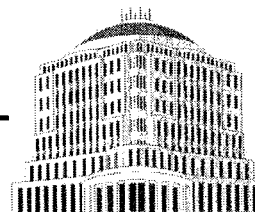




CITY OF ORLANDO



MEMORANDUM

DATE: June 24, 2016

TO: Don Price, Sexton
Greenwood Cemetery

FROM: Karen Elzy, C.P.M., A.P.P., Senior Purchasing Agent
Procurement and Contracts

SUBJECT: Bid Submittals and Award Recommendation

BID NUMBER/TITLE: IFB16-0240, Grounds Maintenance Greenwood Cemetery and Urban Wetlands

The bids for the subject solicitation were opened on May 19, 2016. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and MWBE, if applicable, the recommendation of award is as follows:

Line Item(s)	Recommended Award	Amount:
1 – 12	Groundtek of Central Florida, LLC	\$438,399.00

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by June 28, 2016.

Karen Elzy
Authorized Signature

Deputy City Clerk
Title

7-13-2016
Date

EXO
Department

PROCUREMENT AND CONTRACTS DIVISION

CITY HALL • 400 SOUTH ORANGE AVENUE • P.O. BOX 4990 • ORLANDO, FLORIDA 32802-4990
PHONE 407.246.2291 • FAX 407.246.2869 • CityofOrlando.net • esupplier.cityoforlando.net