

Exhibit X – Project Deliverables

VAWA/STOP Intimate Violence Enhanced Service Team (InVEST)

Orlando Police Department

July 1, 2016 – June 30, 2017

1. The Orlando Police Department (OPD) shall staff a minimum of one full time InVEST Detective for the sole purposes of this project. The InVEST Detective will only be assigned cases involving Domestic Violence (DV), dating violence or stalking and will work collaboratively with the Harbor House of Central Florida's (HH) InVEST Advocate on such cases to hold perpetrators accountable and assist victims with safety and justice.
2. OPD shall utilize FCADV law enforcement related tools including, but not limited to, FCADV's law enforcement domestic violence homicide risk assessment tool. OPD shall only utilize risk assessment tools approved by FCADV. Tools and other project related materials shall be tailored to meet the local community's specialized needs. All current tools and those newly created for this project and other related materials must be submitted to FCADV for review and approval before implementation. OPD will be responsible for training patrol officers on the proper use of approved risk assessment tools. A minimum of 300 risk assessments will be conducted during the project period. If this number currently is not being tracked, OPD shall develop a document that tracks the number of risk assessments completed on scene by August 1, 2016.
3. OPD and the local InVEST partners shall revise, as needed, the Memorandum of Understanding (MOU) that incorporates issues regarding confidentiality, victim advocate privilege, information sharing, InVEST partnership protocols with HH, referral procedures and documentation within the first sixty days of the project period. Any changes to the MOU will be submitted to FCADV for review and approval prior to being signed by the local partners.
4. OPD shall ensure the InVEST Detective receives FCADV approved training on InVEST Project Standards, policies, protocols, domestic violence evidence collection domestic violence homicide, batterer tactics, batterer accountability, coordinated community response to reduce intimate partner homicide, and the dynamics of domestic violence. If OPD project staff intends to utilize project funds to attend training that is not facilitated by FCADV, the training agenda must be submitted to FCADV for approval prior to attendance.
5. OPD shall utilize FCADV InVEST Standards templates including, but not limited to: *Release of Information*, *Referral Checklist*, *Referral Form*, *Potential Participant Log*, and *Animal Control Community Referral Form*. Templates may be updated to reflect the local community's specific needs. If enhancements are made, the templates shall be submitted to FCADV for review and approval prior to implementation.

6. OPD InVEST staff will participate in technical assistance with FCADV and HH in order to establish timelines on project goals and deliverables that require collaboration within the first 45 days of the grant period. Discussion will include roles within Coordinated Community Response efforts and shared outcomes for InVEST in the coming year.
7. OPD shall conduct a minimum of two trainings on domestic violence response and high risk indicators to homicide. Training may be provided by OPD, FCADV or another qualified trainer. Any training requests shall be submitted to FCADV for approval prior to implementation.
8. In accordance with F.S. 741.29, OPD shall, without charge, send a copy of the initial police report relating to domestic violence cases, as well as any subsequent, supplemental or related reports, which excludes victim/witness statements or other materials that are part of an active criminal investigation and are exempt from disclosure under chapter 119, to HH within 24-hours of the agency's receipt of the report. The report furnished to the certified domestic violence center must include a narrative description of the domestic violence incident and two contact numbers for the victim, whenever possible. Any process for enhanced distribution of reports where high-risk indicators of homicide shall be submitted to FCADV for review and approval by September 1, 2016.
9. OPD will increase batterer accountability measures in cases it has been deemed appropriate to the InVEST partners. This will be accomplished through training, expanded evidence collection, enhanced focus on the batterer and direct contact with the respective Assistant State Attorney to increase prosecutions of DV perpetrators. In addition, OPD will develop a process to identify individuals who are suspects in multiple DV, dating violence or stalking events and whenever possible, conduct monthly offender contacts on high risk offenders. Upon approval of the identified process by FCADV, OPD will make contact with offenders, including those who have been identified as recidivistic offenders.
10. The OPD InVEST Detective and HH InVEST Advocate shall thoroughly review domestic violence reports/cases together to ensure the correct charges were placed on the suspect; ensure written statements were documented; ensure that evidentiary photos were taken; review the batterer's criminal history, including communication with any current or past probation officer; determine if there are any other witnesses who might provide a statement; determine if there is any other evidence that may be collected to support or enhance charges; determine if there are injuries that may enhance charges including, but not limited to, strangulation; follow up with the victim to determine if any injuries or new bruising is now evident and photograph those injuries to update the evidence for prosecution; and inquire if the victim has seen a medical provider since the time of the incident. The OPD InVEST Detective shall contact HH's InVEST Advocate via phone (or in person) daily and will meet face-to-face a minimum of once a week to discuss potential InVEST cases and current InVEST cases. OPD will track and submit the number of meetings held per month to FCADV.

11. OPD and HH, with the guidance of FCADV staff, will revise if needed, the InVEST policies and procedures. The policies and procedures will follow FCADV mandated InVEST Standards. Protocols and procedures will be submitted to FCADV for review and approval prior to implementation.
12. OPD will meet with FCADV project coordinators to review OPD's current domestic violence and stalking policies and procedures and establish a timeline for any policies and procedures that will need to be updated prior to June 1, 2017. OPD shall also enhance or develop policies and protocols regarding batterer accountability in domestic violence cases. The policies and protocols must include OPD's direct communication with respective community criminal justice partners including, but not limited to: probation, States' Attorney Investigators and any other partners deemed appropriate to hold the offender accountable. The policies and protocols shall align with the International Association of Chief's of Police's Model Policy Response to Domestic Violence and shall be submitted to FCADV for review and approval prior to implementation.
13. OPD shall participate in a Coordinated Community Response Team (Team) to assess current gaps and strengths of the local criminal justice system response to high risk domestic violence cases. Team members shall include, but not be limited to, qualified representatives from the following: OPD, Harbor House of Central Florida, the Orange County State Attorney's Office, and local batterer intervention program(s). Sign in sheets and meeting agendas shall be submitted with FCADV monthly reports.
14. OPD shall participate in the local Fatality Review Team which will include other local stakeholders. If necessary, FCADV staff shall provide guidance on the development of the local FRT by sharing successful FRT development models and best practices. Sign in sheets and meeting agendas shall be submitted with FCADV monthly reports.
15. OPD shall work closely with the local State Attorney's Office to enhance evidence-based prosecutions.
16. Leadership of OPD, the SAO, and HH shall meet a minimum of three times in the project period to identify and address challenges to successful arrest and prosecution of domestic violence perpetrators. OPD, in collaboration with HH and the SAO will create an action plan to close gaps in the justice system response. FCADV shall be notified of such meeting dates with a minimum of one month's notice and will participate in a minimum of one meeting to support the development of project protocols and training plans. The action plan outcomes and project successes will be reported to FCADV monthly.
17. OPD shall organize a minimum of one ride along to HH staff with law enforcement officers per quarter. OPD shall work with the HH INVEST advocate to ensure that ride alongs are scheduled as needed.
18. OPD InVEST Detective shall co-facilitate with HH's InVEST Advocate, a minimum of one in person or web-based InVEST-related DV training during roll call. Training shall

include information on center services and InVEST practices and shall be submitted to FCADV staff for review and approval at least one month prior to the initial presentation. 95% officers will receive this training by the end of the project period.

19. OPD, in collaboration with HH, shall develop a *Best Practices Domestic Violence Response Training*, including information about InVEST services for new officers attending the local Police Academy. This training shall be submitted for review and approval to FCADV prior to implementation.
20. OPD will provide private office space for the HH InVEST Advocate to utilize when necessary to be onsite.
21. OPD shall maintain a website that provides information for survivors of domestic violence including, but not limited to, information about the InVEST project and how to access services including FCADV's and HH's 24-hour crisis hotline numbers.
22. Throughout the project period, OPD will participate in conference calls, webinars, meetings, trainings and technical assistance visits as required by FCADV.
23. OPD shall complete a monthly report documenting the number of domestic violence incident reports reviewed in collaboration with HH, the number of domestic violence charges added post-arrest or after collaborative review of reports, the number of victim interviews conducted by OPD and the number of victims contacted by who were non-responsive to request for interviews. OPD shall work collaboratively with FCADV to identify additional data that will be collected to evaluate the success of the project.

Orlando Police Department

Florida Coalition Against Domestic Violence

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____