



CITY OF ORLANDO

2nd ADVISORY COMMITTEE MEETING MINUTES RQS16-0164

Request for Qualification Statements for Continuing Professional Structural Engineering Services

April 26, 2016 – 9 a.m.

Sustainability Conference Room (2nd Floor)

Agenda Conference Room (2nd Floor)

City Hall, 400 S. Orange Ave., Orlando, FL

The purpose of this meeting was to hold discussions with shortlisted firms and review, score, and rank each of those firms on its qualification statement and clarifying interview session.

Committee Members Present:

James Peters, Assist. Construction Mgr. (Chair)

John Sparks, Venues Stadium Ops Asst. Div. Mgr.

Michael Melzer, Project Manager II, CIID

Tom Papsodero, Maintenance and Support Program Mgr.

Byron Raysor, Contract Compliance Investigator III, MBE Office

Other City Personnel Present:

Roger Cooper, Contract Administrator (Facilitator)

Fabio Henao, Procurement Assistant

Members of the Public Present:

None

Actions/Discussion/Motions:

City staff introduced themselves and signed the attendance roster. The meeting was publicly posted for more than 48 hours in advance, and there was a quorum present.

Presentation Schedule of Shortlisted Firms:

<u>Time</u>	<u>Date</u>	<u>Company Name</u>	<u>Meeting Room</u>	<u>Floor</u>
9:00 a.m. to 9:30 a.m.	4/26/2016	AVCON, Inc.	Sustainability Conference Room	2 nd
9:40 a.m. to 10:10 a.m.	4/26/2016	C&S Engineers, Inc.	Agenda Conference Room	2 nd
10:20 a.m. to 10:50 a.m.	4/26/2016	McLaren Technical Services, Inc. dba McLaren Engineering Group	Sustainability Conference Room	2 nd
11:00 a.m. to 11:30 a.m.	4/26/2016	Walter P. Moore and Associates, Inc.	Agenda Conference Room	2 nd

After presentations, the Facilitator asked the Committee for approval of the first Meeting Minutes of April 13, 2016. These Minutes had been distributed by email to all Committee Members. A motion was made by James Peters, and seconded by Tom Papsodero, to accept those Minutes as written. The motion carried unanimously.

Committee Member Michael Melzer was late reporting to the 1st Committee Meeting and did not participate in the shortlist scoring/ranking. Therefore, he also did not participate in the scoring/ranking at this meeting.

The Facilitator handed out the pre-determined scores (calculated as per solicitation requirements) to each Respondent. These scores did not change from the first meeting.

Committee Members were advised that Qualification Statements must be independently scored by each Member; that Committee Members should not indicate to the group what scores he/she gives to a particular firm; and that Committee Members must not attempt to influence other Committee Members in their scoring.

The Meeting was turned over to the technical Chair and discussion ensued, and, then, Committee members individually scored/ranked the shortlisted firm according to the criteria outlined in the Request for Qualification Statements.

The consolidated results are as follows:

1. AVCOM, Inc.
2. McLaren Technical Services, Inc. dba McLaren Engineering Group
3. C&S Engineers, Inc.
4. Walter P. Moore and Associates, Inc.

A motion was made by James Peters, and seconded by Byron Raysor, to accept the rankings and to recommend to City Council for authorization for the Chief Procurement Officer (CPO) to negotiate and execute contracts, and all subsequent renewals, for Continuing Contracts with the top two (2) ranked firms. There were no members of the public present. The motion carried unanimously.

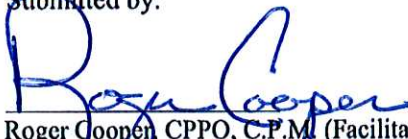
A motion was made by Byron Raysor, and seconded by Tom Papsodero, to adjourn at 11:48 p.m. The motion carried unanimously.


These minutes are considered to be the official minutes of the RQS16-0164 Advisory Committee Meeting held on April 26, 2016, and no other notes, tapes, or other recordings taken by anyone takes precedence.

Submitted by:

Reviewed by:

Reviewed and Accepted by:


Roger Cooper, CPPO, C.P.M. (Facilitator)
Contract Administrator


Teddi McCorkle, CPPB, C.P.M.
Sr. Contract Administrator


Jim Peters, (Chair)
Fleet Facilities Div

Attachments:

Predetermined Scores
Consolidated Scoring and Rating Spreadsheet
Individual Scoring and Rating Sheets

RQS16-0164 Continuing Professional Structural Engineering Services
 Pre-determined Scores for
 MWBE Participation, Proximity, and Prior Work \$

Consultant Name	MBE Office Announced Scores for MWBE Participation (C)	Proximity Score (F)	Prior Dollars Score (G)
AVCON, Inc.	15	4	4
C&S Engineers, Inc.	14	4	4
McLaren Technical Services, Inc. dba McLaren Engineering Group	15	4	4
Walter P. Moore and Associates, Inc.	14	4	2

RQS16-0164 Continuing Professional Structural Engineering Services
Final Scoring / Ranking

COMMITTEE MEMBERS:

Jim Peters	John Sparks	Michael Melzer	Tom Papsodero	Byron Raysor
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CONSOLIDATED RANKING:

	Jim Peters	John Sparks	Michael Melzer	Tom Papsodero	Byron Raysor	Total	Ranking
AVCON, Inc.	1	1	0	1	1	4	1
C&S Engineers, Inc.	3	4	0	3	3	13	3
McLaren Technical Services, Inc.	2	3	0	2	2	9	2
Walter P. Moore and Associates, Inc.	4	2	0	4	4	14	4

INDIVIDUAL SCORING AND RANKING:

NO.	POSSIBLE POINTS	AVCON, Inc.	C&S Engineers, Inc.	McLaren Technical Services, Inc.	Walter P. Moore and Associates, Inc.
A	25	25	20	25	20
B	15	15	15	15	15
C	16	15	14	15	14
D	15	15	14	14	14
E	10	9	9	9	9
F	4	4	4	4	4
G	5	4	4	4	2
H	10	10	9	9	9
TOTAL POINT VALUE	100	97	89	95	87
Jim Peters		1	3	2	4
Ranking					

NO.	POSSIBLE POINTS	AVCON, Inc.	C&S Engineers, Inc.	McLaren Technical Services, Inc.	Walter P. Moore and Associates, Inc.
A	25	24	22	22	23
B	15	13	12	13	14
C	16	15	14	15	14
D	15	14	13	13	14
E	10	8	8	9	9
F	4	4	4	4	4
G	5	4	4	4	2
H	10	9	8	8	9

RQS16-0164 Continuing Professional Structural Engineering Services
Final Scoring / Ranking

TOTAL POINT VALUE	100	91	85	88	89
John Sparks		1	4	3	2
Ranking					

NO.	POSSIBLE POINTS	AVCON, Inc.	C&S Engineers, Inc.	McLaren Technical Services, Inc.	Walter P. Moore and Associates, Inc.
A	25				
B	15				
C	16	15	14	15	14
D	15				
E	10				
F	4	4	4	4	4
G	5	4	4	4	2
H	10				
TOTAL POINT VALUE	100	0	0	0	0
Michael Melzer		0	0	0	0
Ranking					

NO.	POSSIBLE POINTS	AVCON, Inc.	C&S Engineers, Inc.	McLaren Technical Services, Inc.	Walter P. Moore and Associates, Inc.
A	25	23	20	24	22
B	15	12	10	12	10
C	16	15	14	15	14
D	15	12	12	10	12
E	10	8	9	8	8
F	4	4	4	4	4
G	5	4	4	4	2
H	10	8	9	7	9
TOTAL POINT VALUE	100	86	82	84	81
Tom Papsodero		1	3	2	4
Ranking					

NO.	POSSIBLE POINTS	AVCON, Inc.	C&S Engineers, Inc.	McLaren Technical Services, Inc.	Walter P. Moore and Associates, Inc.
A	25	23	23	23	23
B	15	13	13	13	13
C	16	15	14	15	14
D	15	13	13	13	13
E	10	7	7	7	7

RQS16-0164 Continuing Professional Structural Engineering Services
Final Scoring / Ranking

F	4	4	4	4	4
G	5	4	4	4	2
H	10	9	8	8	7
TOTAL POINT VALUE	100	88	86	87	83
Byron Raysor		1	3	2	4
Ranking					

**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: THOMAS PAPSODERO DATE: 4/26/16

FIRM NAME: AVCON INC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	23
B. The experience and qualifications of the sub-consultants.	15	12
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	8
TOTAL SCORE	100	86

RANK: 1

Notes regarding Exhibit "B": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: THOMAS PAPSOEDERO DATE: 4/26/16

FIRM NAME: C95 COMPANIES

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	20
B. The experience and qualifications of the sub-consultants.	15	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	82

RANK: 3

Notes regarding Exhibit "B": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: THOMAS PAPSODIERO DATE: 4/26/16

FIRM NAME: McLAREN TECHNICAL SERVICES

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	24
B. The experience and qualifications of the sub-consultants.	15	12
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	10
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	7
TOTAL SCORE	100	84

RANK: 2

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: THOMAS PAPASODERO DATE: 4/26/16

FIRM NAME: WALTER P. MOORE & ASSOCIATES, INC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	22
B. The experience and qualifications of the sub-consultants.	15	10
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	12
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	2
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	81

RANK: 4

Notes regarding Exhibit "B": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: Byron Rayson DATE: 4/26/2016

FIRM NAME: AVCON, INC

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	23
B. The experience and qualifications of the sub-consultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	7
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	88

RANK: 1

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: Byron Raysor DATE: 4/26/2016

FIRM NAME: C + S Engineers, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	23
B. The experience and qualifications of the sub-consultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	7
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	8
TOTAL SCORE	100	86

RANK: 3

Notes regarding Exhibit "B": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: Byron Raysor DATE: 4/26/2016

FIRM NAME: McLaren Technical Services, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	23
B. The experience and qualifications of the sub-consultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	7
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	8
TOTAL SCORE	100	87

RANK: 2

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: Byron Raysur DATE: 4/26/2016

FIRM NAME: Walter P. Moore and Associates, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	23
B. The experience and qualifications of the sub-consultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	7
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	2
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	7
TOTAL SCORE	100	83

RANK: 4

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: John Sparks DATE: 4.26.15

FIRM NAME: Avcon Inc

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	24
B. The experience and qualifications of the sub-consultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	14
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	91

RANK: 2 1

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: John Sparks DATE: 4.24.14

FIRM NAME: CFS Engineers

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	22
B. The experience and qualifications of the sub-consultants.	15	12
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	8
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	8
TOTAL SCORE	100	85

RANK: 4

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: John Sparks DATE: 4.24.16

FIRM NAME: Mc Laren Technical Services

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	22
B. The experience and qualifications of the sub-consultants.	15	13
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	13
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	8
TOTAL SCORE	100	88

RANK: 3

Notes regarding Exhibit "B": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: Sohu Sparks DATE: 4.26.2016

FIRM NAME: WALTER P MOORE

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	23
B. The experience and qualifications of the sub-consultants.	15	14
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	14
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	2
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	89

RANK: 2

Notes regarding Exhibit "B": Each Advisory Committee member will evaluate the above factors to determine the short-listing of the Respondents. Each member will assign an item score ranging from zero (0) points to the maximum points allowed for each rating factor. The item scores will then be added to determine the total score. The maximum possible total score for this evaluation table is one hundred (100). Each member will rank the Respondents based upon the member's score for each Respondent. The ranking established by each member will be accumulated to determine the final ranking. Each member's top-ranked firm will be assigned one (1) point, second-ranked firm two (2) points and so on. After accumulating the members' scores, the firm with the lowest score shall be ranked first, the next lowest score shall be ranked second, and so on. In the event of a tie, the tied Respondents' total scores from each member will be added and compared. The Respondent with the highest point total will be ranked highest of the tied Respondents.

**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: James Peters DATE: 4-26-16

FIRM NAME: AVCON, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	25
B. The experience and qualifications of the sub-consultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	15
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	10
TOTAL SCORE	100	97

RANK: ①

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: James Peters **DATE:** 4-26-16

FIRM NAME: C+S Engineers, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	20
B. The experience and qualifications of the sub-consultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	14
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	89

RANK: ③

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: James Peters DATE: 4-26-16

FIRM NAME: McLaren Technical Services, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	25
B. The experience and qualifications of the sub-consultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	15
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	14
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	4
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	95

RANK: ②

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**RQS16-0164 CONTINUING PROFESSIONAL
STRUCTURAL ENGINEERING SERVICES
EVALUATION CRITERIA FOR FINAL RANKING**

MEMBER: James Peters DATE: 4-26-16

FIRM NAME: Walter P. Moore and Associates, Inc.

The Advisory Committee will evaluate and score the Respondents based upon their Qualification Statements in accordance with the following rating factors.

RATING FACTORS	MAXIMUM POINTS	ITEM SCORE
A. Respondent's experience and qualifications.	25	20
B. The experience and qualifications of the sub-consultants.	15	15
C. Participation of City-certified or recognized MBE/WBE firms and VBE firms in the performance of the work.	16	14
D. The Respondent and subconsultants' records of successful performances on past projects including factors such as cost control, work quality and demonstrated ability to adhere to schedules and budgetary requirements for such projects.	15	14
E. Ability of Respondent's and subconsultants' personnel to devote necessary time to the project and work successfully with City staff and any other stakeholders, as well as make effective public presentations.	10	9
F. Proximity of the location of Respondent's office, where the majority of its work will be performed on this project, to the City of Orlando.	4	4
G. Volume of work previously awarded to Respondent by the City.	5	2
H. Respondent's demonstrated understanding of the project's scope of work and approach to successful project completion.	10	9
TOTAL SCORE	100	87

RANK: (4)

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