

FISCAL IMPACT STATEMENT

Indicate the **Total Fiscal Impact** of the action requested, including personnel, operating, and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs necessary to place the asset in service.

1. DESCRIPTION: Extension of RFP10-0262 Orlando Venues Janitorial Services

COSTS:

2. Does the acceptance of this action require the hiring of additional or new personnel or the use of overtime?
 Yes No (if Yes, include all personnel costs below).

3. Is the action funded in the current year budget and/or through reallocation of existing Department resources:
 Yes No If No, how will this item be funded? _____

Did this item require BRC action? Yes No If Yes, BRC Date: _____ BRC Item #: _____

4. This item will be charged to Fund/Dept/Program/Project: 4001_F & 4005_F / Orlando Venues / Various.

5.	(a) Current Year Estimate	(b) Next Year Annualized	(c) Annual Continuing Costs Thereafter
Personnel	\$	\$	\$
Operating	\$530,000	\$570,000	
Capital			
Total	<u>\$350,000</u>	<u>\$570,000</u>	<u> </u>

6. If costs do not continue indefinitely, explain nature and expiration date of costs: Two month extension of current contract to August 31, 2016 is approximately \$350,000. September is estimated at \$180,000 while October and November are estimated at \$285,000 each month based on Venues Events service required.

7. OTHER COSTS

(a). Are there any future costs, one-time payments, lump sum payments, or other costs payable for this item at a later date that are *not* reflected above: Yes No

(b) If yes, by Fiscal Year, identify the dollar amount and year payment is due: \$ n/a Payment due date _____

(c) What is the nature of these costs: n/a

REVENUE:

8. What is the estimated increase in “valuation” added to the tax rolls? \$ n/a. Tax roll increase is:
 real property, tangible personal property, other (identify _____).

9. What is source of the revenue and the estimated annual recurring revenue? Source: n/a \$ _____

10. If non-recurring, what is the estimated Fiscal Year and amount of non-recurring revenue that will be realized? Source _____

Fiscal year _____ \$ _____ non-recurring revenue

11. What is the Payback period? n/a years

12. JUSTIFICATION: Document justification for request. Include anticipated economies or efficiencies to be realized by the City, including reductions in personnel or actual cost (cash flow) reductions to be realized in your budget. The OR&L Venues contract covers Daily and Event specific janitorial services at Camping World Stadium and the Amway Center. A new RFP for Venues Janitorial Services is expected to be finalized and approved by September 2016. This RFP Extension is for a two month period with the option for up to (3) additional single-month extensions for a possible end date of November 31, 2016 dependant on final approval date of the new Janitorial RFP.

13. APPROVED: Allen Johnson (Submitting Director or authorized Division Mgr **Only**)