

BUDGET REVIEW COMMITTEE  
SUSTAINABILITY ROOM, 2<sup>nd</sup> FLOOR

The Budget Review Committee meeting on August 9, 2016 was called to order by Byron Brooks at 10:32 a.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer  
Christopher McCullion, Chief Financial Officer  
Frank Billingsley, Chief of Staff  
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Martin Carmody, Budget Division Manager  
Amy Kessel, Budget Analyst III  
Rashad Jackson, Budget Analyst II  
Jason Wojkiewicz, Budget Analyst II  
Richard Vanderoef, Budget Analyst I  
Maria Neff Caulder, Orlando Police Department Fiscal Manager  
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2015/16 BUDGET

NEW BUSINESS:

1. FY15/16 STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM FUND (1055 F)
  - A. BA16-70, SHIP FY15/16 (Various) – Request to budget newly available grant funding. One homeowner was awarded SHIP funds in the form of a forgivable loan for down payment assistance, to be satisfied only after the affordability period was completed and all requirements were met. The homeowner defaulted on the loan by not complying with the requirements set forth in their agreement; therefore, the SHIP funds were recaptured. Housing requests to budget the recaptured funds, the SHIP interest earned from the advancement of grant funds, and the additional SHIP disaster funds that were unused by the State and thus reprogrammed for use on the strategies listed in the City of Orlando's Local Housing Assistance Plan. Net increase to budget: \$52,817.
  
2. GRANTS FUND (1130 F)
  - A. BA16-67, EEOC FY15/16 (OCA0012\_G) – Request to recognize revenue and corresponding expense budget for receipt of the FY15/16 Equal Employment Opportunity Commission (EEOC) Grant reimbursement. Net increase to budget: \$28,250.

- B. BA16-68, OPD FY16/17 InVEST Grant (OPD0052\_G) - Intimate Violence Enhanced Service Team (InVEST) Grant Agreement will enhance the safety of domestic and dating violence victims in high lethality cases and increase perpetrator accountability by gathering evidence, making arrests and maintaining an overall zero tolerance approach to domestic and dating violence in City of Orlando. Award through Florida Coalition Against Domestic Violence (FACADV) Agreement approved by City Council on July 25, 2016. Award period is for July 1, 2016 to June 30, 2017. Net increase to budget: \$114,726.
  - C. BA16-69, OPD Walmart Grant (OPD0053\_G) - Request to budget funding from Wal-Mart Foundation Community Grant for community outreach and events. Grant was approved by City Council on June 20, 2016. Net increase to budget: \$500.
  - D. BA16-73, OPD FY15/16 JAG (OPD0054\_G) - Request to budget 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation pending approval by City Council on August 29, 2016 for purchase of radios and related hardware. Award period October 1, 2015 to September 30, 2019. Net increase to budget: \$184,662.
3. U.S. DEPT. OF HOUSING AND URBAN DEVELOPMENT GRANTS FUND (1200\_F)
- A. BA16-71, HOME (Various) – Request to budget newly available grant funding and repurpose certain existing grant funding. Seven homeowners were awarded HOME funds in the form of forgivable loans for either down payment assistance or to rehabilitate their homes, to be satisfied only after the affordability period was completed and all requirements were met. The homeowners defaulted on their loans by not complying with the requirements set forth in their agreements; therefore, the HOME funds were recaptured. Housing requests to budget these new funds and repurpose certain existing funds for use on the housing activities specified in our Action Plan. Net increase to budget: \$67,811.
  - B. BA16-72, CDBG & HOME (Various) – Request to adjust prior year Community Development Block Grant (CDBG) and HOME grant budgets to reconcile with actual cash balances available in the HUD financial system. Net decrease to budget: \$322.
  - C. BR16-14, CDBG Health Care Center for the Homeless (Various) – Request to reallocate a combined \$453,364 in available CDBG funding from the FY14/15 and FY15/16 awards to support a Health Care Center for the Homeless. This action will also reallocate funding within the FY14/15 CDBG grant. No net change to budget.
  - D. BR16-15, Housing Opportunities for Persons with AIDS (HOPWA) (Various) – Request to reallocate a combined \$276,378 in available HOPWA funding from the FY13/14 and FY14/15 awards to support future HOPWA activities, as indicated in the new Action Plan. No net change to budget.

#### POSITION / STAFFING ACTIONS


Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.

4. GENERAL FUND (0001\_F)
- A. Chief Administrative Officer (CAO0001\_C) – Request to add one (1) Sustainability Project Manager to support the City’s GreenWorks program. Any cost incurred in the current fiscal year will be absorbed within the cost center’s existing budget. No net change to budget.

B. Orlando Police Department (Various) – OPD has requested to transfer fourteen (14) Police Officers. This action is in response to changing requirements in OPD deployment. No net change to budget.

A motion to approve items 1A through 4B as written above was made by Wes Powell. Frank Billingsley seconded the motion and vote carried to approve items 1A through 4B.

The meeting was adjourned at 10:33 a.m.



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Christopher McCullion, Chief Financial Officer



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Maria Cioce, Recording Secretary