

BUDGET REVIEW COMMITTEE
SUSTAINABILITY ROOM, 2nd FLOOR

The Budget Review Committee meeting on October 11, 2016 was called to order by Byron Brooks at 3:35 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Christopher McCullion, Chief Financial Officer
Frank Billingsley, Chief of Staff

OTHERS PRESENT:

Brian Battles, Deputy CFO
Martin Carmody, Budget Division Manager
Amy Kessel, Budget Analyst III
Rashad Jackson, Budget Analyst II
Jason Wojkiewicz, Budget Analyst II
Ricky Vanderoef, Budget Analyst I
Lusbeth Perez Pena, Economic Development Fiscal Manager
Marcia Goodwin, Office of Community Affairs Chief Service Officer
Maria Neff Caulder, Orlando Police Department Fiscal Manager
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2016/17 BUDGET

NEW BUSINESS:

1. BUILDING CODE ENFORCEMENT FUND (1110 F)
 - A. BA17-07, Permitting Services (PER0003_C) – Request to transfer an Accounting Clerk and Accounting Clerk-Contract position from TSP0005_C to PER0003_C after the Red Light Camera Program was moved to the new Transportation Department. These roles primarily support Economic Development functions. This item relates to 4A below. Net increase to budget: \$93,620.

2. GRANTS FUND (1130 F)
 - A. BA17-04, FY2015 Assistance to Firefighters Grant (OFD0015_G and OFD0016_G) – Request to budget the FY2015 Assistance to Firefighters Grant program (AFG), as approved by City Council on August 29, 2016. This grant funds the purchase of chest compression devices for OFD Rescue personnel. The grant award is 90%, or \$160,000, and the City matching contribution is 10%, or \$16,000. Net increase to budget: \$176,000.
 - B. BA17-05, FY2017 Citizen Corps/Community Emergency Response Team (OFD0017_G) – Request to budget the FY2017 Citizen Corps/Community Emergency Response Team (CERT) Program grant, as approved by City Council on September 26, 2016. This grant will be used to support the revitalization and implementation of the CERT program for Orlando residents. Net increase to budget: \$9,800.

- C. BA17-06, FY2016 State Homeland Security Grant Program (OFD0018_G) – Request to budget the FY2016 State Homeland Security Grant Program as approved by City Council on September 26, 2016. The grant award will fund the sustainment and maintenance of the HazMat Team equipment. Net increase to budget: \$76,960.
- D. BA17-08, HUD Fair Housing FY15/16 (OCA0013_G) - Request to recognize revenue and corresponding expense budget for receipt of the FY15/16 HUD Grant. Net increase to budget: \$49,050.
- E. BA17-01, FY16/17 HVE Agreement (OPD0057_G) - Request to budget FY16/17 High Visibility Enforcement for Pedestrian and Bicycle Safety (HVE) Agreement, pending approval by City Council on October 10, 2016. Net increase to budget: \$49,248.
- F. BA17-02, FY16/17 FDOT DUI Grant (OPD0058_G) - Request to budget FY16/17 State of Florida, Department of Transportation Highway Safety Sub-Grant Award - OPD DUI Enforcement Team, pending approval by City Council on October 10, 2016. Net increase to budget: \$100,000.

POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

- 3. BUILDING CODE ENFORCEMENT FUND (1110 F)
 - A. Permitting Services (PER0003_C) – Request to transfer an Accounting Clerk and Accounting Clerk-Contract position from TSP0005_C to PER0003_C after the Red Light Camera Program was moved to the new Transportation Department. These roles primarily support Economic Development functions. This item relates to 1A above.
- 4. STORMWATER UTILITY FUND (4160 F)
 - A. Stormwater Management (STW0003_C) – Request to drop one (1) Street Right-of-Way Supervisor position (S14) and add one (1) Field Supervisor position (S16).
- 5. HARRY P. LEU GARDENS FUND (1155 F)
 - A. Leu Gardens (LEU0001_C) – Request to reclassify a Horticultural Assistant (L04) position to Horticultural Specialist (L05). This position is integral to the quality maintenance required for the Rose Garden and surrounding areas at Leu Gardens. The increase will be absorbed through reductions in operating expenses.

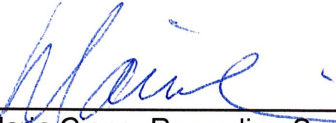
Budget Division Manager Martin Carmody advised that the agenda had been amended; the original item 3A was dropped.

A motion to approve items 1A through 5A was made by Frank Billingsley. Christopher McCullion seconded the motion and vote carried to approve items 1A through 5A.

The meeting was adjourned at 3:36 p.m.



Christopher McCullion, Chief Financial Officer



Maria Ciocce, Recording Secretary