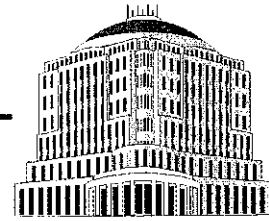




CITY OF ORLANDO



MEMORANDUM

DATE: October 14, 2016

TO: James Peters, Assistant Construction Manager
Facilities Management Division

FROM: Karen Elzy, C.P.M., A.P.P., Senior Purchasing Agent
Procurement and Contracts

SUBJECT: Bid Submittals and Award Recommendation

BID NUMBER/TITLE: IFB16-0331, Inspection, Testing and Maintenance of Fire Protection Systems


The bids for the subject solicitation were opened on September 1, 2016. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
1-162	Space Coast Fire and Safety Inc. (initial term estimated amount is \$277,350.00)	\$92,450.00*

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by October 28, 2016. In addition, forward a Fiscal Impact Statement* (in Word format) to the assigned Purchasing Agent.

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.


 Authorized Signature _____ Title Asst. Dir. in Charge Date 10-22-16
BFS / FAC
 Department _____