



THE MENNELLO MUSEUM
OF AMERICAN ART

MENNELLO MUSEUM OF AMERICAN ART BOARD OF TRUSTEES

OFFICIAL MINUTES

WEDNESDAY, AUGUST 10, 2016 | 4:30 P.M.

On Wednesday, August 10, 2016, the Mennello Museum of American Art Board of Trustees held a meeting in the Mennello Museum of American Art, 900 East Princeton Street, Orlando, Florida 32803.

Members Present: Jeffrey Gitto, Chairman [7/0]
John Upperco, Vice Chairman [7/0]
Suzanne Barnes [7/0] – left at 5:05 p.m.
Gretchen Hahn [2/0]
Alexandra Steele [7/0]
Usha Tewari [6/1] – attended via telephone
Ricardo Vescovacci [6/1] – attended via telephone
Andre Young [6/0] – arrived at 4:43pm

Members Absent: Theresa Campbell [6/1]

Others Present: Shannon Fitzgerald, Director, Mennello Museum
Amy Iennaco, Interim City Clerk/Chief Assistant City Attorney
Katherine Page, Curator of Education, Mennello Museum
Kyle Reynolds, Board Coordinator, Office of the City Clerk

1. Call to Order

Jeffrey Gitto, Chairman, determined a quorum was present and called the meeting to order at 4:40 p.m.

2. Consideration of the Minutes

- a. Approval of the minutes of the Mennello Museum of American Art Board of Trustees Meeting June 8, 2016.

Suzanne Barnes, moved to accept the minutes of the June 8, 2016 meeting as amended and John Upperco seconded the motion. The Board voted to approve the motion 7-0. Ayes: Gitto, Upperco, Barnes, Hahn, Steele, Tewari, Vescovacci, Young.

3. Public Comment

None.

4. Old Business

- a. Welcome

Jeffrey Gitto, Chairman, welcomed attendees to the meeting.

- b. Vote on Meeting Dates

John Upperco, Vice Chairman, moved to accept the 2016-17 Fiscal Year meeting dates for the Mennello Museum of American Art Board of Trustees and Andre

Young seconded the motion. The Board voted to approve the motion 8-0. Ayes: Gitto, Upperco, Barnes, Hahn, Steele, Tewari, Vescovacci, Young.

c. Staff Update

The Board discussed the memorial reception in honor of Frank Holt, former Director of the Mennello Museum. The reception will be held at the Museum on Friday, August 26, 2016 from 6:00 p.m. - 8:00 p.m.

Shannon Fitzgerald, Director, mentioned that she and Katherine Page are the only two full time employees currently at the Museum. She thanked the Board for their assistance through this process of filling the three (3) vacant positions.

d. Planning for Indie FolkFest 2016

i. Producer

The Board discussed the process of finding candidates for the position of Producer for the 2016 Indie FolkFest. Gretchen Hahn, Andre Young, John Upperco and Katherine Page will explore options for the candidates and perform an initial search for a candidate prior to the next meeting.

ii. Schedule

Alexandra Steele moved to approve the logo as designed for last year with the new date and Andre Young seconded the motion. The Board voted to approve the motion 8-0. Ayes: Gitto, Upperco, Barnes, Hahn, Steele, Tewari, Vescovacci, Young.

The Board discussed the price options for tables/booths at the event. This will be further discussed once the budget is set. The Board tabled this discussion until next meeting.

5. Other Business

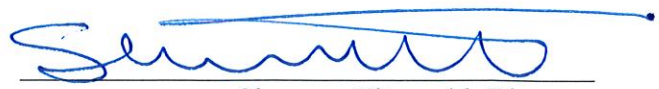
a. General Discussion

Amy Iennaco, Chief Assistant City Attorney/Interim City Clerk, provided training on the Florida Government in the Sunshine Law and the Public Records Act (Chapter 119, Florida Statutes).

6. Adjournment

There being no further business to discuss, Jeffrey Gitto, Chairman, declared the meeting adjourned at 5:32 p.m. Next meeting: September 14, 2016 at 4:30 p.m.



Kyle Reynolds
Board Coordinator
Office of the City Clerk

Shannon Fitzgerald, Director
Museum Director, Director of Public Art
Mennello Museum of American Art