



CITY OF ORLANDO

2nd ADVISORY COMMITTEE MEETING MINUTES
RFP16-0017
Request for Proposals for
Design-Build Services for Colonial Pedestrian Overpass (SR50)
April 6, 2016 – 9 a.m.
Sustainability and Agenda Conference Rooms (2nd Floor)
City Hall, 400 S. Orange Ave., Orlando, FL

The purpose of this meeting was to hold discussions with Respondents to the subject solicitation, score the Technical Proposals from each of those firms, open the sealed Bid Price Proposals, and calculate the adjusted scores of each firm using the formula published in the solicitation.

Committee Members Present:

Lisa Henry, Streets and Stormwater Division Manager (Chair)
 Thomas Connery, CIID Division Manager
 Dariush Dashtaki, Environmental Manager
 John Rogers, Project Manager II
 Byron Raysor, Contract Compliance Investigator III, MBE Office

Members of the Public Present:

Woody Cheesman, Gibbs & Register, Inc.
 Matt Karash, Gibbs & Register, Inc.
 John Rodriguez, Gibbs & Register, Inc.
 Kenneth Ray, VHB

Other City Personnel and Advisers Present:

Roger Cooper, Contract Administrator (Facilitator)
 Teddi McCorkle, Senior Contract Administrator
 William F. Billingsley (Adviser)
 Kelly Marie Roberts Moody (Adviser)
 Ian O. Sikonia (Adviser)
 Kenneth B. Pelham (Adviser)
 Douglas A. Metzger (Adviser)

City staff introduced themselves and signed the attendance roster. The meeting was publicly posted for more than 48 hours in advance, and there was a quorum present.

Presentation and Discussion Schedule:

<u>Time</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>Floor</u>
9:00 a.m. – 9:05 a.m.	4/6/2016	Introduction Comments from Procurement and Contracts	Sustainability Conference Room	2 nd
9:05 a.m. -- 10:20 a.m.	4/6/2016	Presentation (including Q&A) from Gibbs & Register, Inc.	Sustainability Conference Room	2 nd
10:30 a.m. – 10:35 a.m.	4/6/2016	Introduction Comments from Procurement and Contracts	Agenda Conference Room	2 nd
10:35 a.m. – 11:50 a.m.	4/6/2016	Presentation (including Q&A) from Southland Construction, Inc.	Agenda Conference Room	2 nd
Noon – 12:30 p.m.	4/6/2016	LUNCH BREAK	As Determined by Each Individual	N/A
12:00 p.m. – 2:30 p.m.	4/6/2016	Committee Discussions and Scoring / Ranking / Recommendations	Sustainability Conference Room	2 nd

After discussions, the Facilitator asked the Committee for approval of the first Meeting Minutes of December 3, 2015. These Minutes had been distributed by email to all Committee Members. A motion was made by Lisa Henry and seconded by Byron Raysor, to accept those Minutes as written. The motion carried unanimously.

Committee Members were advised that the Technical Proposals must be independently scored by each Member; that Committee Members should not indicate what score he/she gives to a particular firm; and that Committee Members and Advisers must not attempt to influence other Committee Members in their scoring.

The Meeting was turned over to the technical Chair and discussion ensued, and, then, Committee members individually scored each Technical Proposal. The consolidated results are as follows:

<u>FIRM</u>	<u>TOTAL TECHNICAL PROPOSAL SCORE</u>
Gibbs & Register, Inc.	341
Southland Construction, Inc.	351

The Bid Price Proposals received on April 5, 2016, were now opened with the following results:

<u>FIRM</u>	<u>BID PRICE PROPOSAL (BPP)</u>
Gibbs & Register, Inc.	\$10,599,500
Southland Construction, Inc.	\$ 8,714,000

At the 1st Advisory Committee Meeting of December 3, 2015, the Qualification Proposals were scored and divided by 20 (as required by the solicitation):

<u>FIRM</u>	<u>TOTAL QUALIFICATION PROPOSAL SCORE</u>	<u>TOTAL QUALIFICATION PROPOSAL SCORE DIVIDED BY 20</u>
Gibbs & Register, Inc.	468	23.4
Southland Construction, Inc.	429	21.45

The solicitation indicates that the Adjusted Score = BPP/TS. The Technical Score (TS) is the total Qualification Proposal Score from the 1st Advisory Committee Meeting (divided by 20) + the Technical Proposal Score (as shown above). The consolidated results are as follows:

<u>QUALIFICATION PROPOSAL SCORES From 1st Advisory Committee Meeting</u>	<u>QUALIFICATION PROPOSAL SCORE Divided by 20</u>	<u>TECHNICAL PROPOSAL FROM ABOVE</u>	<u>TOTAL SCORE (TS)</u>	<u>BID PRICE PROPOSAL (BPP)</u>	<u>ADJUSTED SCORE</u>	<u>RANK</u>
Gibbs & Register, Inc. 468	23.4	341	364.4	\$ 10,599,500	29,087.54	2
Southland Construction, Inc. 429	21.45	351	372.45	\$ 8,714,000	23,396.43	1

The Design-Build Firm selected is the Design-Build firm whose Adjusted Score is the lowest.

A motion was made by John Rogers, and seconded by Lisa Henry, to accept the ranking and to recommend to City Council for authorization for the Chief Procurement Officer (CPO) to execute a contract with the top ranked firm in ranked order until successful. Members of the public declined the opportunity to speak. The motion carried unanimously.

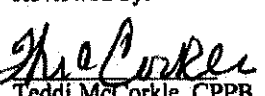
A motion was made by Lisa Henry, and seconded by Byron Raysor, to adjourn at 3:50 p.m. The motion carried unanimously.

These minutes are considered to be the official minutes of the RFP16-0017 Advisory Committee Meeting held on April 6, 2016, and no other notes, tapes, or other recordings taken by anyone takes precedence.

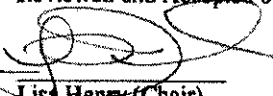
Submitted by:


Roger Cooper, CPPO, C.P.M. (Facilitator)
Contract Administrator

Reviewed by:


Teddi McCorkle, CPPB, C.P.M.
Sr. Contract Administrator

Reviewed and Accepted by:


Lisa Henry (Chair)
Streets & Stormwater Div
Public Works Department

RFP16-0017 Design Build Services for Colonial Pedestrian Overpass (SR50)
Scoring of Technical Proposals

COMMITTEE MEMBERS:

Lisa Henry	Tom Connery	John Rogers	Dan Dashtaki	Byron Raysor
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INDIVIDUAL SCORING:

Design
Construction
Innovation
Value Added

NO.	POSSIBLE POINTS	Gibbs & Register, Inc.	Southland Construction, Inc.
1	30	27	28
2	30	26	22
3	10	8	9
4	10	9	7
TOTAL POINT VALUE	80	70	66
Lisa Henry			

Gibbs & Register, Inc. Southland Construction, Inc.

70 66

Design
Construction
Innovation
Value Added

NO.	POSSIBLE POINTS	Gibbs & Register, Inc.	Southland Construction, Inc.
1	30	28	28
2	30	29	27
3	10	9	8
4	10	8	6
TOTAL POINT VALUE	80	74	69
Tom Connery			

74 69

Design
Construction
Innovation
Value Added

NO.	POSSIBLE POINTS	Gibbs & Register, Inc.	Southland Construction, Inc.
1	30	21	28
2	30	28	27
3	10	8	9
4	10	2	7
TOTAL POINT VALUE	80	59	71
John Rogers			

59 71

Design
Construction
Innovation

NO.	POSSIBLE POINTS	Gibbs & Register, Inc.	Southland Construction, Inc.
1	30	25	27
2	30	25	27
3	10	7	10

RFP16-0017 Design Build Services for Colonial Pedestrian Overpass (SR50)

Scoring of Technical Proposals

Value Added

4	10	8	9
TOTAL POINT VALUE	80	65	73

65

73

Dan Dashtaki

Design

Construction

Innovation

Value Added

NO.	POSSIBLE POINTS	Gibbs & Register, Inc.	Southland Construction, Inc.
1	30	28	28
2	30	27	27
3	10	9	9
4	10	9	8
TOTAL POINT VALUE	80	73	72

73

72

Byron Raysor

TECHNICAL PROPOSAL SCORE	341	351
	Gibbs & Register, Inc.	Southland Construction, Inc.

Bid Price Proposal	BPP
Technical Score = (Combined Scores from Qualification Proposal divided by 20) + (Technical Proposal)	TS

BPP

= Adjusted Score

TS

<u>QUALIFICATION PROPOSAL SCORES</u> From 1st Advisory Committee Meeting		QUALIFICATION PROPOSAL SCORE Divided by 20	TECHNICAL PROPOSAL FROM ABOVE	TOTAL SCORE (TS)	BID PRICE PROPOSAL (BPP)	ADJUSTED SCORE	RANK
Gibbs & Register, Inc.	468	23.4	341	364.4	\$ 10,599,500	29,087.54	2
Southland Construction, Inc.	429	21.45	351	372.45	\$ 8,714,000	23,396.43	1

The Lowest Adjusted Score is Ranked #1.

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: Lisa Henry DATE: 4/6/16

FIRM NAME: Gibbs & Register

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	27
2. Construction	30	26
3. Innovation	10	8
4. Value Added	10	9
TOTAL SCORE	80	70

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: Lisa Henry DATE: 4/6/16

FIRM NAME: Southland Construction

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	28
2. Construction	30	22
3. Innovation	10	9
4. Value Added	10	7
TOTAL SCORE	80	66

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: TOM CONNER DATE: 4/6/16

FIRM NAME: GIBBS & REGISTER

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	28
2. Construction	30	29
3. Innovation	10	9
4. Value Added	10	8
TOTAL SCORE	80	74

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: TOM COLLIER DATE: 4/6/16

FIRM NAME: SOUTHLAND CONST.

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	28
2. Construction	30	27
3. Innovation	10	8
4. Value Added	10	6
TOTAL SCORE	80	69

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: John Rogers DATE: 4/6/2016

FIRM NAME: Gibbs & Register (G&R)

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	21
2. Construction	30	28
3. Innovation	10	8
4. Value Added	10	2
TOTAL SCORE	80	59

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: John Rogers DATE: 4/6/2016

FIRM NAME: Southland Construction, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	28
2. Construction	30	27
3. Innovation	10	9
4. Value Added	10	7
TOTAL SCORE	80	71

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: DAN DASHTAKI DATE: 4-6-16

FIRM NAME: G & R inc.

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	25
2. Construction	30	25
3. Innovation	10	7
4. Value Added	10	8
TOTAL SCORE	80	65

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: DAN DASHTAKI DATE: 4-6-16

FIRM NAME: SOUTHLAND CONSTRUCTION, INC

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	27
2. Construction	30	27
3. Innovation	10	10
4. Value Added	10	9
TOTAL SCORE	80	73

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: Byron Rayson DATE: 4/6/16

FIRM NAME: Gibbs + Register, Inc

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	28
2. Construction	30	27
3. Innovation	10	9
4. Value Added	10	9
TOTAL SCORE	80	73

EVALUATION CRITERIA FOR
TECHNICAL PROPOSALS

MEMBER: Byron Raynor DATE: 4/6/2016

FIRM NAME: Southland Construction, Inc

The Advisory Committee will evaluate and score the Respondents based upon their Proposals in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
1. Design	30	28
2. Construction	30	27
3. Innovation	10	9
4. Value Added	10	8
TOTAL SCORE	80	72