



A joint Workshop of the Downtown Development Board and the Community Redevelopment Agency Advisory Board was held on Wednesday, August 17, 2016 at City Hall, 400 South Orange Avenue, Sustainability Conference Room, Second Floor, Orlando, Florida. Chairman Doug Taylor called the meeting to order at 9:07 am.

MEMBERS PRESENT: Doug Taylor, Chair
Wendy Connor, Vice Chair
Bill Lambert
Commissioner Ted Edwards, arrived at 9:31 am

MEMBERS ABSENT: Roger Chapin
Jessica Burns
Terry Delahunty

STAFF PRESENT: Thomas C. Chatmon Jr, Executive Director
Walter Hawkins, Director of Urban Development
David Barilla, Assistant Director
Christel Brooks, Administrative Specialist
Shaniqua Rose, Board Secretary
Mercedes Blanca, Division Fiscal Manager
Kelly Moody, Project Manager
Kelly Allen, Marketing Coordinator
Analys Sanchez, Interactive Media Coordinator
Bob Fish, Downtown Clean Team Manager
Stacey Adams, Assistant City Attorney, City Attorney's Office
Brian Battles, Deputy Chief Financial Officer
Jason Wojkiewicz, Budget Analyst II

DOWNTOWN DEVELOPMENT BOARD

Public Comment: None.

1. **2016-2017 Proposed Budget and Resolution** – Mercedes Blanca reviewed the 2016-2017 Proposed Budget and Resolution. The Board reviewed various reports supporting the proposed Budget. The DDB Budget and Resolution will be presented at the next DDB Board Meeting on August 24, 2016.
2. **2016-2017 DDB/CRA Cost Share Agreement** – Mercedes Blanca explained the 2016-2017 DDB/CRA Cost Share Agreement.

3. **2016-2017 City Services Agreement** – Mercedes Blanca reviewed the 2016-2017 City Services Agreement. The only provisions that have changed from last year’s agreement are the dates and the dollar amount to be provided to the City for its services.
4. **2016-2017 Special Event Funding** – Mercedes Blanca advised that 61 requests were received for this year’s special event funding in the amount of \$168,250. Ms. Blanca advised that staff recommends \$131,500 in funding to applicants. Ms. Blanca explained that due to the increase in special event funding requests for this upcoming fiscal year, there were additional benchmarks put in place according to each individual event. Mr. Chatmon advised the Board that this fiscal year there will be surveys sent out to businesses after DDB sponsored events in an attempt to capture feedback about the events, such as financial gain, and DDB staff will be assigned to attend all large scale events.
5. **2016-2017 Community Concert Funding** – Mercedes Blanca advised that 9 requests were received this year for Community Concert Funding in the amount of \$164,750. Ms. Blanca explained that staff recommends \$131,250 in funding to applicants leaving a contingency of \$17,750.

COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD

1. **2016-2017 Proposed Budget and Resolution** – Mercedes Blanca reviewed the 2016-2017 Proposed Budget and Resolution for the CRA. The Board reviewed various reports supporting the proposed Budget. Ms. Blanca explained that the CRA Budget and Resolution will be presented at the next CRA AB meeting on August 24, 2016.

Discussion ensued regarding Project DTO Implementation projects in the pipeline, expansion of the Clean Team, housing in Parramore, homelessness expenses and Creative Village.

2. **2016-2017 DDB/CRA Cost Share Agreement** – Mercedes Blanca explained the 2016-2017 DDB/CRAA Cost Share Agreement provisions. The only provisions that have changed from last year’s agreement are the dates and the dollar amount.
3. **2016-2017 City Services Agreement** – Mercedes Blanca reviewed the 2016-2017 City Services Agreement. The only provisions that have changed from last year’s agreement are the dates and dollar amount to be provided to the City for its services.
4. **Seniors First – Senior Tran Funding Agreement** – Mercedes Blanca reviewed the Seniors First – Senior Tran Funding Agreement. The proposed funding remains the same as Fiscal Year 2015-2016.
5. **Downtown Orlando Inc., (DOP) Funding Agreement** - Mercedes Blanca reviewed the DOP Funding Agreement. The proposed funding remains the same as Fiscal Year 2015-2016.

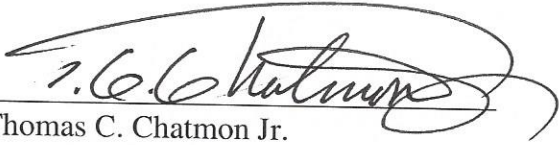
Public Comment: None.

Date of Next Meeting

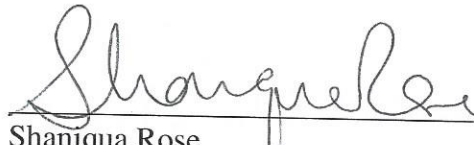
The next scheduled meeting of the Downtown Development Board and the Community Redevelopment Agency Advisory Board is Wednesday, August 24, 2016, 3:00 p.m. at City Hall, Sustainability Conference Room on the Second Floor.

Adjournment

There being no further business to come before the Downtown Development Board and the Community Redevelopment Agency Advisory Board, the budget meeting/workshop adjourned at 10:35 am.



Thomas C. Chatmon Jr.
Executive Director



Shaniqua Rose
Board Secretary