



CITY OF ORLANDO

Grants & Financial Assistance Approval Form

	Authorized Approver	Signature	Date
*1	OPD Legal Advisor	Approved By: <i>Natasha Williams</i>	1.19.16
Email form to Grants Development Supervisor to continue approval process in Workday (effective 3/19/2014).			
*Department Directors may provide signature on paper above <u>OR</u> wait to approve from Workday inbox.			

Following are the financial, programmatic, legal and procurement considerations for your review:

Today's Date: 1/19/16	City Council Date: 02/08/16	Application Deadline: 02/29/16
Name of Grant: FY 2016-2017 Florida Department of Transportation (FDOT) Highway Safety Grant		
Sponsor: Florida Department of Transportation (FDOT)		
Short description of the project or program that will be pursued with grant funding: The funds will be used to fund overtime for officers on the DUI Enforcement Team. The objective of this team is to efficiently and safely remove suspected DUI offenders and traffic violators from the highways by mobile, high visibility, traffic enforcement tactics. The Team consists of specially trained officers who conduct roving patrol operations and participate in multi-agency saturation patrols. Funds will also be used to purchase a breath test device.		
Short description of the problem or need for the project or program: Traffic fatalities are the leading cause of death among persons 1 to 34 years of age, and alcohol is the leading cause of fatal traffic crashes by an overwhelming margin. From 2010 through 2014, the City of Orlando ranked 3rd among Florida cities with populations greater than 75,000 for alcohol-related fatalities and injuries.		
Anticipated timeline of project or program: Oct. 1, 2016 – Sept. 30, 2017		
Name of Initiating Department/Division/Office: Police Department		
GOC Liaison Name: Angela Knowlton	Telephone #: 407.246.2480	
Programmatic Considerations	Indicate Response Here	
1. How does the proposed project align with City's priorities and department's core services?	The grant project will enhance OPD's ability to reduce crime and maintain safe neighborhoods in the City of Orlando.	
2. Does the proposed project provide or expand essential services to address critical needs?	Yes. The Orlando Police Department (OPD) recognizes the seriousness of impaired drivers on our roads and is committed to reducing the numbers of crashes, fatalities and injuries in the City of Orlando. Funding will allow OPD to continue operating the DUI Enforcement Team.	
3. Does the proposed project impact other City departments?	No	
4. Does the applying department have the capacity to manage this project?	The grant manager and fiscal manager will administer all aspects of the grant.	
5. Does the applying department have the capacity to fulfill the financial and administrative requirements of the grant?	Yes	
6. Is this a collaborative effort with an external organization?	No	
Financial Considerations	Indicate Response Here	
1. What is the total anticipated project cost?	\$106,155	
2. How much does the Department anticipate	\$106,155	

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receiving from the grantor? If not receiving cash, include the value of property, equipment, or services.	
3. What are the match requirements and funding source(s)?	There is no match requirement.
4. If applicable, identify the amount and funding source(s) that support the remainder of the project or program cost.	Not applicable.
5. Will the grant be used to fund salaries, wages or benefits and other associated personnel costs?	Yes, grant will be used to pay for officer overtime associated with DUI Enforcement Details.
6. Will the receipt of this grant cause the City to incur additional or future operating costs?	No
7. What is the CIP number and/or financial project number associated with this project?	Not applicable.
8. Will this program generate revenue?	No
9. Is supplanting allowed?	No
10. Does the grantor require any special ways to manage the receipt of grant funds?	No
11. Does the grant require continuation of the project or program beyond the grant period of performance?	No
Legal Considerations	Indicate Response Here
1. Provide a short description of unique contract requirements that the City Attorney needs to be made aware of, or needs to clarify for the Department before the Department applies for the grant.	None
2. Does submitting the grant application obligate the City to accept the award? (Yes/No)	No
Procurement Considerations	Indicate Response Here
1. Provide a short description of any special procurement requirements that need to be disclosed and evaluated at the time of application.	None
2. Does the receipt of the grant involve the lease or purchase of real estate? If so, please describe the real estate need and add the Real Estate Division Manager as an impacted department director, by adding a row under the first department director in the transmittal sequence on page one of this form.	No

Workday Required Data

Proposal Award

Sponsor (Grantor):	U.S. Department of Transportation
Flow Through Sponsor:	Florida Department of Transportation
CFDA #:	20.616
CFDA Name:	National Priority Safety Programs
Start Date:	Unknown until award phase

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End Date:	9/30/17
Grant Type (Cost Reimbursable, Fixed Amount, Prepaid):	Cost Reimbursable
Award Amount:	Unknown
Match %:	Not applicable.
Match Amount:	Not applicable.