

BUDGET REVIEW COMMITTEE
VETERANS ROOM, 2nd FLOOR

The Budget Review Committee meeting on June 22, 2016 was called to order by Byron Brooks at 2:06 p.m.

MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer
Rebecca Sutton, Chief Financial Officer
Michele Brennan, Director Communications and Neighborhood Relations
Wes Powell, Assistant City Attorney

OTHERS PRESENT:

Brian Battles, Deputy CFO
Martin Carmody, Budget Division Manager
Amy Kessel, Budget Analyst III
Rashad Jackson, Budget Analyst II
Jason Wojkiewicz, Budget Analyst II
Richard Vanderoef, Budget Analyst I
Mercedes Blanca, DDB/CRA Fiscal Manager
Katrina Laudeman, Treasurer
James Varnado, Treasury Manager
Tysha Resnick, Orlando Fire Department Fiscal Manager
Maria Cioce, Recording Secretary

PUBLIC COMMENT:

There were no public comments.

FY2015/16 BUDGET

NEW BUSINESS:

1. GAS TAX FUND (1100 F)
 - A. BA16-53, West Livingston Street Improvements (TRE0029_P) – Request to allocate fund balance for the West Livingston Street Improvements project. The project budget includes finalizing design plans, environmental testing/potential site clean-up, construction funds, construction engineering inspection services, materials testing and other related tasks. This project is related to the future K-8 Community School and the UCF Downtown Campus. Net increase to budget: \$2,700,000.
 - B. BA16-54, Church Street West Support (CIP0023_P) – Request to recognize revenue received from a joint participation agreement with OUC. In the task order dated May 1, 2013, OUC agreed to reimburse the City for converting existing overhead electrical distribution system to underground along Church Street from Tampa Avenue to Westmoreland Drive. This transaction will also reallocate the existing project budget that was carried into FY2015/16 during project budget roll forward. Net increase to budget: \$726,018.

2. CRA OPERATING FUND (1250 F)
 - A. BR16-11, Streetscape Improvements (CRA0018_P) – Request to transfer \$125,000 of CRA Contingency to the Streetscape Improvements project for additional sidewalk repairs. This intent was approved by the CRA Board on May 27, 2016. No net change

to fund budget

3. CAPITAL IMPROVEMENT FUND (3001 F)
 - A. BA16-52, Parramore Bus Rapid Transit (BRT) (TSP0021_P) – Request to recognize revenue and corresponding expense incurred as the City is billed and reimbursed for costs in relation to the Parramore BRT project. Net Increase to budget: \$178,152.

4. PUBLIC SAFETY BOND FUND (3033 F)
 - A. BA16-56, Public Safety Construction 2016C Bond (DCD0019_C) – Recognize and appropriate funds for the Series 2016C bond issuance for Public Safety Projects. The Resolution authorizing the bonds was approved by City Council on March 14, 2016. The bond proceeds will fund the acquisition, construction, equipping and installation of municipal capital improvements. This transaction allocates \$2,160,000 to Fire Station No. 2 Remediation (OFR0007_P) to provide soil remediation services. The remaining balance is allocated to Fund Contingency. Net increase to budget: \$30,000,000.

5. WASTEWATER GENERAL CONSTRUCTION FUND (4106 F)
 - A. BA16-55, Central Blvd Sanitary Sewer Improvements (CIP0166_P) – Request to realign project budget with project spending and increase budget to include additional work needed to complete Phase I of the Central Blvd Sanitary Sewer project. Net increase to budget: \$5,551,439.

POSITION / STAFFING ACTIONS

Before becoming final, all position action requires further review by Human Resources with effective dates, titles and grades dependent upon that review.


6. GENERAL FUND (0001 F)
 - A. City Planning (PND0001_C) – Request to reclassify one (1) Planner III position (S11) to Planner Senior (S10) based on increased responsibilities for the role. Additional costs will be managed within the Division's existing budget.

A motion to approve items 1A through 6A as written above was made by Rebecca Sutton. Wes Powell seconded the motion and vote carried to approve items 1A through 6A.

The meeting was adjourned at 2:07 p.m.



Rebecca W. Sutton, Chief Financial Officer



Maria Cioce, Recording Secretary