: \$493,627.

3. TRANSPORTATION IMPACT FEE-SOUTHEAST FUND (1071 F)
 - A. BA17-10, Hazeltine National Drive (TSP0033_P) – Request to allocate fund balance in the Fund to the Hazeltine National Drive project so that the purchase of right-of-way can proceed. This is necessary to extend Hazeltine National Drive from the current eastern terminus to Narcoossee Road and the Vista Park Development. Net increase to budget: \$600,000.

4. GAS TAX FUND (1100 F)
 - A. BR17-02, Central Blvd/Terry Ave Traffic Signal (TRE0031_P) – Request to transfer \$511,521 from existing budget authority from New Traffic Signals (TRE0001_P) to Central Blvd/Terry Ave Traffic Signal Reconstruction (TRE0031_P). This project is for new traffic and pedestrian signals at the intersection of Central Blvd and Terry Ave which is part of the Central Blvd Streetscape project. No net change to budget.
5. BUILDING CODE ENFORCEMENT FUND (1110 F)
 - A. BA17-13, Plans Review (PER0005_C) – Request to create a Chief Fire Plans Examiner to assist in overseeing fire plans review. The position is needed to support growth in the demand for service, and cover portions of the oversight responsibilities of the vacant Fire Protection Engineer, which we have been unable to fill. This item relates to 9A below. Net increase to budget: \$68,519.
6. GRANTS FUND (1130 F)
 - A. BA17-09, Equal Employment Opportunity Commission (EEOC) FY2016 / 2017 (OCA0014_G) – Request to recognize revenue and corresponding expense budget for receipt of the FY16/17 EEOC Grant reimbursement. Net increase to budget: \$26,150.
7. WASTEWATER REVENUE FUND (4100 F)
 - A. BA17-11, Wastewater Administration (WAS0001_C) – Request to allocate fund balance for the Joint Project and Reimbursement Agreement with Orange County approved on November 14, 2016 City Council for utilizing Orange County’s contractor for road improvements to Boggy Creek Road from SR 417 to Wetherbee Rd in unincorporated Orange County. Net increase to budget: \$868,526.

POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

8. GENERAL FUND (0001 F)
 - A. Business Development (BUS0001_C) – Request to create a new Economic Development Coordinator I position to support the City of Orlando Main Street Districts. Additional support is needed as we add new districts and the responsibilities evolve. This item relates to 1A above.
 - B. Office of the Mayor (EXO0001_C) – Request to create a Collaborative Partnerships Manager - Contract position to coordinate the long-term response to the needs of those impacted by the Pulse tragedy, and other similar humanitarian efforts. The cost will be absorbed through grants or existing budget.
 - C. Transportation Director’s Office (TRN0001_C) – Request to reclassify existing Transportation Systems Analyst position (S11) to Deputy TRN Director - Transportation Planning Manager (NB121). This reclassification aligns with the creation of the Transportation Department through the budget process. No impact to the budget.

D. Transportation Engineering Administration (TRE0001_C) – Request to reclassify existing Deputy Public Works Director - City Transportation Engineer (NB120) to Transportation Engineering Division Manager (NB119). This reclassification aligns with the creation of the Transportation Department through the budget process. No impact to the budget.

9. BUILDING CODE ENFORCEMENT FUND (1110 F)

A. Plans Review (PER0005_C) – Request to create a Chief Fire Plans Examiner to assist in overseeing fire plans review. The position is needed to support growth in the demand for service, and cover portions of the oversight responsibilities of the vacant Fire Protection Engineer, which we have been unable to fill. This item relates to 5A above.

10. ORLANDO VENUES ENTERPRISE FUND (4001 F)

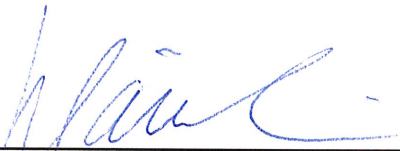
A. Venues Security Services (VEN0007_C) – Request to reclassify one (1) Venues Security Manager to Assistant Venues Security Manager. With the soccer stadium no longer proceeding as a city-owned venue, a second full manager-level position will not be necessary. This downgrade will properly align duties under the current structure and also result in a cost savings.

A motion to approve items 1A through 10A as written above was made by Frank Billingsley. Wes Powell seconded the motion and vote carried to approve items 1A through 10A.

The meeting was adjourned at 3:32 p.m.



Christopher McCullion, Chief Financial Officer



Maria Cioce, Recording Secretary