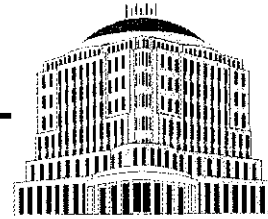




CITY OF ORLANDO



MEMORANDUM

DATE: October 20, 2016

TO: James Peters, Assistant Construction Manager
City of Orlando Facilities Management Division

FROM: Maureen S. Bowman, Purchasing Agent II
Procurement and Contracts Division

SUBJECT: Bid Submittals and Award Recommendation
IFB16-0280 Roof Replacement at Emergency Operations Center

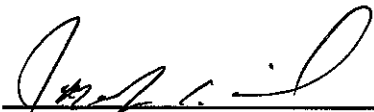
The bids for the subject solicitation were opened on September 8, 2016. Procurement and Contracts have reviewed the bid submittals for responsiveness. The Bid submittals and Bid Tabulation Sheet were provided to you. Pending final review by your office, the recommendation of award is as follows:

| Line Item(s) | Recommended Award | Amount: |
|--------------|----------------------|--------------|
| ALL | Collis Roofing, Inc. | \$172,100.00 |
| | | |
| | | |

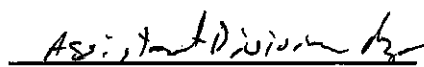
Please sign below to acknowledge your concurrence of this recommendation of award and return to me. In addition, forward a Fiscal Impact Statement* (in Word format).

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

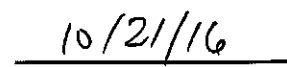
*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.



Authorized Signature



Title



Date



Department

PROCUREMENT AND CONTRACTS DIVISION

CITY HALL • 400 SOUTH ORANGE AVENUE • P.O. BOX 4990 • ORLANDO, FLORIDA 32802-4990
PHONE 407.246.2291 • FAX 407.246.2869 • CityofOrlando.net • esupplier.cityoforlando.net