



Sierra Ragoonanan

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Orlando, Fl, 32808

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PERSONAL PROFILE

Goal Oriented	Exceptional written and spoken communication skills
Highly effective team-leader	Proven Skills in planning, organizing, and budgeting
Flexible and adaptable to change	Innovative and Creative

EXPERIENCE

AMERICORP OPASS TEAM LEAD, CITY OF ORLANDO, ORLANDO FLORIDA-- DECEMBER 2013- PRESENT

- Lead Member of a mentoring team at Lee Middle School
- Created and Implemented educational and recreational programming for Middle School students
- Worked with the student's guardian to empower them to make good decisions for their child
- Met with daily and monitored emotionally disturbed students in order to find the best way to support them

COLLEGE PROGRAM INTERN, WALT DISNEY WORLD, ORLANDO, FLORIDA— MAY 2013- DECEMBER 2013

- Guest Services Representative at the Art of Animation Resort
- High level of guest interaction, especially with children
- Problem Solver for guests
- Source of resort and park wide information for guests

OFFICE MANAGER, CENTERTOWN MOTORS INC, EVANSVILLE, INDIANA — MAY 2007- MAY 2013

- Improved efficiency of paperwork
- Upgraded office technology
- Initiated new methods of advertising
- Strengthened customer relations

MENTOR, COLLEGE MENTORS FOR KIDS, EVANSVILLE, INDIANA- AUGUST 2011- MAY 2013

- Mentored elementary, inner-city at-risk youth
- Created support and consistency for the mentees in the program
- Educated the children about the resources available in the community

PRESIDENT OF PHI MU, DELTA LAMBDA, EVANSVILLE, INDIANA- DEC 2011- DEC 2012

- Organized and ran executive committee meetings as well as chapter formal meetings
- Encouraged community service growth

EDUCATION/CERTIFICATION

University of Evansville, Evansville, Indiana— BS in General Sociology, May 2013

Temporary Teacher Certification for Middle Grades Social Science

SKILLS

Detail Oriented	Team Player	Ambitious	Management Experience
Strong Work Ethic	Efficient	Motivates Others	Strong Communicator

REFERRALS

Tyler Chandler- Supervisor of All Stars for City of Orlando- Tyler.Chandler@cityoforlando.net

Harold Mayhugh- General Manager at Centertown Motors, 812- 424- 7346