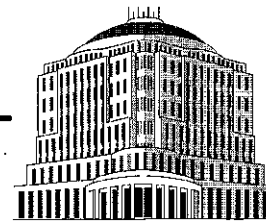




CITY OF ORLANDO



MEMORANDUM

DATE: April 12, 2016

TO: David Dunn, Fleet and Facilities Division Manager
Robert C Pigman, Deputy Police Chief

THRU: Richard Lane, Police Lieutenant

FROM: Angela L Thomas, Purchasing Agent III
Procurement and Contracts Division

SUBJECT: Bid Submittals and Award Recommendation

BID NUMBER/TITLE: IFB16 - 0212 - Orlando Police Department Leased Vehicles

The bids for the subject solicitation were opened on Thursday, March 31, 2016 @ 2:00 p.m. Procurement and Contracts have reviewed the bid submittals for responsiveness. Please see the attached Bid submittals and Bid Tabulation Sheet. Pending final review by your office and M/WBE, if applicable, the recommendation of awards is as follows:

Line Item(s)	Recommended Award	Amount:
2, 6, 7, and 8	Acme Auto Leasing LLC, Apopka Florida	\$ 673,872.00
1, 3, 4, 5, and 8	Mears Motor Leasing, Inc., Orlando Florida	\$ 709,800.00

Once submittals have been fully evaluated by you and the Office of MWBE, please sign below to acknowledge your concurrence of this recommendation of award and return by Friday, April 15, 2016. In addition, forward a Fiscal Impact Statement to Angela Thomas.

Procurement will then prepare the Council Agenda for award approval and the timely development of the Contract(s).

*A Fiscal Impact Statement must be provided to the assigned Purchasing Agent cite funding source; original approval date and contract amount, Documentary Number, applicable recurring costs (e.g., operating & maintenance); allocation of any generated revenues; etc.

CHRISTINE GIGICOS

Printed Name

[Signature]

Signature

CAPTAIN / DRUG ENFORCEMENT DIVISION

Title

4 / 15 / 16

Date

PROCUREMENT AND CONTRACTS DIVISION

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