



# CITY OF ORLANDO

## Grants & Financial Assistance Approval Form

	Authorized Approver	Signature	Date
*1	OPD Legal Advisor	Approved By: <i>Natasha Williams</i>	4.11.16

Email form to Grants Development Supervisor to continue approval process in Workday (effective 3/19/2014).

\*Department Directors may provide signature on paper above OR wait to approve from Workday inbox.

Following are the financial, programmatic, legal and procurement considerations for your review:

Today's Date: 04/07/16	City Council Date: 05/09/16	Application Deadline: May 16, 2016
Name of Grant: 2016 Bulletproof Vest Partnership (BVP)		
Sponsor: Department of Justice , Bureau of Justice Assistance		
Short description of the project or program that will be pursued with grant funding: The BVP grant reimburses the City for up to 50% of the cost of each eligible body armor purchased for law enforcement officers. OPD will request \$180,000 for approximately 400 vests.		
Short description of the problem or need for the project or program: Vests must be replaced every 5 years.		
Anticipated timeline of project or program: Vests purchased after April 2016 are eligible for reimbursement		
Name of Initiating Department/Division/Office: Police		
GOC Liaison Name: Lilian Draisin	Telephone #: 407-246-2504	
<b>Programmatic Considerations</b>	<b>Indicate Response Here</b>	
1. How does the proposed project align with City's priorities and department's core services?	OPD furnishes vests to all sworn officers and CSO's for personal safety as part of their uniform.	
2. Does the proposed project provide or expand essential services to address critical needs?	This grant will supplement OPD's budget for vests that are purchased after 4/1/16.	
3. Does the proposed project impact other City departments?	No	
4. Does the applying department have the capacity to manage this project?	OPD has received and managed this grant in past years. The grant manager and fiscal manager will administer all aspects of the grant.	
5. Does the applying department have the capacity to fulfill the financial and administrative requirements of the grant?	Yes	
6. Is this a collaborative effort with an external organization?	No	

<b>Financial Considerations</b>	<b>Indicate Response Here</b>
1. What is the total anticipated project cost?	Each year OPD budgets approximately \$150,000 for replacement vests. The grant will fund up to 50% for each vest purchased, up to the maximum of the award.
2. How much does the Department anticipate receiving from the grantor? If not receiving cash, include the value of property, equipment, or services.	The maximum possible under the grant is 50% of actual costs. Therefore, OPD would receive up to \$150,000 if awarded. This is 50% of the actual cost for the 2year time period.
3. What are the match requirements and funding source(s)?	50% of vest costs, from OPD operating budget
4. If applicable, identify the amount and funding source(s) that support the remainder of the project	OPD operating budget

# Grants & Financial Assistance Approval Form

or program cost.	
5. Will the grant be used to fund salaries, wages or benefits and other associated personnel costs?	No
6. Will the receipt of this grant cause the City to incur additional or future operating costs?	No
7. What is the CIP number and/or financial project number associated with this project?	NA
8. Will this program generate revenue?	No
9. Is supplanting allowed?	Yes
10. Does the grantor require any special ways to manage the receipt of grant funds?	No
11. Does the grant require continuation of the project or program beyond the grant period of performance?	No
<b>Legal Considerations</b>	<b>Indicate Response Here</b>
1. Provide a short description of unique contract requirements that the City Attorney needs to be made aware of, or needs to clarify for the Department before the Department applies for the grant.	The application requires certification that OPD has a mandatory wear policy in place at the time the application is submitted, which is the same condition as last year. OPD's policy has been approved by BJA.
<b>Procurement Considerations</b>	<b>Indicate Response Here</b>
1. Provide a short description of any special procurement requirements that need to be disclosed and evaluated at the time of application.	There are no special procurement requirements. Previously purchased vests are reimbursable.
2. Does the receipt of the grant involve the lease or purchase of real estate? If so, please describe the real estate need and add the Real Estate Division Manager as an impacted department director, by adding a row under the first department director in the transmittal sequence on page one of this form.	No

## Workday Required Data

Proposal ☐ X Award ☐

<b>Sponsor (Grantor):</b>	Department of Justice
<b>Flow Through Sponsor:</b>	Bureau of Justice Assistance
<b>CFDA #:</b>	16.607
<b>CFDA Name:</b>	Bulletproof Vest Partnership Program
<b>Start Date:</b>	10/01/2016
<b>End Date:</b>	09/30/2018
<b>Grant Type (Cost Reimbursable, Fixed Amount, Prepaid):</b>	Reimbursement
<b>Award Amount:</b>	Up to approximately \$150,000

Revised 6/24/15

## Grants & Financial Assistance Approval Form

<b>Match %:</b>	0%
<b>Match Amount:</b>	\$0