



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Raymond D. Anderson, Esq., Senior Director of Properties

DATE: Wednesday, August 10, 2016

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 3 to Primary Food and Beverage Concession Agreement with Host International, Inc. and Approve Consent to Assignment of News and Sundries Concession Agreement from Stellar Partners to Host International, Inc.

BACKGROUND

Stellar Partners is a certified Disadvantaged Business Enterprise and operates news and sundries concessions in Airside 4 and Landside East. The Agreement with Stellar Partners is scheduled to expire on October 31, 2017.

ISSUES

Stellar Partners has notified the Authority that it has entered into an agreement to sell its airport concessions business to Host International, Inc. The agreement includes concessions owned by Stellar Partners in ten airports, including Orlando International Airport.

The Policy for Awarding and Operating Concession and Consumer Service Privileges in the Terminal Complex at OIA (Concessions Policy) currently limits the number of concession agreements that any single entity or individual may hold to two. Host currently holds the Primary Food and Beverage Concession Agreement through which Host operates a number of concepts in the Landside building, as well as Airsides 1 and 4. Host currently holds a second separate Specialty Beverage Concession Agreement through which it operates a single Starbucks in Airside 2.

Stellar Partners and Host have requested either a waiver from the two concession agreement policy limit in order to allow Stellar Partners to assign its ownership interest in its concession agreement to Host, or alternatively to amend the Primary Food and Beverage Concession Agreement with Host to incorporate the Airside 2 Specialty Beverage Concession Agreement into a single agreement. This alternative would result in Host holding a single food and beverage concession agreement, and upon receipt of the Stellar Partners news and sundries concession agreement, Host would continue to have two agreements and not violate the maximum number of concession agreements allowed under the Board's policy.

Staff and legal counsel have reviewed this request and prefer that the Specialty Beverage Concession Agreement merge into the Primary Food and Beverage Agreement. The longer term of the Specialty Beverage Concession Agreement will be reduced to coincide with the expiration of the Primary Food and Beverage Concession Agreement.

CONSENT AGENDA ITEM - O -

ALTERNATIVES

The Authority Board may choose to either grant an exception to the two concession agreement policy or alternatively may deny the request.

FINANCIAL IMPACT

There is no fiscal impact anticipated from the approval of this item. The Minimum Annual Concession Fee (MACF) of the Primary Food and Beverage Concession Agreement will be increased by the amount of the current MACF of the Specialty Beverage Concession Agreement.

RECOMMENDED ACTION

It is respectfully recommended that the Aviation Authority Board resolve to (1) approve Amendment No. 3 to the Primary Food and Beverage Concession Agreement providing for the merger of the Specialty Beverage Concession Agreement in Airside 2, conditioned on the assignment of Stellar Partners News and Sundries Concession Agreement to Host; (2) request Orlando City Council concurrence for an amendment to an agreement with the term in excess of 10 years; and (3) authorize an Aviation Authority Officer or the Executive Director to execute the necessary documents following satisfactory review by legal counsel.



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MEMORANDUM

TO: Members of the Aviation Authority
FROM: Dolly Daniell, Senior Director of Administration and Technology
DATE: August 10, 2016

ITEM DESCRIPTION

Recommendation to Dispose of Surplus Property

BACKGROUND

The Greater Orlando Aviation Authority is permitted to dispose of property that is no longer necessary, useful or profitable.

ISSUES

The Airport Facilities Bond Resolution and Aviation Authority Policies and Procedures Sections 450.05 and 450.11, permit the Aviation Authority to dispose, for fair and reasonable value at any time, any property constituting part of the Airport System which the Aviation Authority and City of Orlando determine, by Resolution, not necessary, useful or profitable.

The Aviation Authority Staff recommends disposal of property items as summarized below, in accordance with Aviation Authority policies.

- Computers, monitors and related equipment
- Electronic equipment
- Assorted chairs, desks, cabinets, bookcases and tables
- Hotel equipment
- Miscellaneous equipment

ALTERNATIVES

The Aviation Authority could hold the property for future disposal.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures.

ASSETS NEEDING BOARD APPROVAL
For August 2016 Meeting

ASSET # GOAA GENERAL

7002 Printer, Panasonic KXP1524 S/N 175115
34119 UPS, APC Model 700XLNET, CUTE System S/N W59944012520
37361 Computer, HP Compaq D530 SFF S/N USW35106XF
50604 Monitor, NEC MultiSync LCD2690WUXI-BK S/N 76101119YA
50606 Monitor, NEC MultiSync LCD2690WUXI-BK S/N 76101116YA
53960 Computer, Hand Held, RAK S/N 920200139
53961 Computer, Hand Held, RAK S/N 850248
53962 Computer, Hand Held, RAK S/N 920100021
53963 Computer, Hand Held, RAK S/N 046971
91388 Radio, Motorola, Portable S/N 466AVQ1532

Computer, Dell Optiplex 740 S/N 4D3RPL1
Computer, Dell Optiplex 745 S/N 27CWGD1
Computer, Dell Optiplex 745 S/N 58CWGD1
Computer, Dell Optiplex 755 S/N 13FWXH1
Computer, Dell Optiplex 755 S/N 1MYOKH1
Computer, Dell Optiplex 755 S/N 2MYOKH1
Computer, Dell Optiplex 755 S/N 3MYOKH1
Computer, Dell Optiplex 755 S/N 7LYOKH1
Computer, Dell Optiplex 755 S/N 8MYOKH1
Computer, Dell Optiplex 755 S/N 9692CG1
Computer, Dell Optiplex 755 S/N 9TCYKH1
Computer, Dell Optiplex 755 S/N FMYOKH1
Computer, Dell Optiplex 755 S/N J5FWXH1
Computer, Dell Optiplex 760 S/N CG4TQJ1
Computer, Dell Optiplex 780 S/N H4XLBP1
Computer, Dell Optiplex 780 S/N H4YLBP1
Computer, Dell Optiplex 780 S/N H4ZJBP1
Computer, Dell Optiplex 780 S/N H4ZKBP1
Computer, Dell Optiplex 780 S/N H50MBP1
Computer, Dell Optiplex GX50 S/N JTQK111
Computer, Dell Optiplex GX620 S/N 1K13TB1
Computer, Dell Optiplex GX620 S/N 2H13TB1
Computer, Dell Optiplex GX620 S/N 2M13TB1
Computer, Dell Optiplex GX620 S/N 5G13TB1
Computer, Dell Optiplex GX620 S/N 7LV00B1
Computer, Dell Optiplex GX620 S/N BK13TB1
Computer, Dell Optiplex GX620 S/N CJ13TB1
Computer, Dell Optiplex GX620 S/N DG13TB1
Computer, Dell Optiplex GX620 S/N GJ13TB1
Computer, Dell Optiplex GX620 S/N HJ13TB1
Computer, HP Compaq DC7700 SFF S/N MXL72503GQ
Computer, HP Compaq DC7700 SFF S/N MXL72503HG

Computer, HP Compaq DC7700 SFF S/N MXL7350XCF
Computer, HP Compaq DC7700 SFF S/N MXL7350XD7
Computer, HP Compaq DC7700 SFF S/N MXL7350XDB
Computer, HP Compaq DC7700 SFF S/N MXL7350XDF
Computer, HP Compaq DC7700 SFF S/N MXL7350XDQ
Computer, HP Compaq DC7900 SFF S/N 2UA9421NCX
Computer, HP Compaq DC7900 SFF S/N MXL82103GV
Monitor, HP Compaq P17A S/N 3CQ3511VR0
Monitor, I-Inc. HSG1065 S/N 018LL17A02099
Monitor, NEC 4020 - S86106026YA
Monitor, Viewsonic VA1903WB - VS11618 S/N QJ0070921364
Monitor, Viewsonic VA912b - VS10867 S/N PW8063460444

ASSET # HYATT

Hemisphere Surplus

51901 Booth, Fabric & Wood, Semi-Circular
51902 Booth, Fabric & Wood, Semi-Circular
51903 Booth, Fabric & Wood, Semi-Circular
51904 Booth, Fabric & Wood, Semi-Circular
51905 Booth, Fabric & Wood, Semi-Circular
51906 Booth, Fabric & Wood, Semi-Circular
52026 Refrigerator, Reach-In, Traulsen S/N M258330K91
54719 Refrigerator, Reach-In, Traulsen, ID #02804 S/N M258300L91
51859 Refrigerator, Reach-In, Traulsen, ID #02802 S/N M236000K91
51858 Refrigerator, Reach-In, Traulsen, ID #02805 S/N M258320K91
51861 Refrigerator, Traulsen, ID #02800 S/N M258340K91
51856 Refrigerator, Reach-In, Traulsen, ID #02803 S/N M258310K91
51862 Beverage Cooler, Perlick

Cabinet (2)
Chairs, Booth, Foam (6)
Chairs, Dining (128)
Chandeliers (2)
Lamps (3)
Table, Long, Ceramic Top
Tables, Buffet (6)
Tables, Glass Top (3)
Tables, Rectangular (12)
Tables, Round (2)
Tables, Service (2)
Tables, Square (7)

ASSET # ITEMS NOT SENT TO AUCTION

6407 Desk, L-Return, Wood, Beige (Scrapped)