



**GREATER ORLANDO AVIATION AUTHORITY**

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Orlando International Airport  
One Airport Boulevard  
Orlando, Florida 32827-4399  
(407) 825-2032

**MEMORANDUM**

**To:** Mayor Dyer and City Commissioners  
**From:** Dayci S. Burnette-Snyder, Director of Board Services  
**Date:** October 27, 2016  
**Subject:** APPROVAL OF AVIATION AUTHORITY MINUTES

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It is respectfully requested that on November 14, 2016, Orlando City Council accept the June, August, and September 2016 Aviation Authority minutes.

On **WEDNESDAY, JUNE 15, 2016**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:04 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present, Frank Kruppenbacher, Chairman  
Dean Asher, Vice Chairman (via phone)  
Domingo Sanchez, Treasurer  
Ed Fouche  
Jim Palmer

Also present, Phillip N. Brown, Executive Director and Secretary  
Dayci S. Burnette-Snyder, Director of Board Services and Assistant Secretary  
Marcos Marchena, General Counsel

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.*

Moment of silence was observed in light of the recent tragic events taking place. Invocation was offered by Mr. Marchena.

#### **MINUTES**

1. Upon motion by Mr. Palmer, second by Mr. Sanchez, vote carried to accept the April 20, 2016, minutes as written.

#### **RECOGNITION OF EDDIE OLIVEROS, AREA PORT DIRECTOR, U.S. CUSTOMS AND BORDER PROTECTION, FIELD OPERATIONS, ORLANDO**

2. Mr. Brown along with the Board recognized Mr. Eddie Oliveros for his service to Customs and Border Protection and the Orlando International Airport for the past 10 years.

Consensus of the Board members to present the Resolution to Mr. Olivero as follows **[FILED DOCUMENTARY NO. 9343]**:

WHEREAS, Eduardo "Eddie" Oliveros has fostered a culture of safety and security at Central Florida's seven ports of entry since 2006 as Area Port Director for U.S. Customs and Border Protection (CBP), and WHEREAS, Mr. Oliveros manages a combined workforce of 300 employees and oversees CBP operations at Orlando International Airport, the nation's 14<sup>th</sup> busiest airport; Orlando Executive Airport; Port Canaveral, the second largest cruise ship port in the U.S.; and airports in Daytona, Melbourne, Sanford, and Leesburg, and WHEREAS, during his tenure, Orlando International Airport has experienced record growth in international traffic and Officer Oliveros played an integral role at Central Florida's premier global gateway in facilitating the secure and efficient processing of passengers as they arrive in the United States, and WHEREAS, Eddie Oliveros, who has demonstrated the highest level of professionalism in various roles throughout his 32 years of public service, including airport ambassador and protector of national security, shall be formally recognized for all his career accomplishments on the occasion of his retirement. NOW THEREFORE be it resolved that this Resolution be presented to Eduardo Oliveros in appreciation of his distinguished service, and that a copy of this Resolution be retained permanently in the records of the Greater Orlando Aviation Authority as recognition of his commitment to excellence.

Mr. Olivero thanked Mr. Brown and the Board for the recognition and even though he considered Miami his home 10 years ago, he will now call Orlando home.

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**UPDATE ON THE SOUTH TERMINAL C – PHASE 1**

3. Mr. Brown mentioned that this was a follow-up to previous presentations on this subject matter. Since the opening of this facility, we have grown to the point that we cannot continue to grow this facility. He mentioned that we surpassed 40 million passengers in April for the rolling twelve month period. Mr. Brown stated that he expects that we will surpass the threshold as set by the Board in August. With the Board's authorization, we began the design process. We are virtually complete with the schematic process. Today the Board will be presented staff's and the consultant's thoughts as to concepts. He asked that the Board not take the illustrations literally. The concepts go back to the Aviation Authority's strategic goals. First is customer service; followed by economic development, safe and secure facilities, and fiscal responsibility. With the recent rating agency presentations, the Aviation Authority is one of the most fiscally responsible credit worthy airports in the nation. As to community outreach, Mr. Brown stated that the Aviation Authority outlined meetings with 22 community partners, having met with 19 to date.

Using visual aids, Mr. Brown talked about the Intermodal Terminal Facility (ITF) under construction and the different elements (APM station, Passenger Drop-Off Lobby, Passenger Rail Station, 2,400 car parking garage, future commuter rail station, and future light rail station). He then briefly mentioned the South Terminal Complex (STC) with Phase 1 Terminal C having 16 international/domestic swing gates. The Airside Terminal will have Multiple Aircraft Ramp Systems (MARS) gates; flexible gate configuration; larger holdrooms; lounge space available; and more post security concessions. There will be 8 aircraft parking positions for narrow body (737); 5 for jumbo (747, 340, or 787); and 3 for super jumbo (380). Mr. Brown mentioned that the Capital Program Review Panel (CPRP) is kept updated on this program and continues to watch over our progress to ensure that staff is following the direction of the Board.

Part of the process for this project was defining a world-class airport. Mr. Brown stated that we are defining it as follows: A World-Class Airport provides a seamless arrival and departure experience that exceeds the needs of the traveler. This experience instills a memorable imprint of the culture and environment of the region.

What makes this a world-class airport? Seven key elements have emerged for consideration as the ingredients. (1) Sense of place in keeping with The Orlando Experience®; (2) Seamless transportation connectivity; (3) Enhanced customer experience (comfort, ease, and speed); (4) Increased customer service; (5) Airport infrastructure adaptable to technology and growth; (6) Safe and secure facilities; and (7) Sustainability. Project advancements include swing gates (international and domestic); Multiple Aircraft Ramp System (MARS) gates; holdroom capacity has been master planned to meet current industry level of service standards and respond to larger aircraft trend in fleet mix; Baggage Handling System (BHS); ticketing; Customs and Border Protection (CBP) with bags first customer processing; and enhanced post security concessions.

*Mr. Sanchez left the room at 2:37 p.m.; returning at 2:38 p.m.*

Mr. Brown then introduced Mr. Curt Fentress of Fentress and Associates. Using visual aids (copy on file), Mr. Fentress talked through several different concepts explaining to the Board and audience the civic areas connected by "The Boulevard", imaginative multi-media experience; state-of-the-art Baggage Handling System; security checkpoint; dynamic concessions; distinctive international arrival experience; and the unique customer arrival experience. Using video he showed an animation of the South Airport Complex.

Mr. Sanchez mentioned the importance of employee engagement (cafeteria). He then asked if we are addressing the issue of being "the lighting capital of the world" and baggage delays on the ramp due to lightning activity. Mentioning the employee dining facility, Mr. Fentress stated that it's approximately 2,000 square feet in the landside building, presecurity, and would have a view into the landscape. The plan is to balance that area with the concessions space since there is a possibility that a concessionaire will manage that operation. In terms of the lightning issue, he is not equipped to answer the question. Mr. Sanchez said that this issue (lightning) will impact the customer experience. He encourages our team to continue to address and solve this mammoth problem. Mr. Fentress stated that he lives in Denver and that airport also closes when there is lightning. Orlando is not the only city with this issue. It is complex and it takes a lot of work to solve it.

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### UPDATE ON THE SOUTH TERMINAL C - PHASE 1 (cont)

In response to Mr. Palmer's question, yes, Phase 1 has the capacity of 10 million. He asked about the capacity for Phase 1 and how long it will take us into or through to the next phase. Mr. Brown responded that the plan is to move 6.5 million passengers out of the north terminal. If we continue to go at the current rate, we will be at 42 million passengers or higher in 2019. That would give us more capacity in the North. Once we hit the 50 million passenger mark, we will have to be underway with the second phase. It is not tied to a date, but passenger activity. What we learned in this process is that things happen quickly and technology is constantly changing.

In response to the Chair, Mr. Brown stated that total buildout is 120 gates.

Mr. Fentress stated that they will continue to work through the schematics and return to the Board with an update. Chairman Kruppenbacher thanked Mr. Fentress and the teams working on this project.

Mr. Joseph Robinson, representing RHC and Associates, Inc. appeared before the Board as a follow-up to his appearance on May 18, 2016 (refer to minutes). Mr. Robinson provided the same handout as in May (copy on file). Chairman Kruppenbacher asked Mr. Robinson to stay to the topic of the agenda. Following discussion, the Chairman suggested that Mr. Robinson speak to general counsel about his concerns.

### UPDATE ON TSA SERVICES

4. Mr. Brown stated that this is an update from the April 15, 2015, Board meeting. He introduced Federal Security Director Jerry Henderson. The presentation today will include discussion on the security checkpoint processing times; customer service satisfaction standards; and quarterly review by Staff and TSA.

Using visual aids (copy on file), Mr. Brown talked about wait times for the East and West checkpoints. In response to Chairman Kruppenbacher's question, Mr. Brown confirmed that in that period he referenced there was a 21 minute wait. He then mentioned the overall outbound traffic and stated that we are exceeding the prior year's traffic. Discussing collaborative solutions, Mr. Brown explained how the Aviation Authority configured the areas in front of the checkpoints to organize entry to screening checkpoint. We have actively managed the queues in front of both checkpoints with Ambassadors. In addition, GOAA personnel, including contract Ambassadors, are active in the checkpoint to perform non-security functions such as divestiture and moving bins. We have also added contract personnel and canine teams in the baggage search rooms to assist TSA in peak periods. These solutions comes at a cost of \$4,442,367 per year to the Aviation Authority. Mr. Brown mentioned that we just received our latest survey on TSA. Since April 2015, there has been improvement in the satisfaction of customers. He then talked about the recent changes in congress. In May of this year, Congress approved Department of Homeland Security (DHS) request to shift \$34 million towards TSA in order to hire 768 additional officers and more overtime pay. In June, Congress approved DHS request for reprogramming of an additional \$28 million in order to hire 600 additional officers and convert a further 2,784 part time positions to full time. Also in June, MCO was added to the national TSA wait time mitigation conference calls that occur on a daily basis.

Mr. Brown then talked about pending legislation that includes HR 636 FAA Reauthorization Act of 2016; HR 5338 Checkpoint Optimization and Efficiency Act of 2016; and HR 5340 Funding for Aviation Screeners and Threat Elimination Restoration Act.

Chairman Kruppenbacher asked that Mr. Brown and Mr. Marchena look into how we perform the background check on employees who can access secure areas to ensure that we are doing all we can to ensure safety.

Mr. Brown then discussed the Screening Partnership Program (SPP) which allows passenger and baggage screening to be performed by a private contractor under the supervision and regulation of the TSA. An airport may submit their application to participate in the program at any time; the application period is open with no defined end date; TSA has 120 calendar days to approve or deny an application; and TSA has 12 months from the receipt of an SPP application to award a contract to a qualified vendor. As to the selection process, Mr. Brown stated that the Office of Management and Budget provided guidelines indicating the selection process is to be

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### UPDATE ON TSA SERVICES (cont)

done by the TSA; the airport cannot participate as a voting member in the source selection; and the FAA Modernization and Reform Act of 2012 requires TSA to give the airport authority the opportunity to recommend a vendor on the application itself. However, Federal Acquisition Regulations and DHS/TSA regulations regulate the actual evaluation of the proposal and contract awards with no consideration to any vendor recommendations by the airport.

Following discussion on the application process, Mr. Sanchez mentioned that the Aviation Authority could be co-applicants. Mr. Marchena recommended against that.

In response to Mr. Fouche's question about vendors available to perform this task, Mr. Brown responded that there are a number of approved vendors. The vendors go through a procurement process with the TSA to be placed on the list.

In response to Mr. Palmer's question, Mr. Brown stated that the TSA approves and denies the application. Mr. Brown stated that all applications submitted have been approved. The most recent is Orlando-Sanford International. The smaller airports tend to opt-out.

Federal Security Director Henderson appeared before the Board. He began his presentation by stating that TSA's mission is driven by the global threats around the country - Deter, Detect, Mitigate. With the new leadership in Washington, TSA has made adjustments to the risk based security strategy and how much risk will be taken. There have been changes to screening which resulted in savings to the TSA. In August of last year, FSD Henderson and Mr. Brown met to discuss staffing and wait times. As highlighted by Mr. Brown, TSA appreciates the collaborative steps taken to address these issues. FSD Henderson then talked about the security customer service initiatives that include TSA Pre-Check; passenger screening canines; TSA Cares/Passenger Support Specialists; Wounded Warrior; Honor Flights; daily operational planning briefings; daily meetings with the Aviation Authority to review peak hours and staffing; and collaboration to redesign checkpoint signage. He then talked about TSA's community outreach with local theme parks, colleges, and different foundations and events (Special Olympics and Invictus Games). As to data, FSD Henderson talked about its customer service survey validated by Valencia College. TSA Orlando received the 2015 Customer Service Excellence Award. As to next steps, he mentioned 1+1 carry-on requirement implemented by all carriers which increases throughput and results in reduction of bag searches and recompose times; continue passenger engagement through media and [www.TSA.gov](http://www.TSA.gov); direct access point for airport employees; and continue stakeholder support during peak hours.

Discussion ensued between Mr. Fouche and FSD Henderson about the TSA Pre-Check program and how participation is less than expected. Talked about adding additional marketing money to market the program. FSD Henderson mentioned that in December there is to be a Request for Proposal released for a third party vendor to manage the program.

In response to Mr. Palmer's question about staffing for employee screening, FSD Henderson responded that TSA does not require employees to be screened through the checkpoint. In 2007, MCO was concerned about insider threat and began screening all employees. He believes it is the right thing to do. Mr. Brown added that beginning in August there will be a separate induction point for employees in the passenger checkpoints to screen those personnel. As to the "known crew member" those are personnel that are part of an airline crew. Chairman Kruppenbacher noticed in previous travels the people's reaction when crew members cut in line for screening. FSD Henderson responded that international crew members mingle with passengers. There is a separate lane for the known crew member. Mr. Sanchez stated that it's all perception as well.

Discussion ensued back to the action of the Aviation Authority in 2007 for screening of employees. Mr. Sanchez stated that he did have a briefing by FSD Henderson and his team. He does not think there is a better partner than FSD Henderson. FSD Henderson is extremely flexible and he is always a phone call away.

Chairman Kruppenbacher asked FSD Henderson if their goal as to processing times is the same as the Aviation Authority's. FSD Henderson responded in the positive. Chairman Kruppenbacher requested that signage be placed at the security checkpoints that state something to the effect of "we sincerely appreciate your patience while we work to ensure your safety". FSD Henderson was in agreement.

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### UPDATE ON TSA SERVICES (cont)

Chairman Kruppenbacher thanked TSA along with Mr. Draper for his work in this partnership. FSD Henderson also thanked Mr. Brown, Mr. Draper, and the rest of the team for its cooperation and assistance.

### CONSENT AGENDA

5. Item FF was revised to reflect the current City Council meeting date and Item GG was added. Upon motion by Mr. Fouche, second by Mr. Sanchez, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following minutes -- (1) March 8, March 22, March 29, April 5, and April 12, 2016, Construction Committee; (2) January 11, January 25, March 28, April 25, and May 9, 2016, Concessions/Procurement Committee; (3) March 30, 2016, Design Review Committee; (4) March 29, April 5, April 12, April 14, May 3, May 11, and May 24, 2016, Professional Services Committee;

B. find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the recommendation of the Concessions/Procurement Committee to (1) award Purchasing Contract 12- 16, USDA Regulated Garbage Disposal Services to Stericycle, Inc., as the low responsible and responsive bidder; (2) authorize funding from the Operation and Maintenance Fund in the not- to-exceed amount of \$1,753,700; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9344]**;

D. accept the recommendation of the Concession/Procurement Committee and (1) approve the contract adjustment to Contract 09-04 with Bombardier Transportation (Holdings) USA Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$550,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9345]**;

E. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the second and final renewal option and increase the contract value of Purchasing Contract 12-12, Cut and Loop Carpet Procurement with Bloomsburg Carpet Industries, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$545,300 and additional funding of \$301,173.18 from BP-447 Owner Furnished Materials funded by 2015A General Airport Revenue Funds.; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9346]**;

F. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the second and final renewal option of Purchasing Contract 13-12, Roadway Landscape Maintenance and Irrigation Services, with Riccy's Landscaping Service, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$384,100; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9347]**;

G. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the first renewal option of Purchasing Contract 20-13, Landscape Maintenance of Parking Lots with Ground Effects Landscape Maintenance, Inc., for a new expiration date of October 14, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$260,040.00; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9348]**;

H. accept the recommendation of the Concessions/Procurement Committee to (1) accept staff's recommendation for the increase in value and contract adjustment to Purchasing Contract 02-11, Common Use Passenger Processing System Operations and Maintenance Services, with SITA Information Networking Computing USA, Inc.; (2) authorize funding from the Operation and Maintenance Fund and 2015A Revenue Bonds in the not-to-exceed amount of \$1,299,891.20; and (3) authorize an Authority officer or the Executive Director to execute an Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9349]**;

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**CONSENT AGENDA (cont)**

I. accept the recommendation of the Concessions/Procurement Committee to (1) increase the value of Contract 16-15, Security Area Monitor Guard Services, with HSS, Inc., (2) authorize funding from the Airside 1 & 3 Program Funds, Discretionary Funds, and Operations and Maintenance Fund in the not-to-exceed amount of \$585,369.60; and (3) authorize an Aviation Authority officer or Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9350];**

J. accept the recommendation of the Concessions/Procurement Committee to (1) renew and amend Contract 22-13, Personnel Screening Services with Covenant Aviation Services, LLC; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$4,166,868.88; and (4) authorize an Aviation Authority officer or Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9351];**

K. accept the recommendation of the Concessions/Procurement Committee to (1) approve an adjustment to Purchasing Contract 01-16, Federal Inspection Stations Customer Service and Support Staff Services with Baggage Airline Guest Services, Inc.; (2) authorize funding from the following - \$1,184,124.88 from Airside 1 & 3 Program and Authority Funds; \$700,794.24 from Airside 4 Renovation Program and Authority Funds; and \$197,372.16 from the Ticket Lobby Program and Authority Funds; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9352];**

L. accept the recommendation of the Concessions/Procurement Committee to (1) approve an adjustment to Purchasing Contract 07-15, Customer Service Ambassador Services with RealTime Services, LLC d/b/a TopTalent; (2) authorize funding from Capital Expenditure Fund, Ticket Lobby Program Funds, Aviation Authority Funds and Operation and Maintenance Fund in the not-to-exceed amount of \$709,397.76; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9353];**

M. approve the changes to the Space Use Agreement form to be signed by Universal for space to provide transportation services, and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9354];**

N. authorize the Chief Financial Officer to approve budget transfers in excess of \$250,000 until September 30, 2016;

O. approve Amendment No. 1 to Preferential Use Lease Agreement with SORT, LLC; request Orlando City Council approval as a lease with a term in excess of ten years including option periods; and authorize an Aviation Authority Officer or the Executive Director to execute the Amendment following satisfactory review by Legal Counsel **[FILED DOCUMENTARY NO. 9355];**

P. approve Amendment No. 2 with Host International; request concurrence by City Council; and authorize an Aviation Authority Officer or the Executive Director to execute the Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9356];**

Q. approve an amendment to the Aviation Authority's Policy for Awarding and Operating Concession and Consumer Service Privileges in the Terminal Complex at OIA, specifically allowing for the direct negotiations for brand specific specialty retail concession agreements; authorize staff to directly negotiate the Airsides 1 & 3 Brand Specific Specialty Retail Concession Agreement; and authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9357];**

R. accept the recommendation of the Construction Finance Oversight Committee and approve the reallocation of previously-approved Capital Expenditure Funds in the amount of \$210,000 from the Taxiway A-2 Airfield Pavement Rehabilitation Project to the Mill and Pave Tug Roads for Airsides 1 & 3 Project;

S. accept the recommendation of the Construction Committee and (a) deem the quotes from Florida Industrial Scale Co. and Rice Lake Weighing Systems as non-responsive, and (b) authorize the procurement of low profile baggage scales from Kennedy Electronics, Inc. for Project BP-447, Ticket Lobby Program - Main Ticket Lobby Modifications, at the Orlando International Airport, for the total not-to-exceed amount of \$289,768, with funding from Aviation Authority Funds, 1997 Bonds, 2002 Bonds, 2010A Bonds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9358];**

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**CONSENT AGENDA (cont)**

T. accept the recommendation of the Construction Committee to approve Change Order No. BP-S100-10 in the amount of \$768,375; approve Change Order No. V792-03 for a no cost administrative change with funding as outlined in Attachment A; and authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

U. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Construction Phase OAR Services for Bid Package (BP) No. 443, Airside 4 Improvements Program Federal Inspection Station (FIS) / Customs and Border Protection (CBP) Renovation and Wing Expansion, for a total amount of \$5,605,453, which includes a not-to-exceed fee amount of \$4,929,753, and a not-to-exceed reimbursable expenses amount of \$675,700, with interim funding from previously approved Aviation Authority's Line of Credit with permanent funding from Aviation Authority Funds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9359]**;

V. accept the recommendation of the Construction Committee and approve Amendment No. 4 to Addendum No. 3 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S101, South Airport Automated People Mover (APM) Complex - Initial Sitework (GMP No. 1A) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$611,936.15), which includes a credit of amount (\$12,747.68) for direct cost of the work, a credit amount of (\$130,696.00) for the CMAR's Contingency, a credit amount of (\$394,196.63) for the Owner's Contingency, a credit amount of (\$28,334.21) to the CMAR's fee amount (5.27% of actual direct cost), and a credit amount of (\$45,971.63) for General Conditions, resulting in a revised GMP amount of \$9,926,703.85, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, and with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9360]**;

W. accept the recommendation of the Construction Committee and approve Amendment No. 4 to Addendum No. 7 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S105, South Airport Automated People Mover (APM) Complex - Sitework and Utilities (GMP No. 1B) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$1,500,000, which includes \$1,424,907 for the Owner's Contingency and \$75,093 for the CMAR's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$30,641,367, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, and with funding from the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; approve Amendment No. 5 to Addendum No. 7 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S105, South Airport Automated People Mover (APM) Complex - Sitework and Utilities (GMP No. 1B) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$850,000, which includes \$807,448 for Allowances (direct cost of work) and \$42,552 for the CMAR's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$31,491,367, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, and with funding from the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9361]**;

X. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Electrical Construction Services Agreement with H.L. Pruitt Corp. for the award of Project H274, OEA Airfield Miscellaneous Improvements, at the Orlando Executive Airport, for the total bid amount of \$292,977 (base bid plus Add Alternates 1 and 2), with funding from OEA Revenue Funds, OEA Funds from Disposal of Property, and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9362]**;

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**CONSENT AGENDA (cont)**

Y. adopt a Resolution accepting Joint Participation Agreement FM No. 439461 in the amount of \$2,787,130; adopt a Resolution accepting Supplemental to Joint Participation Agreement FM No. 427878 amending the description to include additional scope; and authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

Z. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Continuing Transportation Planning Services at the Orlando International Airport and Orlando Executive Airport as follows: First - HDR Engineering, Inc.; Second - HNTB Corporation; and, Third - The Corradino Group; (2) authorize hourly rate negotiations with both the first and second-ranked firms in accordance with the Aviation Authority's policy; and (3) subject to successful negotiations with both ranked firms: (a) approve a no cost Continuing Transportation Planning Services Agreement to each of the two top ranked firms for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9363-9364];**

AA. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Concessions Planning Services at the Orlando International Airport and Orlando Executive Airport as follows: First - ICF SH&E, Inc.; Second - AirProjects, Inc. (VA); and, Third - Unison Consulting, Inc.; (2) authorize hourly rate negotiations with the first- and second-ranked firms in accordance with the Aviation Authority's policy; and (3) subject to successful negotiations with the first- and second-ranked firms: (a) approve a no cost Concessions Planning Services Agreement to the first- and second-ranked firms for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9365-9366];**

BB. accept the recommendation of the Construction Committee and approve an addendum to the professional services agreement with American Infrastructure Development, Inc. for design, bid and award phase A/E services for BP No. 470, South Cell Lot and Utilities, for a total amount of \$588,266, which includes a not-to-exceed fee amount of \$169,662, a lump sum fee amount of \$400,351, and a not-to-exceed reimbursable expenses amount of \$18,253, with funding from Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9367];**

CC. accept the recommendation of the Construction Committee and deem the response from Protect Video, Inc. as non-responsive; authorize the procurement of the Seneca video servers and media players from Whitlock for Project BP-447, Ticket Lobby Program - Main Ticket Lobby Modifications, at the Orlando International Airport, for the total not-to-exceed amount of \$999,015.60, with funding from Aviation Authority Funds, 1997 Bonds, 2002 Bonds, 2010A Bonds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9368];**

DD. accept the recommendation of the Construction Committee and approve Amendment 9 to Addendum No. 3 to the Professional Services Agreement for the Prime Design Consulting Services for Airside 4 Improvements with MLM-Martin Architects, Inc. for additional design phase services for Bid Package (BP) No. 443, Airside 4 Improvements Program Federal Inspection Station (FIS) / Customs and Border Protection (CBP) Renovation and Wing Expansion, for a total amount of \$399,565, which includes a lump sum fee amount of \$370,015, and a not-to-exceed reimbursable expenses amount of \$29,550, with interim funding from previously-approved Aviation Authority's Line of Credit with permanent funding from Aviation Authority Funds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9369];**

EE. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Professional Services Agreement for the Prime Design Consulting Services for Airside 4 Improvements with MLM-Martin Architects, Inc. for the construction administration A/E services for Bid Package (BP) No. 443, Airside 4 Improvements Program Federal Inspection Station (FIS) / Customs and Border Protection (CBP) Renovation and Wing Expansion, for a total amount of \$804,162, which includes a not-to-exceed fee amount of \$789,110, and a not-to-exceed reimbursable expenses amount of \$15,052, with interim funding from previously-

MINUTES OF THE JUNE 15, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CONSENT AGENDA (cont)**

approved Aviation Authority's Line of Credit with permanent funding from Aviation Authority Funds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; (2) approve an Addendum to the Professional Services Agreement for the Prime Design Consulting Services for Airside 4 Improvements for the FIS/CBP Improvement and Expansion with KBJ Architects, Inc. for the construction administration A/E services for BP No. 443, Airside 4 Improvements Program FIS/CBP Renovation and Wing Expansion, for a total amount of \$853,184, which includes a not-to-exceed fee amount of \$847,334, and a not-to-exceed reimbursable expenses amount of \$5,850, with interim funding from previously-approved Aviation Authority's Line of Credit with permanent funding from Aviation Authority Funds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [FILED DOCUMENTARY NO. 9370];

FF. resolve to (1) adopt the attached Authorizing Resolution to (a) approve the Amended and Restated Master Subordinated Indenture of Trust; (b) approve the delivery of a First Supplemental Subordinated Indenture of Trust; (c) approve the overall Plan of Finance and (d) authorize the issuance of Not to Exceed \$100,000,000 of Priority Subordinated Airport Facilities Revenue Refunding Bonds, Series 2016 (AMT); (2) approve the execution and delivery of all of the financing documents referred to in the Resolution; (3) approve the cost of issuance not to exceed \$700,000 to be funded from bond proceeds; (4) authorize the use of Not to Exceed \$10,000,000 of Discretionary Funds as a partial funding source for the transaction; (5) ratify the request for Orlando City Council approval of these documents and actions; and (6) authorize the Chairman, Vice Chairman or other Authorized Authority Representative and the Secretary or Assistant Secretary of the Authority to approve, execute and deliver the final form of these documents, subject to satisfactory review by legal counsel [FILED DOCUMENTARY NO. 9371]; and

GG. accept the recommendation of the Professional Services Committee and (1) approve the award of BP No. 443, Airside 4 Improvements Program - FIS/CBP Renovation and Wing Expansion, at the Orlando International Airport, to Hensel Phelps Construction Co. for the best and final negotiated price proposal amount of \$69,692,000, and a Contract Duration of 486 calendar days, with interim funding from previously-approved Aviation Authority's Line of Credit with permanent funding from Aviation Authority Funds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; (2) authorize the flexibility of the use of previously-approved budgeted items' funding sources; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [FILED DOCUMENTARY NO. 9372].

**RECOMMENDATION TO OFFER EXTENSIONS OF TERM TO CONCESSIONS IN THE NORTH TERMINAL COMPLEX**

6. Chairman Kruppenbacher thanked Mr. Brown and Mr. Marchena for working on this issue. Mr. Brown stated that, as previously mentioned in this meeting, in April 2016 the MCO passenger traffic exceeded 40 million annual passengers. Based on airline schedules and average load factors, traffic will surpass 41 million annual passengers by the end of calendar 2016 and likely surpass 42 million annual passengers by the close of 2017. Over the next five years from 2017 through 2022, Orlando International Airport (MCO) will be undergoing major construction in the North Terminal Complex (NTC) including a major ticket lobby modification, the replacement of the Automated People Movers (APMs) on Airsides 1 and 3 and the expansion of the Airside 4 Federal Inspection Station (FIS). In addition, construction of the South Terminal Complex (STC) is targeted to be completed during that period, requiring the relocation of a number of airlines and their passengers. The combination of growth, construction, and relocation will challenge our ability to maintain our priority of a high level of customer service.

*Chairman Kruppenbacher left the room at 3:41 p.m.; returning at 3:44 p.m.*

During this same five-year period, approximately 25 or more concessions including food and beverage, news/sundries/gifts/specialty retail and specialty service privileges including duty free/duty paid will expire requiring temporary closures, construction and/or reconfiguration of the concession spaces. This will further exacerbate the challenge of maintaining our priority of high customer service as well as disrupt the flow of revenue to the Aviation Authority. To help alleviate the potential adverse impact on passengers from the transitioning of concessions during

MINUTES OF THE JUNE 15, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**RECOMMENDATION TO OFFER EXTENSIONS OF TERM TO CONCESSIONS IN THE NORTH TERMINAL COMPLEX (cont)**

the period of highest passenger concentration in the North Terminal Complex, staff proposes to offer extensions to food and beverage, news/sundries/gifts/specialty retail and specialty service privileges including duty free/duty paid that would otherwise expire between January 1, 2017 and December 31, 2022.

An extension would be offered to the identified concessions types with expirations during the applicable period under the following terms: (a) Concessionaire must be current under all material terms of its existing concession agreement and (b) Concessionaire must notify the Authority of concessionaire's decision to accept the offer of an extension with sixty (60) days of receipt of the Authority's offer.

Each concessionaire will be offered a choice of two extension options and may only select one and may not subsequently modify its selection: Option One - A term extension of 3 years for a lump sum payment of an amount equal to 25% of the applicable concession's current Minimum Annual Concession Fee and Option Two - A term extension of 5 years for a lump sum payment of an amount equal to 50% of the applicable concession's current Minimum Annual concession Fee.

Any concessionaire opting to extend will be subject to a review by the Executive Director for a required refurbishment, re-branding requirement or change in concept. Any concession that elects an extension beginning on or after January 1, 2019 will be subject to an additional review by the Executive Director for a refurbishment, re-branding or change in concept. Concessions that are deemed to require refurbishment, re-branding or a change in concept by the Executive Director during this calendar year, should complete that process no later than July 1, 2017. The work will be staggered to minimize impact on customer service.

As part of the Authority's overall effort to maintain high morale among airport employees, staff has been considering an increase in the food and beverage discount to badged employees from 10% to 20%. In response to Chairman Kruppenbacher's question about what amount the 10% generates, Mr. Brown mentioned that he would have to provide the answer at a later date.

Any food and beverage concessions opting for an extended term will increase the discount to badged airport employees from 10% to 20%. In recognition of the cost impact to these concessionaires, the percentage of gross receipts payable to the Authority from employee sales will be reduced from 10% to 5%. The FAA Office of Civil Rights has reviewed the proposal to offer extensions to the two concessions deemed long term and exclusive and has approved the potential extended terms.

It was respectfully recommended that the Board resolve to (1) authorize the Executive Director to offer optional extensions to the concessions listed under the terms listed above; (2) request Orlando City Council approval of any concession agreements to be extended if such extension will increase the overall term to over 10 years; and (3) authorize the Executive Director or an Aviation Authority Officer to sign the necessary amendment documents following satisfactory review by legal counsel.

Motion was made by Mr. Fouche, second by Mr. Sanchez to consider the recommended action. Chairman Kruppenbacher stated that the 10% discount to employees generates approximately \$476,000. Following discussion and upon motion by Mr. Fouche, second by Mr. Sanchez vote carried to approve the recommendation and authorize the Executive Director to negotiate up to a 25% discount for employees.

In response to Mr. Palmer's question about the monetary effect of these extensions to concessionaires, Mr. Brown responded that historically we have not offered extensions to concessionaires and when we did there was an increase to their Minimum Annual Concession Fee (MACF). Discussion ensued as to the magnitude of the construction projects.

MINUTES OF THE JUNE 15, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**ADJOURNMENT**

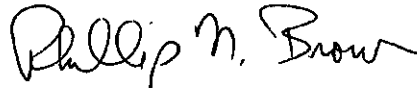
7. There being no further business to be considered, Chairman Kruppenbacher adjourned the meeting - 4:05 p.m.

*(Digitally signed on September 22, 2016)*



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Dayci S. Burnette-Snyder  
Director of Board Services



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Phillip N. Brown, A.A.E.  
Executive Director

On **WEDNESDAY, AUGUST 10, 2016**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:08 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. [Live Streaming from Orlando, FL]

Authority members present,

Frank Kruppenbacher, Chairman  
Dean Asher, Vice Chairman (via phone)  
Mayor Teresa Jacobs  
Ed Fouche  
Jim Palmer

Also present,

Phillip N. Brown, Executive Director and Secretary  
Dayci S. Burnette-Snyder, Director of Board Services and Assistant Secretary  
Marcos Marchena, General Counsel

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.*

#### **MINUTES**

1. Upon motion by Mr. Fouche, second by Mr. Palmer, vote carried to accept the May 18, 2106, minutes as written.

#### **TWENTY-FIVE YEAR SERVICE AWARD TO TONY MCCLENDON**

2. Mr. Stan Thornton, Chief Operating Officer, along with Mr. Brown and the Board recognized Mr. Tony McClendon for his 25 years of service to the Aviation Authority.

#### **TWENTY YEAR SERVICE AWARD TO ROBERT LINDSAY**

3. Mr. Stan Thornton, Chief Operating Officer, along with Mr. Brown and the Board recognized Mr. Robert Lindsay for his 20 years of service to the Aviation Authority.

#### **CERTIFICATES OF APPRECIATION TO AUSTIN KEATON AND JOAO PACHECO**

4. Mr. Brown along with the Board recognized Mr. Austin Keaton and Mr. Joao Pacheco for their heroic actions of July 8, 2016, when a single engine Piper aircraft took off from Orlando Executive Airport and shortly thereafter experienced engine trouble, crashing into Lake Down. These gentlemen called 911 and helped the 2 victims into their boat to take them to shore where paramedics from Orange County Fire Rescue were waiting. Without their actions, the 2 victims may not have been so lucky.

Both gentlemen thanked the Aviation Authority for this recognition.

#### **RESOLUTION TO RECOGNIZE FRANK HOLT**

5. Chairman Kruppenbacher mentioned the passing of Frank Holt on August 2, 2016. Ms. Carolyn Fennell, Senior Director of Public Affairs and Community Relations read into the record the following Resolution: **WHEREAS**, Frank Holt distinguished himself as a pioneer of public art, a true connoisseur of beauty, a man of incomparable taste and cultivator of accessible artwork for Orlando International Airport and the City of Orlando, and **WHEREAS**, Mr. Holt's extensive expertise in the appreciation, acquisition and display of artwork earned him the

## MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

### **RESOLUTION TO RECOGNIZE FRANK HOLT (cont)**

distinction as Orlando's Public Art Manager and was essential in the evolution of his beloved Mennello Museum of American Art into a national treasure, and **WHEREAS**, during his Mennello tenure, he broadened the museum's collection and scope, quadrupled patronage to more than 27,000 annual visitors and forged an affiliation with the world-renowned Smithsonian Institution, and **WHEREAS**, Frank Holt has left an indelible impression at Orlando International Airport through his assistance in developing one of the city's largest public art collections and support in facilitating the installation of iconic floor mosaics by Florida artists Victor Bokas, Henry Sinn, Brady Kimsey and a wall mural by Margaret Tolbert, and **WHEREAS**, Frank Holt's artistic vision and cultural awareness will provide an enduring legacy in the more than 900 sculptures, photos and paintings that enhance Orlando's airport, parks and civic buildings. **NOW THEREFORE** be it resolved that this Resolution be presented in memory of Frank Holt's leadership, distinguished service and reputation as a Southern Gentleman, and that a copy of this Resolution be retained permanently in the records of the Greater Orlando Aviation Authority as recognition of his commitment to excellence and immeasurable contributions toward enriching the quality of life in Central Florida and enhancing The Orlando Experience.

Upon motion by Mayor Jacobs, second by Mr. Palmer, vote carried to approve the Resolution.

With the Board recognizing Mr. Holt for his years of service to the community prior to his passing, Mayor Jacobs thanked the Chairman for recognizing individuals that contribute to the community while they are still with us.

### **SUSTAINABILITY**

6. Chairman Kruppenbacher mentioned that he attended one of the Customer Service Appreciation Committee events and was impressed with the presentation made by Ms. Judith-Ann Jarrette, Manager of Noise Abatement, on the Aviation Authority's sustainability program. Ms. Jarrette is here today to brief the Board on this worthwhile project.

Ms. Jarrette stated that the Aviation Authority's program focuses on 8 key goals. However, today she is providing an update on the following goals: reduce solid waste to the landfills; reduce non-renewable energy use; incorporate sustainable planning, design, and construction practices into all airport projects; increase water conservation; and continue being a community leader/partner in sustainability. She mentioned that the FDOT chose the Aviation Authority's Green Team to do a case study on the successes of a "Green Team" and it will appear in the soon to be published Florida Guidelines for Airport's Sustainability. In addition, the Aviation Authority's energy roadmap was featured in the Airport Improvement Magazine, May edition.

Chairman Kruppenbacher asked Ms. Jarrette to work with Mr. Snyder in adding the board members to the mailing list of "The Dirt".

### **PUBLIC HEARING - RECOMMENDATION TO ADOPT HORIZONTAL PERMITTING RULES AND REGULATIONS**

7. Chairman Kruppenbacher opened the public hearing for the recommendation to adopt Horizontal Permitting Rules and Regulations on Aviation Authority Property; Providing for Severability, Codification, Correction of Scrivener's Errors at OIA and OEA. Notice of this public hearing was advertised on 2 separate occasions as required on July 31 and August 3 in the ORLANDO SENTINEL. The Amended and Restated Operation and Use Agreement, effective October 1, 2015, with the City of Orlando, provides that the Aviation Authority will exercise its municipal power to adopt, administer, and enforce horizontal permitting rules and regulations.

It was respectfully requested that the Aviation Authority Board (1) adopt the Horizontal Permitting Rules and Regulations; (2) delegate authority to the Executive Director to implement and enforce the Regulations, following satisfactory review by legal counsel.

Do I hear a motion to approve these rules and regulations? Upon motion by Mr. Palmer, second by Mr. Fouche, vote carried to approve the recommendation.

No one was present to speak on the matter.

## MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

### CONSENT AGENDA

8. Upon motion by Mr. Fouché, second by Mr. Palmer, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following minutes -- (1) March 28, May 27, June 13, June 28, and July 11, Concessions/Procurement Committee; (2) April 26, May 3, and May 10, 2016, Construction Committee; (3) January 12, January 26, February 29, March 22, April 26, May 3, and May 24, 2016, Construction Finance Oversight Committee; (4) May 26 and June 23, 2016, Design Review Committee; (5) April 27, March 1, April 29, and May 31, 2016, Ground Transportation Committee; (6) November 19, 2015 and January 14, February 11, February 18, March 21, June 6, and June 21, 2016, Professional Services Committee;

B. accept the recommendation of the Concessions/Procurement Committee to (1) allow multiple purchase orders to be issued to various landfill facilities; (2) authorize funding from Operation and Maintenance Fund in the not-to-exceed amount of \$1,006,200; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel;

C. accept the recommendation of the Concessions/Procurement Committee to (1) award Purchasing Contract 06-17, Trash Removal Services, to Republic Services of Florida, LP as the low responsible and responsive bidder; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,082,776.68; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9373]**;

D. accept the recommendation of the Concessions/Procurement Committee to (1) exercise the second and final renewal option of Purchasing Contract 10-12, Operation and Management of Parking Facilities, with ABM Parking Services, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$4,834,421.40; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9374]**;

E. accept the recommendation of the Concessions/Procurement Committee and (1) find the quotations submitted by Roses Delight, Inc. for Product #55000, Veritiv Operating Company for Product #MB548 and SupplyWorks "B" for Product #01960 to be non-responsive; (2) award Purchasing Request for Written Quotations #92257-16 to Dade Paper & Bag Company for Product #MB548 as the low, responsible and responsive Quoter in the not-to-exceed amount of \$386,661.66; (3) authorize funding from the previously-approved Operation and Maintenance Fund; and (4) authorize the Purchasing Office to issue the necessary blanket purchase agreement;

F. accept the recommendation of the Concessions/Procurement Committee and (1) deem Groundtek of Central Florida, LLC, SFM Services, Inc., and Yellowstone Landscape as non-responsive; (2) award Purchasing Contract 03-17, Landside Terminal Landscape Maintenance and Irrigation Services to Carol King Landscape Maintenance, Inc.; (3) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$4,187,205.50; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9375]**;

G. accept the recommendation of the Concessions/Procurement Committee and (1) award Purchasing Contract 05-17, Carpet, Vinyl and Rubber Flooring Repair and Replacement Services to Designers West, Inc.; (2) authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$809,325; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9376]**;

H. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the first renewal option of Purchasing Contract 06-14, Parking Garage Janitorial Maintenance with Florida Cleaning Systems, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$891,271.29; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9377]**;

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CONSENT AGENDA (cont)**

I. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the second and final renewal option of Purchasing Contract 07-13, Roadway Sign and Bridge Illumination Maintenance Services with American Lighting and Signalization, Inc.; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$160,000; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9378**];

J. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the first renewal option, with contract adjustments, of Purchasing Contract 15-13, Interior Plant Maintenance at Terminal and Airsides with J.C. Ehrlich Co., Inc. d/b/a Ambius; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$282,472.48; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9379**];

K. accept the recommendation of the Concessions/Procurement Committee and (1) exercise the first renewal option of Purchasing Contract 15-14, Fire Sprinkler Maintenance Services with Fire & Life Safety America; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$257,187.32; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9380**];

L. accept the recommendation of the Concessions/Procurement Committee as amended and (1) authorize the Executive Director to execute a Single Source Procurement Justification form for the purchase of the new Seating Units from Arconas in the total not-to-exceed amount of \$1,196,475 in accordance with Aviation Authority Policy; (2) authorize the purchase of Airside 4 holdroom seating units from Arconas based on a Single Source Procurement Justification in the not-to-exceed amount of \$1,196,475; (3) authorize funding from the approved Capital Expenditure Fund; and (4) authorize the Purchasing Office to issue the necessary purchase order;

M. approve Amendment No. 3 to the Valet Service and Remote Check In Concession Agreement to allow Bags to provide additional services for customers of any onsite rental car concessionaire to return rental vehicles to existing Bags valet locations; and authorize an Aviation Authority Officer or the Executive Director to execute the amendment following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9381**];

N. approve the proposed amendment to the Concession Agreement allowing JCDecaux to sell commercial advertising on the additional Baggage Claim Back Wall Screens and reducing the size of the Double-Sided Backlit Displays located on the baggage claim carousels; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9382**];

O. approve Amendment No. 3 to the Primary Food and Beverage Concession Agreement providing for the merger of the Specialty Beverage Concession Agreement in Airside 2, conditioned on the assignment of Stellar Partners News and Sundries Concession Agreement to Host; request Orlando City Council concurrence for an amendment to an agreement with the term in excess of 10 years; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9383**];

P. accept the Executive Director's recommendation and confirm the appointment of Ms. Pam L'Heureux as the Director of Finance;

Q. approve the selection made by the Poitras Ad Hoc Committee, Tavistock Development Company, LLC of Orlando, Florida, to enter into negotiations; authorize the Executive Director to enter into negotiations to provide real estate sale, land development and management services for the Property; request Aviation Authority Board approval on the final negotiated agreement, and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel;

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CONSENT AGENDA (cont)**

R. approve the Disadvantaged Business Enterprise overall goal for Fiscal Year 2017- Fiscal Year 2019 of 20% with 19% being the race and gender conscious portion of the goal and 1% being the race and gender neutral portion of the goal; and delegate authority to the Executive Director to implement and enforce the DBE goal, all subject to a satisfactory review by legal counsel;

S. approve the Amended and Restated Rate Resolution, effective October 1, 2016, and (1) approve the revised Rate Methodology and the specific airline rates and charges calculated thereunder, and authorize the Executive Director to provide notice to the airlines operating at MCO of such rates and charges; (2) authorize the Executive Director to approve and provide notice to the airlines of rates and charges for future fiscal years that are calculated in accordance with the Rate Methodology approved hereby and to deliver such notice in the form of a rate schedule or any other permissible method; (3) approve the form and concept of the revised Rate and Revenue Sharing Agreement, including any additional changes thereto not inconsistent with the Rate Resolution that, from time to time, are deemed reasonable and appropriate by the Executive Director after review by legal counsel; and authorize and direct the Executive Director to execute from time to time Rate and Revenue Sharing Agreements with airlines satisfying the conditions thereof; (4) approve the revised forms of Letter of Authorization and Operating Permit, including any changes thereto not inconsistent with the Resolution that, from time to time, are deemed reasonable and appropriate by the Executive Director after review by legal counsel, and authorize and direct the Executive Director or other Aviation Authority staff to execute from time to time Letters of Authorization and Operating Permits and any documents serving a similar function with airlines satisfying the conditions thereof; and (5) authorize Staff to develop, adopt, amend, modify, and implement from time to time such operational policies and procedures for the use and occupancy of the Airport that are not inconsistent with the Rate Resolution **[FILED DOCUMENTARY NO. 9384]**;

T. accept the recommendation of the Construction Committee and approve the award of BP No. 472, AOA Security Fence Upgrade at the Orlando International Airport, to McConnie Enterprises, Inc. for the bid amount of \$299,648.25 (base bid plus Add Alternate 1), with funding from Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9385]**;

U. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Professional Services for Design Consultant Services for Communications MPOE and Related Work, at the Orlando International Airport as follows: First - VoltAir Consulting Engineers, Inc.; Second - SGM Engineering, Inc.; and Third - Matern Professional Engineering, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy, and if those negotiations are unsuccessful, negotiate with the other firms in their ranked order; and (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Professional Services Agreement for Design Consultant Services for Communications MPOE and Related Work, at the Orlando International Airport, with the first-ranked firm for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9386]**;

V. accept the recommendation of the Professional Services Committee and (1) approve the ranking for Construction-Engineering-Financial Consulting Services at the Orlando International Airport and Orlando Executive Airport as follows: First - R. W. Block Consulting, Inc.; and, Second - Hill International Consulting, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with the Aviation Authority's policy; and (3) subject to successful negotiations with the first-ranked firm: (a) approve a no cost Construction-Engineering-Financial Consulting Services Agreement with the first-ranked firm for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Executive Director to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9387]**;

W. adopt a Resolution accepting Supplemental to Joint Participation Agreement FM No. 439212 amending the description to include additional scope; and authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CONSENT AGENDA (cont)**

X. accept the recommendation of the Construction Committee and approve Amendment No. 3 to Addendum No. 6 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S103, South Airport Intermodal Terminal Facility (ITF)- ITF and Passenger Drop-Off Lobby (PDL) Sitework, Utilities, and Foundations (GMP No. 11), for a total negotiated GMP Amendment credit amount of (\$422,000), which includes a credit of amount (\$200,000) for CMAR contingency, a credit amount of (\$200,000) for Owner contingency, and a credit amount of (\$22,000) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$7,982,081, with funding credited to the FDOT Grants, LOC to be reimbursed by future GARBs and PFCs; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9388]**;

Y. accept the recommendation of the Construction Committee and approve Amendment No. 2 to Addendum No. 7 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S107, South Airport Intermodal Terminal Facility (ITF) Viaduct (GMP No. 13), for a total negotiated GMP Amendment credit amount of (\$633,000), which includes a credit of amount (\$300,000) for CMAR contingency, a credit amount of (\$300,000) for Owner contingency, and a credit amount of (\$33,000) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$18,303,917, with funding credited to the FDOT Grants; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9389]**;

Z. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 9 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S109, South Airport Intermodal Terminal Facility (ITF) - ITF and Passenger Drop-Off Lobby (PDL) Structure, Mechanical/Electrical/Plumbing/Fire Protection (MEPFP), and Finishes (GMP No. 12) at the Orlando International Airport, for a total negotiated GMP amount of \$1,845,915, which includes an increase amount of \$12,311,000 for Direct Cost of Work, a credit amount of (\$12,311,000) for the Allowance in Direct Cost, an increase amount of \$1,716,798 for Direct Cost of the Work, an increase amount of \$94,423 of the CM@R's Fee and an increase amount of \$34,694 for General Conditions, resulting in a revised GMP Amount of \$132,121,839, with funding from FDOT grants, All Aboard Florida (AAF) funds, and the Aviation Authority's Line of Credit to be reimbursed by future Aviation Authority Funds, future Revenue Bonds and future Passenger Facility Charges; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9390]**;

AA. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 15 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S111, South Airport Automated People Mover (APM) Complex - Central Energy Plant (GMP No. 9) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$584,075), which includes a credit amount of (\$554,835) for CMAR Contingency and a credit amount of (\$29,240) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$12,819,787, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope, and with funding credited to FDOT grants for the ITF related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9391]**;

BB. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 14 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S113, South Airport Automated People Mover (APM) Complex - APM Structure (GMP No. 6) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$1,157,970), which includes a credit amount of (\$1,100,000) for Owner Contingency and a credit amount of (\$57,970) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$34,005,874, with funding credited to

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CONSENT AGENDA (cont)**

the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9392]**;

CC. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 17 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S114, South Airport Automated People Mover (APM) Complex - Landscape (GMP No. 8) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$143,167), which includes a credit amount of (\$136,000) for Owner Contingency and a credit amount of (\$7,167) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$5,448,809, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9393]**;

DD. accept the recommendation of the Construction Committee and approve Amendment No. 5 to Addendum No. 5 to the Construction Management at Risk Services Agreement with Turner- Kiewit Joint Venture for BP No. S124, South Airport Intermodal Terminal Facility (ITF) - Viaduct Foundations (GMP No. 13B), for a total negotiated GMP Amendment credit amount of (\$738,500), which includes a credit of amount (\$400,000) for CM@R contingency, a credit amount of (\$300,000) for Owner contingency, and a credit amount of (\$38,500) to the CM@R's fee amount (5.5% of actual direct cost), resulting in a revised GMP amount of \$12,430,100, with funding credited to the FDOT Grants; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9394]**;

EE. accept the recommendation of the Construction Committee and approve Amendment No. 1 to Addendum No. 18 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S125, South Airport Automated People Mover (APM) Complex - Roadway Signage and Lighting (GMP No. 4A) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$147,378), which includes a credit amount of (\$140,000) for Owner Contingency and a credit amount of (\$7,378) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$5,667,553, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, FDOT grants and Aviation Authority funds for the APM-related scope, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9395]**;

FF. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with C&S Engineers, Inc. to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; (2) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with Matern Professional Engineering, Inc. to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; (3) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with RTM Engineering Consultants, LLC (fka Milan Engineering, Inc.) to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; (4) approve a no cost Addendum to the Continuing MEP Engineering Services Agreement with SGM Engineering, Inc. to exercise the second and final one-year renewal option and extend the Agreement to October 19, 2017; and (5) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9396-9399]**;

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CONSENT AGENDA (cont)**

GG. accept the recommendation of the Professional Services Committee and approve Addendum No. 5 to the Airport Consulting Services Agreement with Leigh Fisher Inc. for services for the preparation of a report of the Airport Consultant (Feasibility Report) for 2016 Bonds for FY 2016 for a total amount of \$164,400 which is comprised of a lump sum fee amount of \$162,100 and a not to exceed reimbursable expense amount of \$2,300, with funding from Bond Proceeds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9400];**

HH. accept the recommendation of the Professional Services Committee and approve an Addendum to the Professional Services Agreement for ECM Services with AECOM Technical Services, Inc. for the next phase of the ECM services, for a total not-to-exceed fee amount of \$439,344, with funding from Capital Expenditures Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9401];**

II. accept the recommendation of the Construction Committee to approve Change Order No. E-00185-01 in the amount of (\$6,336.40) and a time extension of 108 calendar day; with funding as outlined in Attachment A; and authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

JJ. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 220 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Additional Construction Phase OAR Services for Bid Package (BP) No. 443, Airside 4 Improvements Program Federal Inspection Station (FIS) / Customs and Border Protection (CBP) Renovation and Wing Expansion, for a total amount of \$596,129, which includes a not-to-exceed fee amount of \$569,129, and a not-to-exceed reimbursable expense amount of \$27,000, with funding from the Aviation Authority's Line of Credit to be reimbursed by Capital Expenditure Funds, future Revenue Bonds, future Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9402];**

KK. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 199 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for additional construction phase OAR services for BP No. 447, Ticket Lobby Program - Main Ticket Lobby Modifications, at the Orlando International Airport, for a total amount of \$406,052, which includes a not-to-exceed fee amount of \$373,052 and a not-to-exceed reimbursable expense amount of \$33,000, with funding from Aviation Authority Funds, 1997 Bonds, 2010A Bonds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9403];**

LL. accept the recommendation of the Construction Committee and approve an addendum to the professional services agreement with DRMP, Inc. for design, bid and award phase A/E services for BP No. 469, Loop Road Resurfacing, for a total amount of \$682,206, which includes a lump sum fee amount of \$532,123, a not-to-exceed fee amount of \$107,675 and a not-to-exceed reimbursable expense amount of \$42,408, with funding from previously- approved Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9404];**

MM. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Civil Engineering Services Agreement with Kimley- Horn and Associates, Inc. for services required to develop the Roadway Pavement Management System (RPMS) Program at the Orlando International Airport, for a total amount of \$289,718, which includes a lump sum fee amount of \$208,349, a not-to-exceed fee amount of \$79,669 and a not-to-exceed reimbursable expense amount of \$1,700, with funding from previously- approved Capital Expenditures Funds; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9405];**

MINUTES OF THE AUGUST 10, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CONSENT AGENDA (cont)**

NN. accept the recommended change to Organizational Policy 120.13, Capital Management Committee (CMC) **[FILED DOCUMENTARY NO. 9406]**;

OO. accept the recommendation of the Concessions/Procurement Committee to (1) renew Purchasing Contract 15- 12, Operation and Management of CUPPS Work Stations, CUSS Kiosks and Peripheral Devices, with SITA Information Networking Computing USA, Inc. ("SITA"); (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$349,562.50; and (3) authorize an Aviation Authority Officer or the Executive Director to execute an Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9407]**;

PP. accept the recommendation of the Construction Committee to deem the response from Zones, Inc. as non-responsive; authorize the procurement of the Peerless outdoor monitors and monitor brackets from Visions of Video for Project BP-447, Ticket Lobby Program - Main Ticket Lobby Modifications, at the Orlando International Airport, for the total not-to-exceed amount of \$224,704, with funding from Aviation Authority Funds, 1997 Bonds, 2002 Bonds, 2010A Bonds, 2015A Bonds, Passenger Facility Charges and FDOT grants to the extent eligible; and authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9408]**;

QQ. find the property listed in the memorandum (copy on file) no longer necessary, useful, or profitable in the operation of the Airport System; request Orlando City Council concurrence and resolution of this finding; and authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures.

RR. accept the recommendation of the Concessions/Procurement Committee to (1) extend Emergency Purchase Contract 13-13 with Aircraft Service International, Inc. for Baggage Handling and Staffing Support Services for a period of six (6) months through March 31, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$1,687,879.13; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9409]**;

SS. accept the recommendation of the Concessions/Procurement Committee to (1) extend Single Source Contract 06-15 with JSM and Associates, Inc. for Ground Support Equipment Maintenance and Repair Services for a period of six (6) months through March 31, 2017; (2) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$4,392,441.54; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9410]**;

TT. ratify the Second Amendment between the Greater Orlando Aviation Authority and The LIUNA, Public Employees, Local 678, of the Laborers' International Union of North America; authorize funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Executive Director to execute the Second Amendment and any other necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9411]**; and

UU. adopt the Resolution approving the preliminary 2017 Fiscal Year Budget; request Orlando City Council to conduct a public hearing on the preliminary budget within ten days of receipt of the budget; and authorize an Aviation Authority Officer to execute any necessary documents **[FILED DOCUMENTARY NO. 9412]**.

*Vice Chairman Asher left the conversation at 2:56 p.m.*

**RECOMMENDATION FOR PRELIMINARY APPROVAL OF FISCAL YEAR 2017 AVIATION AUTHORITY BUDGET**

9. Mr. Brown presented the preliminary budget for FY 2017. He mentioned that the matrix used in the aviation industry is Cost per Enplaned Passenger (CEP). Using visual aids, he reviewed data from 2015 which illustrates that MCO is fourth from the bottom or in the low 25% percentile (\$7.30). The budget being presented today will increase this CEP. For June statistics, MCO is at 40.8 million passengers in a rolling 12 month period with a growth of 10%. If we continue, we will likely add another million by December 2016.

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**RECOMMENDATION FOR PRELIMINARY APPROVAL OF FISCAL YEAR 2017 AVIATION AUTHORITY BUDGET (cont)**

Mr. Brown stated that the budget objective was to maintain an affordable cost structure and acceptable customer service levels. He mentioned the following challenges - increased passenger traffic (over 40 million); additional security measures; and facility improvements under operations - Continuity of Operations Plan (COOP). He then reviewed the budget timeline; cost centers; budget to budget comparison for airfield cost center; budget to budget comparison for the terminal cost center; and rates and charges comparison.

*Vice Chairman Asher left the conversation at 2:56 p.m.*

In response to Chairman Kruppenbacher's question about the airlines and handling of bags, Mr. Brown stated that MCO has an inline baggage system which is related to the enplane baggage fee. The airlines either process their own bags or outsource the service. The airport is not responsible for any baggage issues our passengers may have with the airlines.

In response to Mayor Jacob's question, Mr. Brown responded that, with this budget, MCO is probably 69% non-airline and 31% airlines. He added that the real contributors end up being the ground transportation providers and parking.

The preliminary budgeted revenue for OIA (MCO) is \$554,317,000. Mr. Brown then talked about the changes in revenue: landing fee and terminal premises revenue increased approximately \$13.6 million as a result of an increase in rates and an increase in landed weight; airline equipment and apron use fees also increased approximately \$2 million due to an increase in leased gates; bag system fee revenue increased approximately \$4.8 million due to an increase in baggage operating costs, an increase in terminal rate; and a reduction in the percentage due to an increase in passengers; food and beverage concession fees increased approximately \$6.6 million due to increases in Minimum Annual Concession Fee (MACF) mainly for concessions on Airside 2; FIS and Facility fee revenue increased approximately \$5 million as a result of an increase in rates and activity; and the FIS rate increased from \$3 to \$3.65 to recover costs for the Customs Border Protection Section 559 program. In addition, the hotel revenue increased approximately \$2.6 million; parking revenue increased approximately \$6.3 million based on an increase in activity; off-site rental car revenues increased approximately \$3 million due to increases in activity and providers; other building and ground revenue increased approximately \$1.6 million due to a new hangar lease and an increase in inflight catering; and commercial lane revenue increased approximately \$1.3 million due to an increase in Mears Minimum Annual Guarantee (MAG) and an overall increase in activity.

As to the Operation and Maintenance Fund, the proposed budget is \$278,622,000. Changes in expenditures include the OPD contract that increased approximately \$2 million due to the addition of 2 sergeants and 10 officers; the hotel management contract increased \$1.8 million due to anticipated higher costs related to higher occupancy volume and an increase in property taxes. This is offset by the \$2.6 million increase in hotel revenue; other contractual services increased \$1.2 million due to the addition of the video wall which was added to the MUFIDS contract; the baggage/bridge contract is currently being procured and expected to increase \$2.6 million which includes additional technicians; and an increase in approximately \$1 million for the APM contract which includes a maintenance engineer to keep the trams operational. There is also the Customs Border Protection 559 program increase of \$1.4 million for additional officer overtime which is offset by an increase in the FIS fee; secure area monitoring contracts increased \$1.8 million due to a new contract and addition of 2 employee screening lanes; ongoing construction, design, and small project professional services increased by \$1.5 million; and salaries and benefits increased \$2.1 million as a result of 32 new employees. Mr. Brown then pointed out the FY 2017 personnel requests. Moving on to the budget comparisons, CPE for FY 2016 was \$6.92. The preliminary cost for FY 2017 of \$7.82. The CPE for participating airlines in FY 2017 will be \$1.85 compared with \$1.84 in FY 2016. Mr. Brown then talked about the rental car sales in the top 10 US large hub airports (2015) and the community partnerships for FY 2017.

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**RECOMMENDATION FOR PRELIMINARY APPROVAL OF FISCAL YEAR 2017 AVIATION AUTHORITY BUDGET (cont)**

Mr. Brown then reviewed the preliminary budget for the Orlando Executive Airport with an annual budget of \$2,847,000.

Mr. Fouché asked about landing fees. Mr. Brown stated that our landing fees are competitive with other airports. The airlines look at cost for terminal rent; ticket counter; and baggage costs.

Chairman Kruppenbacher asked Mr. Brown to ensure that employees are able to receive a cost of living in FY 2017. Mentioning the community partnerships, the Chair asked Mr. Brown to evaluate the ones currently on the list and possibly add the Economic Development Commission and Experience Kissimmee.

It was respectfully requested that the Aviation Authority Board resolve to (1) adopt the resolution approving the preliminary budget of \$554,317,000 for Orlando International Airport and \$2,847,000 for Orlando Executive Airport; (2) request Orlando City Council to conduct a public hearing on the preliminary budget within 10 days of receipt of the budget; and (3) authorize an Aviation Authority Officer to execute the necessary documents. Upon motion by Mr. Fouché, second by Mr. Palmer, vote carried to approve the recommended action.

The Chairman thanked Mr. Brown for the thorough presentation along with the Finance team for putting it all together.

**CHAIRMAN'S REPORT**

10. The Chairman mentioned the Aviation Authority's decision to remove the moving sidewalks. He said it was the right decision because the "retail corridor" gets a lot of use with passengers having a place to sit, recharge their equipment, and relax while waiting.

The Chair then mentioned the action taken by the Board to establish the Greater Orlando Aviation Authority Charitable Donation Initiative, Inc. (GOAA Foundation). He informed the Board that the Foundation does not decide how to spend the money. They only select the charities. The 2 charities chosen for this year is the USO and Foster Children Foundation.

Discussion followed concerning the schedule for design on the South Terminal; update on carpet; and signs at the TSA security checkpoints stating how we appreciate our customers and thanking them for their patience.

Ms. Jaramillo announced Air Berlin's new schedule in May 2017 with 5 flights a week.

The Chair thanked Mayor Jacobs and Mayor Dyer for their leadership during the darkest hours in Orlando.

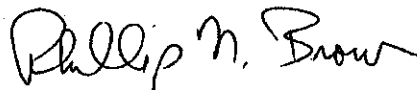
**ADJOURNMENT**

11. There being no further business to be considered, Chairman Kruppenbacher adjourned the meeting - 3:32 p.m.

*(Digitally signed on October 20, 2016)*



Dayci S. Burnette-Snyder  
Director of Board Services



Phillip N. Brown, A.A.E.  
Executive Director

On **WEDNESDAY, SEPTEMBER 21, 2016**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Frank Kruppenbacher called the meeting to order at 2:04 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

Frank Kruppenbacher, Chairman  
Dean Asher, Vice Chairman  
Domingo Sanchez, Treasurer  
Mayor Buddy Dyer  
Ed Fouche

Also present,

Phillip N. Brown, Executive Director and Secretary  
Dayci S. Burnette-Snyder, Director of Board Services and Assistant Secretary  
Marcos Marchena, General Counsel

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.*

Chairman Kruppenbacher asked everyone to remember Father John McCormick, rector of St. James Cathedral in Orlando who passed away on September 19, 2016.

#### **MINUTES**

1. Upon motion by Vice Chairman Asher, second by Mr. Sanchez, vote carried to accept the June 15, 2016, minutes as written.

#### **TWENTY-FIVE YEAR SERVICE AWARD TO ULI THRONEBURG**

2. Mr. Ron Lewis, Deputy Executive Director, along with Mr. Brown and the Board acknowledged and congratulated Ms. Uli Throneburg for her years of service to the Aviation Authority.

#### **RECOGNITION OF PAUL ISSLER**

3. Mr. Ron Lewis then had the great pleasure of introducing to the Board and acknowledging the retirement of Mr. Paul Issler who served the Aviation Authority for 40 ½ years. Mr. Issler thanked the Aviation Authority for the opportunity of working at such a great organization. Mr. Brown stated that Mr. Issler will be sorely missed by the Aviation Authority.

#### **RECOGNITION OF FIREFIGHTER/PARAMEDIC KIRK LAYFIELD**

4. The Board along with Staff and the family of Firefighter/Paramedic Kirk Layfield acknowledged his service not only to the Aviation Authority but to his family and community. His wife and parents were presented with an American Flag flown over the United States Capital in his honor on September 7, 2016. Mrs. Layfield thanked the Board for recognizing Kirk and especially the GOAA ARFF family for everything that they have done for them since that tragic day.

MINUTES OF THE SEPTEMBER 21, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**BRIEFING BY DON FISHER, MANAGER, OSCEOLA COUNTY**

5. Mr. Sanchez introduced Mr. Don Fisher. Mr. Fisher thanked the Board for the opportunity of being here today. He provided valuable information about Osceola County - its abundance infrastructure and industry and economic innovation; the 18<sup>th</sup> fastest growing county in the U.S. (of 3,007 counties and equivalents); Florida's most capitally invested in county; popular awareness including the largest ranch and 10<sup>th</sup> largest cattle operation in the U.S.; with brands that call Osceola home such as Tupperware; Gaylord Palms; Valencia College; Braves; and Harmony.

He then talked about Osceola's agriculture and tourism economy. Orlando/Kissimmee/Sanford population is expected to grow by more than 50% by 2040 and in the same period, Osceola County's growth is projected at 119%. Mr. Fisher then discussed its 50,000 acres of master planning which is double the size of Manhattan; the infrastructure; and Strategic Plan for 2011-2016. He then mentioned the industry-led public-private consortium, International Consortium for Advanced Manufacturing Research (ICAMR). It is a not-for-profit 501.c.6 located at FAMRC with focus areas in advanced materials and manufacturing (sensors); advanced energy; manufacturing competitiveness; and international emerging technologies. Osceola wants to imitate what Austin did in 1987 and what Albany NY did in late 1990's. The main funding partners are 90% from Osceola County. The partners include Tupperware; Photon; MIT; Argonne National Laboratory; The Corridor; Harris; UF; FIU; USF; UCF; and IMEC. The campus is very connected/close with key transportation hubs and regional innovation partners. Mr. Fisher then described the layout of the facilities and its purpose. Mentioning ISIMM, he stated that it's an industry lead consortium for the advancement of transformational semi-conductor based sensor and imager technology; position US to become global leader in deployment of sensor and imagers; focused on chemical and biological sensors and imagers employing novel materials and new manufacturing processes. He ended his presentation by showing a video of the partnership with ISIMM.

Chairman Kruppenbacher has stated this before, but there is not a better partner to this airport than Osceola County, its Commissioners, and staff. He thanked them for his leadership. The Chair asked Mr. Brown to work with Mr. Fisher on how MCO can assist with this project.

**CONSENT AGENDA**

6. Upon motion by Mr. Sanchez, second by Mr. Asher, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Executive Director:

A. accept the following minutes -- (1) July 13, 2016, Ad Hoc Committee for the RFQ for Real Estate Sale, Land Development, and Management Services; (2) July 25, August 8, 2016, Concessions/Procurement Committee; (3) May 24, June 1, June 7, June 21, June 28, July 28, and August 2, 2016, Construction Committee; (4) July 28, 2016, Design Review Committee; and (5) October 14, November 10, and November 16, 2015, June 28, July 12, and August 2, 2016, Professional Services Committee;

B. accept the recommendation of the Concessions/Procurement Committee to (1) authorize a single source purchase of 1,126, 24 month term extended warranty service agreements from Signature Technologies Inc., d/b/a Com-Net Software Specialists in the not-to-exceed amount of \$180,160; (2) authorize the Executive Director to execute a single source procurement justification form in accordance with the Aviation Authority policy; (3) authorize funding from the Operation and Maintenance Fund; and (4) authorize the Purchasing Office to issue the necessary purchase order;

C. accept the recommendation of the Concessions/Procurement Committee to (1) authorize the purchase of Airside 4 Hold Room Seating Replacement Services from Arconas to replace the existing seating furniture in the passenger hold room seating areas in Gates 70 through 78 and Gates 90 through 97 on Airside 4 based on a Single Source Procurement Justification in the not-to-exceed amount of \$138,600; (2) authorize the Executive Director to execute a Single Source Procurement Justification form for the purchase of the Hold Room Seating Replacement Services from Arconas in the total not-to-exceed amount of \$138,600 in accordance with Aviation Authority Policy; (3) authorize funding from the approved Capital Expenditure Fund; and (4) authorize the Purchasing Office to issue the necessary purchase order;

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**CONSENT AGENDA (cont)**

D. accept the recommendation of the Construction Committee to (1) approve Change Order No. V-00792-04 in the amount of \$166,901.62 and a time extension of 37 calendar day; and Change Order No. BP-00443-02 in the amount of \$1,946,796.71, with funding as outlined in Attachment A; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the change order(s) following satisfactory review by legal counsel;

E. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Environmental Agreement with Environmental Management & Design, Inc. for FY 2017 Water Quality Monitoring Services at the Orlando International Airport, for a total not-to-exceed amount of \$324,727, which includes a not-to-exceed fee amount of \$144,106 and a not-to-exceed reimbursable expense amount of \$180,621, with funding from previously-approved Improvement and Development Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9413]**;

F. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation, for Transportation Planning and Related Environmental Support Services for FY 2017 for a total not-to-exceed amount of \$367,942, which includes a not-to-exceed fee amount of \$367,792 and a not-to-exceed reimbursable expenses amount of \$150, with funding from Operations and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9414]**;

G. accept the recommendation to (1) adopt a Resolution accepting Supplemental No. 1 to Joint Participation Agreement FM 247809-1-94-02 in the amount of \$289,323; (2) adopt a Resolution accepting Supplemental No. 1 to Joint Participation Agreement FM 247815-1-94-02 in the amount of \$858,399; (3) adopt a Resolution accepting Supplemental No. 1 to Joint Participation Agreement FM 247812-1-94-02 in the amount of \$415,526; (4) adopt a Resolution accepting Joint Participation Agreement FM 440165-1-94-01 in the amount of \$144,345; (5) adopt a Resolution accepting Joint Participation Agreement FM 440167-1-94-01 in the amount of \$121,571, and (6) authorize the Executive Director and the Assistant Secretary to execute the necessary documents;

H. accept the recommendation of the Construction Committee and (1) approve the award of BP No. 455, Taxiway C - South End Rehabilitation at the Orlando International Airport, to Ranger Construction Industries, Inc. for the bid amount of \$6,221,844 (base bid only), with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9415]**;

I. accept the recommendation of the Construction Committee and (1) approve the award of BP No. 459, Secured Area Access Point CCTV Improvements at the Orlando International Airport, to SimplexGrinnell LP for the bid amount of \$2,927,120 (base bid plus Add Alternate 1), with funding from Capital Expenditure Funds, Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9416]**;

J. accept the recommendation of the Construction Committee and (1) approve the award of BP No. 462, Taxiways G & H Safety Area Improvements and Related Work at the Orlando International Airport, to PCL Construction Services, Inc. for the bid amount of \$2,077,657, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9417]**;

K. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Professional Services Agreement with Avcon, Inc. for Construction Administration A/E Services for Bid Package (BP) No. 455, Taxiway C - South End Rehabilitation, for a total amount of \$167,720, which includes a not-to-exceed fee amount of \$167,570 and not-to-exceed reimbursable expenses amount of \$150, with funding from the Aviation Authority's Line of Credit to be reimbursed by

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**CONSENT AGENDA (cont)**

future Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9418]**;

L. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with Parsons Brinckerhoff, Inc. for Construction Phase OAR Services for Bid Package (BP) No. 455, Taxiway C - South End Rehabilitation, for a total amount of \$499,630, which includes a not-to-exceed fee amount of \$425,240 and not-to-exceed reimbursable expenses amount of \$74,390, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9419]**;

M. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Professional Services Agreement with Matern Professional Engineering, Inc. for Construction Administration A/E Services for Bid Package (BP) No. 459, Secured Area Access Point CCTV Improvements, for a total amount of \$91,499.30, which includes a not-to-exceed fee amount of \$90,685.00 and not-to-exceed reimbursable expenses amount of \$814.30, with funding from Capital Expenditure Funds, Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9420]**;

N. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with PMA Consultants, LLC for Construction Phase OAR Services for Bid Package (BP) No. 459, Secured Area Access Point CCTV Improvements, for a total not-to-exceed fee amount of \$317,594, with funding from Capital Expenditure Funds, Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9421]**;

O. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Professional Services Agreement with Prime Engineering, Inc. for Construction Administration A/E Services for Bid Package (BP) No. 462, Taxiways G and H Safety Area Improvements and Related Work, for a total not-to-exceed fee amount of \$47,103, with funding from Capital Expenditure Funds, Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9422]**;

P. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with Parsons Brinckerhoff, Inc. for Construction Phase OAR Services for Bid Package (BP) No. 462, Taxiways G and H Safety Area Improvements and Related Work, for a total amount of \$198,775, which includes a not-to-exceed fee amount of \$157,293 and not-to-exceed reimbursable expenses amount of \$41,482, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9423]**;

Q. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Professional Services Agreement with Avcon, Inc. for Design Phase A/E Services for BP No. 467, Taxiway J Rehabilitation and Related Work, at the Orlando International Airport, for a total amount of \$1,111,766, which includes a lump sum fee amount of \$897,421, a not-to-exceed fee amount of \$119,515, and a not-to-exceed reimbursable expenses amount of \$94,830, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility

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**CONSENT AGENDA (cont)**

Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9424]**;

R. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Professional Services Agreement with AECOM Technical Services, Inc. for Design Phase A/E Services for BP No. 468, Runway 17R-35L Rehabilitation and Related Work, at the Orlando International Airport, for a total amount of \$969,571, which includes a lump sum fee amount of \$815,825, a not-to-exceed fee amount of \$81,602, and a not-to-exceed reimbursable expenses amount of \$72,144, with funding from the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, and FAA AIP and FDOT grants to the extent eligible (Orlando City Council accepted on August 29, 2016); and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9425]**;

S. accept the recommendation of the Construction Committee and (1) approve Amendment No. 3 to Addendum No. 11 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S104, South Airport Automated People Mover (APM) Complex - APM Parking Garage (GMP No. 5) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$654,831), which includes a credit of amount of (\$622,049) for the Owner's Contingency and a credit amount of (\$32,782) to the CM@R's fee amount, resulting in a revised GMP amount of \$50,008,375, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; (2) approve Amendment No. 4 to Addendum No. 11 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S104, South Airport Automated People Mover (APM) Complex - APM Parking Garage (GMP No. 5) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$163,169), which includes a credit of amount of (\$155,000) for the Direct Cost of the Work and a credit amount of (\$8,169) to the CM@R's fee amount, resulting in a revised GMP amount of \$49,845,206, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds, future Revenue Bonds, and Aviation Authority funds for the garage-related scope; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9426-9427]**;

T. accept the recommendation of the Construction Committee and (1) approve Amendment No. 2 to Addendum No. 9 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S109, South Airport Intermodal Terminal Facility (ITF) - ITF and Passenger Drop-Off Lobby (PDL) Structure, Mechanical/Electrical/Plumbing/ Fire Protection (MEPFP), and Finishes (GMP No. 12) at the Orlando International Airport, for a total negotiated GMP amount of \$1,943,570, which includes an increase amount of \$1,683,138 for Direct Cost of Work, an increase amount of \$82,988 for CMAR Contingency, an increase amount of \$41,494 for Owner Contingency, an increase amount of \$99,420 of the CM@R's Fee and an increase amount of \$36,530 for General Conditions, resulting in a revised GMP Amount of \$134,065,409, with funding from FDOT grants; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9428]**;

U. accept the recommendation of the Construction Committee and (1) approve Amendment No. 2 to Addendum No. 15 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S111, South Airport Automated People Mover (APM) Complex - Central Energy Plant (GMP No. 9) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$394,762), which includes a credit amount of (\$200,000) for Direct Cost of the Work, a credit amount of (\$175,000) for Allowances (Direct Cost of Work) and a credit amount of (\$19,762) to the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$12,425,025, with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope; with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds and Aviation Authority funds for the

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**CONSENT AGENDA (cont)**

garage-related scope; and with funding credited to FDOT grants for the ITF-related scope; (2) accept the recommendation of the Construction Committee and approve Amendment No. 3 to Addendum No. 15 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S111, South Airport Automated People Mover (APM) Complex - Central Energy Plant (GMP No. 9) at the Orlando International Airport, for a no cost change to revise the Substantial Completion date to January 4, 2017, and the Final Completion date to May 4, 2017, and revise the date for assessment of liquidated damages to the new Substantial Completion date; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9429-9430]**;

V. accept the recommendation of the Construction Committee and (1) approve Amendment No. 2 to Addendum No. 16 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S116, South Airport Automated People Mover (APM) Complex - APM Finishes (GMP No. 7) at the Orlando International Airport, for a total negotiated GMP Amendment credit amount of (\$442,133), which includes a credit amount of (\$420,000) for the Direct Cost of the Work and a credit amount of (\$22,133) for the CM@R's fee amount (5.27% of actual direct cost), resulting in a revised GMP amount of \$30,753,893 with funding credited to the Aviation Authority's Line of Credit to be reimbursed by future Passenger Facility Charges, future Revenue Bonds, and Aviation Authority funds for the APM-related scope; and with funding credited to the Aviation Authority's Line of Credit to be reimbursed by Facility Improvement Funds and Aviation Authority funds for the garage-related scope; (2) accept the recommendation of the Construction Committee and approve Amendment No. 3 to Addendum No. 16 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S116, South Airport Automated People Mover (APM) Complex - APM Finishes (GMP No. 7) at the Orlando International Airport, for a no cost change to revise the Substantial Completion date to July 31, 2017, and the Final Completion date to November 28, 2017, and revise the date for assessment of liquidated damages to the new Substantial Completion date; and, (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9431-9432]**;

W. accept the recommendation of the Construction Committee and (1) approve Amendment No. 4 to Addendum No. 4 to the Construction Management at Risk Services Agreement with Turner-Kiewit Joint Venture for BP No. S121, South ITF - Core Staff and General Conditions (GMP No. 16) at the Orlando International Airport, for a total negotiated GMP amendment amount of \$3,713,464, which includes an increase amount of \$3,170,397 for Direct Cost of Work, an increase amount of \$174,372 of the CM@R's Fee and an increase amount of \$368,695 for General Conditions, resulting in a revised GMP Amount of \$10,359,414, with funding from Florida Department of Transportation (FDOT) grants, and the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds, Passenger Facility Charges, and Aviation Authority Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9433]**;

X. accept the recommendation of the Construction Committee and (1) approve Amendment No. 1 to Addendum No. 1 to the Construction Management at Risk Services Agreement for the South Terminal C, Phase 1, with PCL Construction Services, Inc. for pre-construction services at the Orlando International Airport for a total amount of \$5,839,832, which includes \$4,406,472 for direct costs of work, a not-to-exceed fixed fee amount of \$324,834, \$266,026 for general conditions, a not-to-exceed amount of \$542,500 for Allowances, and a not-to-exceed amount of \$300,000 for Owner and CM@R Contingencies, with funding from the Aviation Authority's Line of Credit to be reimbursed by General Airport Revenue Bonds, Passenger Facility Charges and Aviation Authority Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9434]**;

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**CONSENT AGENDA (con't)**

Y. accept the recommendation of the Construction Committee and (1) approve a no cost Addendum to the Continuing Electrical Construction Services Agreement with BergElectric Corp. dba BergElectric Corp. Contractors and Engineers to exercise the first one-year renewal option and extend the Agreement to January 3, 2018; (2) approve a no cost Addendum to the Continuing Electrical Construction Services Agreement with Electric Services, Inc. to exercise the first one-year renewal option and extend the Agreement to December 26, 2017; (3) approve a no cost Addendum to the Continuing Electrical Construction Services Agreement with H. L. Pruitt Corporation to exercise the first one-year renewal option and extend the Agreement to January 3, 2018; (4) approve a no cost Addendum to the Continuing Electrical Construction Services Agreement with Morton Electric, Inc. to exercise the first one-year renewal option and extend the Agreement to December 26, 2017; (5) approve a no cost Addendum to the Continuing Electrical Construction Services Agreement with Power Engineering Group, Inc. to exercise the first one-year renewal option and extend the Agreement to January 13, 2018; and (6) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9435-9439]**;

Z. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Computer Aided Drafting (CAD), Geographic Information System (GIS), and Building Information Modeling (BIM) Related Services Agreement with Montgomery Consulting Group, Inc. for CAD, GIS, BIM, and related services for FY 2017 for a total not-to-exceed fee amount of \$493,878, with funding from Operations and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9440]**;

AA. accept the recommendation of the Construction Committee and (1) approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for Engineering Support Services for FY 2017 for a not-to-exceed fee amount of \$526,240, with funding from Operations and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9441]**;

BB. accept the recommendation of the Professional Services Committee and (1) approve Addendum No. 24 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Information System temporary staff extension support for Information Technology Operations Center at the Orlando International Airport in the not-to-exceed fee amount of \$1,038,808, with funding from Operations and Maintenance Funds; (2) approve Addendum No. 25 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Information System temporary staff extension support for a Telecommunications Management System Administrator at the Orlando International Airport in the not-to-exceed fee amount of \$187,224, with funding from Operations and Maintenance Funds; (3) approve Addendum No. 26 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Information System temporary staff extension support for a Senior Project Manager at the Orlando International Airport in the not-to-exceed fee amount of \$237,948, with funding from Operations and Maintenance Funds; (4) approve Addendum No. 27 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Information System temporary staff extension support for a Senior Systems Administrator at the Orlando International Airport in the not-to-exceed fee amount of \$216,106, with funding from Operations and Maintenance Funds; (5) approve Addendum No. 28 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Information System temporary staff extension support for a Telecommunications Engineer at the Orlando International Airport in the not-to-exceed fee amount of \$180,475, with funding from Operations and Maintenance Funds; (6) approve Addendum No. 29 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Information System temporary staff extension support for a Service Desk Representative at the Orlando International Airport in the not-to-exceed fee amount of \$123,421, with funding from Operations and Maintenance Funds; and (7) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9442-9447]**;

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**CONSENT AGENDA (cont)**

CC. accept the recommendation of the Professional Services Committee and (1) approve Addendum No. 17 to the Information Technology Consulting Services Agreement with Technology Management Corporation dba Technology Management Corporation - 1 for staff extension support services for the Information Technology Department for a total not-to-exceed fee amount of \$462,904, with funding from Operations and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9448]**;

DD. approve the recommendation of the Concessions/Procurement Committee to deem as non-responsive and reject all proposals as mentioned in the memorandum received for Landside, Level 1-A and North Cell Lot Vending Concession and Landside, Level 1-B and South Cell Lot Vending Concession and (2) authorize Staff to resolicit at least one vending concession opportunity with terms beneficial to the traveling public and the Aviation Authority;

EE. accept the recommendation to (1) approve the renewals with United Healthcare for medical, vision, dental, life, long term disability, short term disability advice to pay services, and flexible spending account administration; (2) approve the continuation of the medical and/or dental opt-out program; (3) authorize funding from previously-approved Operations and Maintenance Fund; and (4) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following review by legal counsel **[FILED DOCUMENTARY NO. 9449]**;

FF. accept the recommendation to (1) approve the proposed amendment to the Concession Agreement allowing Stellar Partners to extend the Term of the Concession Agreement for 5 years (November 1, 2022), upon payment of the extension fee; (2) obtain Orlando City Council concurrence on an extension that causes the total Term to be in excess of 10 years; and (3) authorize an Aviation Authority officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9450]**;

GG. approve the Resolution to adopt the budget for Fiscal Year 2017; and authorize the Chairman and Assistant Secretary to execute the Resolution **[FILED DOCUMENTARY NO. 9451]**;

HH. accept the recommendation to (1) adopt the Authorizing Resolution for the issuance by the Authority of Not to Exceed \$250,000,000 of Airport Facilities Revenue Bonds, Series 2016A/B, and Not to Exceed \$170,000,000 of Airport Facilities Taxable Refunding Bonds, Series 2016C, approving all of the financing documents referred to in the Resolution and authorizing the issuance of bonds in an amount not to exceed \$420,000,000; (2) approve the cost of issuance not to exceed \$1,500,000.00 to be funded from Bond Proceeds; (3) ratify the request for Orlando City Council approval of these documents and actions; and (4) authorize the Chairman, Vice Chairman or other Authorized Officer of the Authority and the Secretary or Assistant Secretary of the Authority to approve, execute and deliver the final form of all documents required in connection with the issuance of such bonds, subject to satisfactory review by legal counsel, and to take other such actions as may be necessary or helpful for the issuance of such bonds **[FILED DOCUMENTARY NO. 9452]**;

II. accept the recommendation of the Construction Committee to (1) approve No-Cost Time Extension Addenda to each of the seven Continuing Program and Project Management Services agreements as follows: CMTS/Hanson JV; Cost Management, Inc. d/b/a CMI; Geotech Consultants International, Inc. d/b/a GCI, Inc.; Page One Consultants, Inc.; Parsons Brinckerhoff, Inc.; PMA Consultants, LLC; and URS Corporation and extend the expiration date to May 31, 2017; and (2) accept the recommendation of the Professional Services Committee to: (a) cancel the current procurement for Continuing Program and Project Management Services, (b) reject all Letters of Interest received under the current procurement, and (c) authorize a new procurement for the Continuing Program and Project Management Services **[FILED DOCUMENTARY NO. 9453-9459]**;

JJ. accept the recommendation of the Professional Services Committee and (1) approve an amendment to the addendum to the Concessions Planning Services Agreement with AirProjects, Inc. (VA) for the not-to-exceed fee amount of \$199,887, with funding from the Aviation Authority's Line of Credit to be reimbursed by future General Airport Revenue Bonds, Aviation Authority Funds, and Passenger Facility Charges for the South Terminal scope; from Operations and Maintenance Funds for the North Terminal scope; and FDOT grants for the ITF scope; (2) approve

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**CONSENT AGENDA (cont)**

an amendment to the addendum to the Concessions Planning Services Agreement with ICF SH&E, Inc. for the not-to-exceed fee amount of \$199,926, with funding from the Aviation Authority's Line of Credit to be reimbursed by future General Airport Revenue Bonds, Aviation Authority Funds, and Passenger Facility Charges for the South Terminal scope; from Operations and Maintenance Funds for the North Terminal scope; and FDOT grants for the ITF scope; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9460];**

KK. accept the recommendation to (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

LL. approve the updated Capital Improvement Program for FY 2016-2023 as presented **[FILED DOCUMENTARY NO. 9461];**

MM. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, Inc. for Fiscal Year 2017 Capital Improvement Program (CIP) and Project Initiation Request (PIR) Support Services to the Planning, Engineering and Construction Department at the Orlando International Airport for a not-to-exceed fee amount of \$312,120, with funding from Program Funds and Aviation Authority Funds; and, (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9462];**

NN. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, Inc. for the proposal and change order review services for FY 2017 for a total not-to-exceed fee amount of \$679,881, with funding from Program Funds and Aviation Authority Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9463];**

OO. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with PMA Consultants, LLC for Construction Services Staff Support Related to the Tenant Project Program at the Orlando International Airport for Fiscal Year (FY) 2017, for a total not-to-exceed fee amount of \$255,944, with funding from Operations and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9464];**

PP. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Fiscal Year (FY) 2017 planning, engineering and construction staff support services related to Project Coordination and Scheduling on Capital Improvement Program Projects at the Orlando International Airport, for a not-to-exceed fee amount of \$415,789, with funding from Ticket Lobby Program funds, Airsides 1 and 3 Program funds, Airside 4 Program funds, South Airport APM and ITF Complex Program funds, and South Terminal C, Phase 1, Program funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9465];**

QQ. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management, Inc. dba CMI for Airport Safety Compliance Inspection and Reporting Services for Fiscal Year (FY) 2017, for a not-to-exceed fee amount of \$487,200, with funding from Operations and Maintenance Funds and Project Funds to the extent eligible; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 9466];**

RR. accept the recommendation of the Construction Committee and (1) approve Amendment No. 6 to Addendum No. 7 to the Construction Management at Risk Services Agreement with Hensel Phelps Construction Co. for BP No. S105, South Airport Automated People Mover (APM) Complex - Sitework and Utilities (GMP No. 1B) at the Orlando International Airport, for a no cost change to revise the

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**CONSENT AGENDA (cont)**

Substantial Completion date to June 1, 2017, and the Final Completion date to September 29, 2017, and revise the date for assessment of liquidated damages to the new Substantial Completion date; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9467**];

SS. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, Inc. for Fiscal Year 2017 Executive Management and Cost Reporting Services to the Planning, Engineering and Construction Department at the Orlando International Airport for a not-to-exceed fee amount of \$908,310, with funding from Program Funds and Aviation Authority Funds; and, (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9468**];

TT. accept the recommendation of the Professional Services Committee and (1) approve an Addendum to the Professional Financial Consulting Services Agreement with Albert E. Sampey, CPA for financial consulting services for a not-to-exceed fee amount of \$249,870, with funding from Operation and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9469**];

UU. accept the recommendation of the Professional Services Committee and (1) approve an Addendum to the Information Technology Consulting Services Agreement with AECOM Technical Services, Inc. for on-call technical support to the Information Technology Department for Fiscal Year (FY) 17 for a total not-to-exceed fee amount of \$350,000, with funding from Operation and Maintenance Funds; and (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9470**];

VV. accept the recommendation of the Construction Committee and (1) approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, Inc. for Fiscal Year 2017 Financial Oversight Support Services to the Finance Department at the Orlando International Airport for a not-to-exceed fee amount of \$261,783, with funding from Aviation Authority Funds; and, (2) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 9471**];

WW. approve the recommendation of the Ground Transportation Committee to amend the Ground Transportation Rules and Regulations pertaining to creating a new definition of Vehicle-for-Hire Loading Location Meet and Greet and associated requirements with an effective date of September 21, 2016 [**FILED DOCUMENTARY NO. 9472**]; and

XX. approve the recommendation of the Ground Transportation Committee to amend the Ground Transportation Rules and Regulations pertaining to changing from annual ground transportation permitting to biennial permitting of companies and vehicles to become effective September 21, 2016 [**FILED DOCUMENTARY NO. 9473**].

**CHAIRMAN'S REPORT**

7. Vice Chairman Asher provided his monthly reporting on Metroplan and Orlando Executive Airport.

Mr. Marchena mentioned 2 items addressed and approved at today's meeting dealing with ground transportation. He wanted to provide a report to the Board on Uber litigation settlement. Today Mr. Brown signed the final documents in connection with the resolution of that litigation. Mr. Marchena thanked Mr. Issler and his staff for gathering the data necessary. Chairman Kruppenbacher thanked Mr. Marchena for the marvelous job he performs for the Aviation Authority.

Mr. Brown presented the board members with this year's Heart Walk T-Shirts. He mentioned this afternoon's USO ribbon cutting of its facilities at MCO. Invited the board to attend the Aviation Authority's annual "How to do Business with GOAA" on Friday, September 23 beginning at 7:30 a.m. In closing, Mr. Brown also recognized the Plane Pull taking place on November 5, 2016, for the Special Olympics.

MINUTES OF THE SEPTEMBER 21, 2016, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY

**CHAIRMAN'S REPORT (cont)**

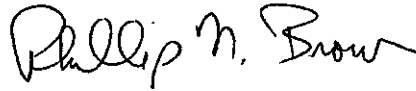
Chairman Kruppenbacher urged all board members to make themselves available for the November 16, 2016, board meeting which will address one subject - South Terminal. As to the USO, he is very pleased that MCO requires the facilities to be accessible to all service men and women whether active or retired.

*(Digitally signed on October 20, 2016)*



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Dayci S. Burnette-Snyder  
Director of Board Services



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Phillip N. Brown, A.A.E.  
Executive Director